

Town of Washington
Board of Selectmen
MINUTES
December 8, 2011

1.0 ASSEMBLY

- 1.1 Meeting called to order at 7:00PM.
- 1.2 Members: Guy Eaton, Ken Eastman and Tom Marshall
- 1.3 Visitors: Paul Cordeiro, Chief Marshall

2.0 MINUTES

Marshall motioned that the Selectmen's minutes of December 1, 2011 be accepted as written. Eastman seconded the motion. All voted in favor.

Important Dates -

December 13th □ Selectmen's Advisory Committee Meeting 7PM at Town Hall

December 14th □ Trustees of the Trust Fund 9:00am at the Town Hall

December 14th □ Board of Adjustment 6:00PM at the Town Hall

December 20th □ Forestry Committee 4PM at the Town Hall

January 3rd- The Supervisors of the Checklist will be meeting to make corrections or additions to the checklist No change of party allowed before the presidential primary. 7:00-7:30PM

January 7th □ Snowmobile safety course at Camp Morgan Lodge. More information to follow

January 10th □ Primary Election from 8-7PM at Camp Morgan Lodge

Did You Know?

3.0 BUILDING AND PARKING PERMITS

3.1 Paul and Rebecca Dulac: TM#15-079, Millen Pond Road, proposed to construct a shed with a 7x10 first floor and a 10x10 shed. Eaton had inspected and found that the proposed construction did not comply with the Land Use Ordinance. Eaton motioned to deny the permit. Marshall seconded the motion. All voted in favor. Dagesse will forward Dulac a Board of Adjustment application.

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY

- 4.1 Jerry Snyder phoned to inquire on the MP-NH, LLC board of adjustment case. Dagesse informed Snyder and provided him with a copy of the application that will be going to the Board of Adjustment.
- 4.2 Brenda Cooper, from LSVNA, phoned to inquire on how she should forward their report to the Selectmen's office for inclusion in the town report. Dagesse phoned her back and informed her to email the document.

- 4.3 Dagesse assisted potential bidders, with providing information, on the town owned tax deeded lots that are up for auction.
- 4.4 Jim Russell came in to speak with the Selectmen regarding an analysis chart he had formatted in regards to the borrowing trend for the Town of Washington. Russell wanted to present the chart to the Selectmen prior to the upcoming Advisory Committee Meeting. The Selectmen told Russell that he is welcome to bring the document and present it to the committee. Carolyn Russell suggested that someone contact the Advisory Committee Members by phone to remind them and get them to come to the upcoming meeting.
- 4.5 Jim Gaskell came in to get an application for the lodge. (See 9.2)
- 4.6 Jim Crandall came in to ask for a list of abutters to Mr. Cummings property. Dagesse provided him with the information.

5.0 DEPARTMENT HEAD AND EMPLOYEE APPOINTMENTS

5.1 Ed Thayer:

- 5.1.1. Provided the Selectmen with next years proposed budgets.
- 5.1.2. Spoke with the Selectmen regarding the interviewing process for the position of Transfer Station Attendant and the upcoming interviews that are scheduled for the rest of the week.
- 5.1.3. Spoke with the Selectmen regarding Sandy Knolls Road plans that Peter Mellen was proposing. Dagesse to contact Mellen to make sure that Beth Gallagher's property pins are shown on the site plan.

5.2 Chief Marshall:

- 5.2.1. Spoke with the Selectmen regarding a personnel issue.
7:15PM Eaton motioned to move to a non-public meeting due to a personnel issue. Marshall seconded the motion. All voted in favor.
7:25PM Eaton motioned to revert to a public session and to seal the minutes due to a personnel issue. Eastman seconded the motion. All voted in favor.

5.3 Michelle Dagesse:

- 5.3.1. Along with Ed Thayer met with Lea McLaughlin from LGC to review the proposed health insurance plan for the Town employees.
- 5.3.2. Dagesse met with a representative of Konica Minolta to get information for a new copier at the Town Hall.
- 5.3.3. Dagesse coordinated the Town's audit with the auditor for March 21st and 22nd.

5.3.4. Dagesse wrote a quitclaim deed for a tax-deeded lot that was sold back to a previous owner. Dagesse requested that the Selectmen sign the document. The Selectmen signed the document and Dagesse will forward it to the Sullivan County registry of deeds for recording.

5.4 Mary Krygeris:

5.4.1. Requested that Dagesse include a Supervisor's of the Checklist session in the minutes. (See important dates)

5.5 Carolyn Russell:

5.5.1. Reviewed the Welfare budget with the Selectmen and provided her Welfare Report for inclusion in the Town Report.

5.5.2. Requested that the Selectmen authorize donations of \$163.00 for the community service fund. Eastman motioned to approve the request. Marshall seconded the motion. All voted in favor.

5.5.3. Russell informed the Selectmen that she had contacted Southwestern Community Service in regards to 5.3.2. of last weeks minutes. After the conversation Russell said that the Town could accept the intern for less than the desired 20 hours.

5.5.4. Informed the Selectmen on the field trip that had occurred this week with the Washington Elementary School children. The children were quite excited and had a great time ringing the bell and going on a scavenger hunt.

5.6 Arline France:

5.6.1. Dropped off information for the Trustees of the Trust Fund to be included in important dates (See above)

6.0 Public Appointments:

6.1 Paul Cordeiro came in to speak with the Selectmen regarding a previous Board of Adjustment variance that was approved to John Stanton to expand an existing deck and a stipulation was written that the porch was not to be expanded or enclosed. This was written on the variance because Mr. Stanton stated at the meeting that he would not look in the future to enclose the expansion. At this time, Mr. Stanton has a medical condition that has changed and would like to enclose the porch to keep the sun off of him. The Selectmen reviewed the request and suggested that Cordeiro call the State to see if a permit is necessary, he will get back to the Board of Selectmen after he contacts the State.

7.0 COMMUNICATIONS RECEIVED

7.1 Letter from West Central Behavioral Health asking for a contribution in the 2012 budget. Filed for budgeting

- 7.2 Letter from State of New Hampshire FEMA share for the culvert repairs from Hurricane Irene. Filed
- 7.3 Sullivan County Annual Report of Elected Officials Filed
- 7.4 Invoice from the NHMA for the 2012 Annual dues Forward to Dagesse
- 7.5 Approval for Operation from the State of New Hampshire DES to David Sheehan, TM#14-253, McKinley Drive; Bill Royce, TM#11-038, Old Marlow Road and Bill Shannon, TM#15-111, Millen Pond Road.
- 7.6 Preservation Alliance Newsletter- Public reading file
- 7.7 Avitar Associates of New England, Inc. for the Clerk/Motor Vehicle MAAP System Upgrade. The Selectmen signed the contract.
- 7.8

8.0 Unfinished Business

- 8.1 Eaton spoke with Jim Berry regarding the water test on Valley Road showed no ecoli found and there is no health issue found. Berry reported to the property owner the results. Berry also received a complaint from a Halfmoon Pond Road property owner with a septic concern. Berry addressed the issue with the resident.
- 8.2 Eastman and Marshall inspected the lodge bathroom project. Wayne Riessle did a terrific job, thank you.

9.0 New Business

- 9.1 The Board of Selectmen congratulates Signey Burke-Smith, Alex Brown and Max Costello for being students of the month for November. A big thanks to Volker & Laurie Wyrenbeck for being the lunch sponsor.
- 9.2 Eaton motioned to approve the application of Jim Gaskell for the rental of the lodge for a Snowrider Dance scheduled for March 3, 2012. Marshall seconded the motion. All voted in favor.

10.0 DISBURSEMENTS APPROVED

- 10.1 The Board approved cheques for payroll of \$7,979.28 and vendor checks in the amount of \$21,371.30 for December 9, 2011.

11.0 ADJOURNMENT

- 11.1 Eaton motioned to adjourn. Marshall seconded the motion. All voted in favor, the meeting was adjourned at 8:36PM.

Respectfully,

Michelle Dagesse
Secretary for the Board of Selectmen