

Town of Washington
Board of Selectmen
MINUTES
January 21, 2010

1.0 ASSEMBLY

1.1 Meeting called to order at 7:00PM.

1.2 Members: Guy Eaton, Rich Cook

Visitors: Janice Philbrick, Jim Berry, Chief Marshall, Bill Cole, Sandy Poole, Jim Russell, Carolyn Russell, Lindley Rankine, Johanna Young, Al Krygeris and Tobias Marquette

2.0 MINUTES

Eaton motioned that the Selectmen's minutes of January 14, 2010 be accepted as written. Cook seconded the motion. All voted in favor.

Important Dates -

January 23rd – Planning Board Public Meeting, regarding proposed changes to the Land Use Ordinance, Driveway Permit application and proposed changes to the Subdivision Regulations 10:00AM at Town Hall

February 2nd – Planning Board 7PM at Town Hall

February 6th – Budget Hearing 2PM at Town Hall

February 10th – Park and Recreation Commission 6:00PM at Town Hall

February 16th – Forestry Committee Meeting 4PM at Town Hall

February 27th – Meet the Candidates Night 7PM at Town Hall

Did You Know?

Notice: The following positions will be elected on March 9, 2010. Please consider doing your civic duty, and help us to maintain the quality of life that is so important to us all. You can make a difference.

Town Officers:

Moderator – 2 Years

Selectman – 3Years

Town Treasurer – 1 Year

Fire Chief – 1 Year

3 Years

Board of Assessors – 3 Years

Board of Assessors – 2 Years

Cemetery Trustee – 3 Years

Cemetery Trustee – 2 Years

Library Trustee - 3 Years

Planning Board – (2) for 3 Years

Supervisors of the Checklist – 6 Years

Trust Fund Trustees – 3 Years

School Officers

Moderator – 1 Year

Treasurer – 1 Year

Clerk – 1 Year

School Board (2) for

Please get an application and sign up with the Town Clerk at the Town Hall between January 20-29th.

That the Town website now has a community calendar that you can view to see what is going on in the Town? The address is washingtonnh.org

You can have your Federal Income Taxes and NH Dividend and Intent Tax returns prepared and e-filed free by an IRS certified volunteer tax preparer right here in Washington Town Hall. For an appointment or further information, call Carolyn Russell at 495-3193.

That the Town of Washington will be participating in another Parks & Recreation Manchester Monarch's Night, Sunday March 7, 2010 at 3PM. You can purchase discounted tickets by contacting Ray Clark at 495-1423 or Michelle Dagesse at 495-3661. Tickets are \$11.00 and you must provide your own transportation. All are welcome to participate in a great event.

3.0 BUILDING AND PARKING PERMITS

3.1 None.

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY

4.1 Jack Sheehy, Tom Marshall, Lynn Cook, Nan Schwartz and the Selectmen discussed the Municipal Task Force and the possibility of having the group report to the Selectmen rather than the Planning Board. Sheehy said that the Municipal Task Force reports on planning issues and felt that the group should report to the Planning Board. Marshall said that this group was established to look at long range planning for the Town in accordance to RSA 674. The Selectmen are looking to have all parties work together to benefit the Town. The Selectmen and the Planning Board agreed that the Municipal Task Force would continue to report to the Planning Board and also update the Selectmen on a monthly basis.

4.2 Tom Taylor phoned to inquire if the Selectmen received a proposed warrant article from the Forestry Committee to add Town property to the Town Forest. Dagesse confirmed that the Selectmen received the information.

5.0 DEPARTMENT HEAD AND EMPLOYEE APPOINTMENTS

5.1 Ed Thayer:

5.1.1. Advised the Selectmen that he had found a used plow truck at State surplus that would be refurbished for Town use. The cost would be \$4,500.00. The Selectmen approved Thayer to proceed with the purchase.

5.1.2. Advised that he found a used 3,000-gallon tank to store liquid calcium.

5.1.3. Discussed a warrant article needed to include in the Town warrant for two culverts that need replacing.

5.2. Chief Marshall:

5.2.1. Asked if the Selectmen reviewed the revision of the Washington Police Department Manual and the description of Police Chief. The Selectmen reviewed the documents and approved the changes.

5.3 Carolyn Russell:

5.3.1. Provided the Selectmen with proposals for establishing a community service fund and a Meetinghouse Preservation Fund. She has forwarded a copy to the Attorney General's Office for their review.

5.3.2. Discussed proper procedure of handling Welfare calls.

5.4 Arline France and Lynn Cook:

5.4.1. The Assessors discussed their 2010 budget with the Selectmen.

5.5 Al Krygeris:

5.5.1. Asked the Selectmen about the process of contacting vendors for quotes in reference to 6.1. Dagesse to contact contractors for quotes.

5.5.2. Requested Dagesse contact the electric company and the heating company for the 2009 usage. Dagesse to request the information and forward to Krygeris.

5.6 Sandy Poole:

5.6.1. Discussed the Town Clerk's budget with the Selectmen.

5.7 Janice Philbrick:

5.7.1. Reviewed the Tax Collector's budget with the Selectmen.

5.8 Jim Berry:

5.8.1. Reviewed the Health Officer's budget with the Selectmen.

5.8.2. Advised the Selectmen on the status of the septic system issue on Valley Road. The property owner's will be signing paperwork and the contractor will begin within the next few weeks.

6.0 Public Appointments:

6.1 Tobias Marquette, Al Krygeris, Johanna Young, Lindley Rankine, Bill Cole, Carolyn Russell, Jim Russell, and the Selectmen reviewed the Energy Audit results. The Town Hall had an energy audit performed two weeks ago. Many recommendations came from the report of how the Town could improve the energy efficiency of the Town Hall. (The report is available for viewing at the Town Hall) The four key recommendations are insulating the crawl space with spray foam, air sealing the doors and trim, replacing the boilers with more efficient equipment and to insulate all of the pipes and replace the storm windows. The next step is to get quotes from a contractor(s) for the work. The Energy Committee will then provide the information to Marquette for building simulation models on the savings the changes would provide. This information is needed to complete grant applications. Dagesse to contact Bruss Construction to request a quote.

6.2 Bill Cole was provided a draft proposal of a Tax Collector/Town Clerk Office for a quote. He will provide the quote within the next few weeks.

7.0 COMMUNICATIONS RECEIVED

- 7.1 Invoice submitted from the Ladies Auxillary for election meals. – Selectmen approved the invoice and forwarded to Dagesse
- 7.2 A copy of the Legislative Bulletin, #04. –Public reading file
- 7.3 Letter from the State Highway Safety Agency regarding financial assistance for cities and towns. – Forward to Chief Marshall
- 7.4 A copy of the Annual Report from Executive Councilor John D. Shea. – Public reading file
- 7.5 Letter from the State of New Hampshire Department of Health and Human Services Division of Community Based Care Services in reference to a point-in-time count of homeless in New Hampshire. – Forward to Russell
- 7.6 Certificate of coverage from Primex (Workers' Compensation & Employers' Liability) for the Town of Washington. – Filed
- 7.7 Approval for Operation from NHDES to Alfred Bologna, TM#24-091, Birch Point Way. – Filed
- 7.8 Email from NHRS regarding legislative proposals. – Electronically filed
- 7.9 Email from Ron Jager with information on the Town Meetinghouse. – Electronically filed
- 7.10 Email from Al Krygeris with information from the Knight Heating Boiler line. – Electronically filed
- 7.11 Email from Chief Marshall advising that the Washington Explorer Post has been dissolved due to lack of leadership. – The Selectmen thank those who participated and volunteered in the group.
- 7.12 Email from Tom Taylor forwarding a warrant article proposal. – See 4.2
- 7.13 Email from Greg Gordon asking about the building permit process for converting the second story of a barn/garage to a living space. – Dagesse to reply
- 7.14 Email forwarded from Carolyn Russell in response to the January Park and Recreation minutes discussing the acceptance of a Liberty Elm tree. – Forwarded to Parks and Recreation
- 7.15 Email forwarded from Nan Schwartz regarding the results of the Town Hall Energy Audit. – Filed electronically
- 7.16 Email NHDES Municipal Link. – Public reading file
- 7.17 Newsletter from PSNH. – Public reading file
- 7.18 Email from Carolyn Russell regarding welfare procedure. – See 5.3.2.

8.0 UNFINISHED BUSINESS

- 8.1 Dagesse is awaiting a report from the Forest Fire Warden. Thank you to all of those who have completed their reports.
- 8.2 The Selectmen continued to work on the budget and warrant.

9.0 NEW BUSINESS

- 9.1

10.0 DISBURSEMENTS APPROVED

- 10.1 The Board approved cheques for payroll of \$5,969.74 and vendors \$19,218.24 the week of January 22, 2010.

11.0 ADJOURNMENT

11.1 There being no further business before the Board; Cook motioned for adjournment.

Eaton seconded the motion. All voted in favor. The meeting was adjourned at 9:25PM

Respectfully,

Michelle Dagesse
Secretary for the Board of Selectmen