

Town of Washington  
Board of Selectmen  
MINUTES  
December 15, 2011

**1.0 ASSEMBLY**

**1.1** Meeting called to order at 7:00PM.

**1.2** Members: Guy Eaton, Ken Eastman and Tom Marshall

**1.3** Visitors: Dan Reed, Dennis McKenney, Kathryn Bartlett and Albert Bartlett

**2.0 MINUTES**

Marshall motioned that the Selectmen's minutes of December 8, 2011 be accepted as written. Eastman seconded the motion. All voted in favor.

**Important Dates -**

**December 20<sup>th</sup>** □ Forestry Committee 4PM at the Town Hall

**January 3<sup>rd</sup>** □ Planning Board Public Hearing 6:30PM with a regular meeting to follow meeting to follow

**January 3<sup>rd</sup>** - The Supervisors of the Checklist will be meeting to make corrections or additions to the checklist No change of party allowed before the presidential primary. 7:00-7:30PM

**January 7<sup>th</sup>** □ Snowmobile safety course at Camp Morgan Lodge. More information to follow

**January 10<sup>th</sup>** □ Primary Election from 8-7PM at Camp Morgan Lodge

**Did You Know?**

**The Mill Street Bridge project has been approved and the work will be scheduled to begin in the next few weeks.**

**3.0 BUILDING AND PARKING PERMITS**

**3.1 Suzanne Murray-Bissonnette- TM#12-096**, Washington Drive, after the Board of Adjustment meeting on December 14, 2011 with an approved variance, Eaton motioned to approve the proposed building permit application. Marshall seconded the motion. All voted in favor, permit #2471 was approved.

**4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY**

**4.1** Wayne Riessle came in to provide the Selectmen with a proposal for the improvement to the vestibule door at the Town Hall.

**4.2** Susan Terzakis called and asked for the name of the recipients of the flags that Senator Ayotte had donated to Washington residents at the recent Veteran's dinner. Dagesse got the information from Eaton and forwarded it to Terzakis.

- 4.3 Dave Dailey came in with a motor vehicle complaint and Dagesse forwarded it to the Police Department.
- 4.4 Marianne Garvin called regarding an open basement door at the lodge. Dagesse contact the Police Department and the door was secured.
- 4.5 Matthew Zanni came in to provide the Town with a quote to purchase a copier.
- 4.6

## **5.0 DEPARTMENT HEAD AND EMPLOYEE APPOINTMENTS**

### **5.1 Ed Thayer:**

5.1.1. Requested the Selectmen's authorization to purchase a laptop computer for the Public Works Department. Thayer said that with all of the meetings he must attend and bring documentation it would be more efficient and cost effective to have a laptop. The Town of Washington has received reimbursement from FEMA from Hurricane Irene and part of the reimbursement was for administrative work performed. Thayer requested the Selectmen's authorization to purchase the laptop from these monies. Marshall motioned to approve the request. Eastman seconded the motion. All voted in favor.

5.1.2. Informed the Selectmen that all of the reimbursement requests, to date, that have been sent to FEMA have been approved and the Town has received approximately \$19,000.00 from the costs incurred during Hurricane Irene.

5.1.3. Dropped off an application from Pete Remillard to have a scale credit application. The Selectmen approved the request and Dagesse will set up the account.

5.1.4. Informed the Selectmen that he has a meeting scheduled at 1:30 this afternoon with NH DES to discuss the Faxon Hill Road culvert in a pre-application meeting. The Town of Washington is requesting that DES approve a box culvert as a replacement.

5.1.5. Advised the Selectmen that he has offered the position of transfer station attendant with a tentative start date of January 2, 2012.

5.1.6. Updated the Selectmen on a road issue in East Washington. Two property owners have a conflict over a road access. One of the property owners will be attending the Selectmen's meeting tonight and wanted the Selectmen to be informed on his concerns. The issue seems to be a civil issue at this point. (See 6.1)

### **5.2 Chief Marshall:**

5.2.1. Provided the November Police Activity Report.

5.2.2. Received complaints from Dagesse in reference (4.3 and 4.4)

5.2.3. Reviewed the year to date police activity.

8:10PM Eaton motioned to go to a non-public session to discuss personnel issue. Marshall seconded the motion. All voted in favor.

8:25PM Eaton motioned to revert to a public session and to seal the minutes due to a personnel issue. Marshall seconded the motion. All voted in favor.

### **5.3 Carolyn Russell:**

**5.3.1.** Requested the Selectmen's authorization to accept donations to the community service fund in the amount of \$920.00 Marshall motioned to approve the donation. Eastman seconded the motion. All voted in favor.

### **6.0 Public Appointments:**

**6.1** Reed and McKenney came in to speak with the Selectmen regarding Christian Matta's access to his property in a handout with a description of the classification of the road. Marshall said that the Selectmen had reviewed the documents earlier today and at this point it would need a legal opinion and recommends that both men did an excellent job with their research and the Selectmen do not disagree with the findings but need representation from the Town's attorney. Reed asked what would happen after the Selectmen receive an opinion back from the attorney? The Town may take the road back as a Class VI road and a bond may be issued through the Road Agent. McKenney asked what would happen if the attorney returned with an opinion that the road was not a public right of way. Has the office approved the access for the purpose of logging on a backlot. The Selectmen said that the current Selectboard has not. Reed said that Mr. Matta has no intention to develop the land. Dagesse will forward to the attorney.

**6.2** Kathryn and Albert Bartlett came in to attend the opening of the bid sale bids.

### **7.0 COMMUNICATIONS RECEIVED**

**7.1** A copy of a letter from NH DES to the Town of Washington approving the wetlands permit #2011-02955 to dredge and fill 1600 square feet of Halfmoon Pond Brook at Mill Street to replace the failed culvert with a 40-foot bridge. □ Filed

**7.2** A copy of Forest Notes- Forward to Forestry Committee

**7.3** A copy of the 2011 New Hampshire October Nor'easter booklet- Filed

**7.4** Email from Christian Matta with his concerns with accessing his land. □ (See 6.1 and 5.1.6)

### **8.0 Unfinished Business**

**8.1** The Selectmen had an Advisory Committee meeting on Tuesday with the architect and an engineering contractor. The meeting was quite

informative and the architect informed the Selectmen that the Town will have to request an extension on the LCHIP grant.

**9.0 New Business**

**9.1** The Selectmen opened the bid sales. Dagesse will type up quitclaim deeds for the Selectmen's signature next week.

**9.2** The Selectmen reviewed the budget in preparation for the upcoming warrant.

**9.3** The Selectmen received a resignation letter from Cathy Morin as Deputy Tax Collector and Deputy Town Clerk, we wish her well in all she does.

**10.0 DISBURSEMENTS APPROVED**

10.1 The Board approved cheques for payroll of \$7,979.28 and vendor checks in the amount of \$707,274.45 for December 16, 2011.

**11.0 ADJOURNMENT**

11.1 Eastman motioned to adjourn at 9:20PM. Marshall seconded the motion. All voted in favor.

Respectfully,

Michelle Dagesse  
Secretary for the Board of Selectmen