

Town of Washington
Board of Selectmen
MINUTES
November 3, 2011

1.0 ASSEMBLY

1.1 Meeting called to order at 7:00PM.

1.2 Members: Guy Eaton, Ken Eastman and Tom Marshall

Visitors: Allan Cummings, Bob Fraser, Peter Mellen, Tyler Libby, Paul Dulac and Chief Marshall

2.0 MINUTES

Marshall motioned that the Selectmen's minutes of October 27, 2011 be accepted as written. Eaton seconded motion. All voted in favor.

Important Dates -

November 8th – Trustees of the Shedd Free Library Meeting at the library 5PM

November 11th – Veteran's Dinner 6PM at the lodge

November 16th – Park and Recreation Commission 6PM at the Town Hall

November 16th – Conservation Commission 7PM at the Town Hall

Did You Know?

New Members Wanted for Household Hazardous Waste Committee

No experience needed, just an interest in community service. Meet once a month or less; volunteer at a HHW collection (one or two Saturday mornings a year); volunteer at the Hanover Home Show booth or other public events; brainstorm ways to connect and educate the public about reducing hazardous wastes like pesticides, cleaners, fertilizers, petroleum products.... Dartmouth-Hitchcock Pharmacy is working with the Committees to collect unwanted medicines to keep them out of our drinking water. Contact Vickie Davis at vdavis@uvlsrpc.org or 448-1680 if you are interested or have any questions.

3.0 BUILDING AND PARKING PERMITS

3.1 Todd Houston: TM#14-237, Ashuelot Drive, provided a building permit for a 12 x 24 one-car garage. Eaton to inspect next week.

3.2

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY

4.1 Bob Fraser requested that Dagesse hang a sign for the upcoming Christmas Craft Fair in the outside display board at the Town Hall. Dagesse hung the sign.

4.2 Dagesse assisted several contractors in completing their business permit applications.

4.3 Fred Douglas came in to find where to get a fire permit. Dagesse contacted the Public Works garage and told Mr. Douglas he could go there and someone would help him.

4.4 Peter Mellen phoned to make sure Dagesse received the site plans for the re-establishment of Sandy Knolls Road. Dagesse confirmed she did and sent out the necessary abutter notification and also notified the Town Clerk and the Secretary of State. Dagesse then invoiced Mellen for the mailings.

4.5 Jim Crandall phoned and requested Dagesse print a copy of Planning Board minutes from April 2010 for the upcoming Planning Board meeting. Dagesse provided him with the requested information.

- 4.6** Jerry Klohs requested that the Selectmen look into replacing the existing lighting that illuminates the American Flag in the Town Center with a light pointing down from the top of the flagpole. Klohs said that this would help with the issue of the lighting disturbing the night sky. Klohs also requested a copy of the Town's Land Use Ordinance. Dagesse printed him the document and provided it to him.
- 4.7** A representative of Capital Alarm came in this morning to discuss working a quote for the Town to install a security system at the Town Hall. He reviewed what the Town was looking for and left a quote. Dagesse will contact a previous vendor that provided a quote to get additional information.
- 4.8** Charley Eastman came in to review the MP-NH building permit site plan that was provided to the Selectmen two weeks ago. Dagesse provided her with the information.
- 4.9** Jim Crandall came in to review the MP-NH building permit application and site plan that was provided to the Selectmen. Dagesse provided him the information.
- 4.10** Marty Putnam came in to request a certification of occupancy inspection. Dagesse will coordinate with the Selectmen, Health Officer and Fire Chief.
- 4.11** Andy Castor came in to ask the Selectmen's permission to trap on Town property. Dagesse asked Castor to look at the tax maps and get a list of the properties he would be looking to trap on. He provided her with TM# 12-180. Eaton motioned to approve the request. Eastman seconded the motion. All voted in favor.
- 4.12** Debi Castor asked if she could have a lunch truck set up for the Highland Lake Ice Fishing Derby. The Association has given her permission but asked her to come to the Selectmen's Office. She also wanted to know if it would be possible to keep the truck for the winter months at 1358 Valley Road for the snowmobilers. She will be sent to the Planning Board for a business permit.
- 4.13** Harry Adams approached Eaton regarding the status of Mill Street and what happened at the meeting last week. Eaton informed him on what happened at last weeks meeting. ,

5.0 DEPARTMENT HEAD AND EMPLOYEE APPOINTMENTS

5.1 Michelle Dagesse:

5.1.1. Wrote a letter to the Trustees of the Trust Fund requesting reimbursement to the Town of Washington from the Highway Equipment Fund for checks that were previously issued this year to purchase equipment and asked the Selectmen to sign the letter. The Selectmen signed the request letter and Dagesse forwarded it to Arline France.

5.1.2. Sent out the monthly budget reports to the Department Heads.

5.1.3. After the Selectmen requested Dagesse spoke with the Planning Board, Fire Department, Board of Adjustment and Board of Assessors regarding holding the line on the budget and discussed how there are shortfalls that will need to be covered such as diesel fuel and heat so that any projects that had not been started as of yet should not be started to begin until next year.

5.1.4. Faxed in all of the tax rate paperwork to the Department of Revenue. (See 9.1)

5.1.5. Budget worksheets will be coming out in the next couple of weeks.

Department Heads make sure you check your boxes so you can get started as soon as possible.

5.1.6. Reported that the Town had received the final payment for the solar panel project. The project was totally funded with ARRA funds and at this time there were no costs to the Town.

5.1.7. Requested the Selectmen signature on adjustment paperwork for the accounting software. The Selectmen authorized the adjustments.

5.2 Fire Warden John Pasioka:

- 5.2.1 Came in to remind residents and property owners that according to the sign at the Transfer Station “Fire Permits are Needed” is still in effect even with the most recent snowfall. Please contact a deputy forest fire warden to obtain a permit.

5.3 Janice Philbrick:

- 5.3.1. Came in along with Dagesse to discuss with the Selectmen the possibility of adding a vendor to accept credit card payments.

5.4 Lynn Cook, Kathy Atkins and Arline France:

- 5.4.1. Dropped off a copy of the Tax Collector’s Warrant that they had provided to the Tax Collector.

5.5 Mary Krygeris and Yvonne Bachand:

- 5.5.1. Requested in writing that the Selectmen appoint Elizabeth Sargent as a Supervisor of the Checklist to replace the vacancy.(See 9.2)

5.6 Phil Barker:

- 5.6.1 Dropped off the Cemetery Trustees’ Meeting Minutes for September 26, 2011.

5.7 Carolyn Russell:

- 5.7.1. Requested that the Selectmen authorize the donation of \$700.00. Eastman motioned to approve the donation for the community service fund. Marshall seconded the motion. All voted in favor.

6.0 Public Appointments

6.1 Allan Cummings came in to see the Selectmen regarding his building permit application that he presented two weeks ago. Cummings asked when did the Selectmen expect to see any results of the attorney. Eaton said that the Town’s attorney would be getting additional information from Michelle, whom Michelle had faxed this morning and the attorney said he would get back to her within the next day. Eaton said that the variance was approved to provide relief from the Subdivision Regulations and not the Land Use Ordinance. Tyler Libby said pushing the building back later in the year would cost Mr. Cummings.

6.2 Bob Fraser came in to discuss the planning of the Veteran’s Dinner and he also discussed a cell phone tower in the Town. Fraser said that a representative of Kelly Ayotte’s office wanted to come in and speak with the Selectmen next Thursday.

7.0 COMMUNICATIONS RECEIVED

7.1 A copy of Space- Filed

7.2 Letter from Supervisor’s of the Checklist – (See 5.5.1.)

7.3 School Board Agenda and previous meeting minutes. – Public reading file

7.4 Request letter from Community Alliance for \$500.00 to be included in next years budget. – Filed for budgeting.

8.0 Unfinished Business

8.1 Dagesse contacted Tom Talpey and requested a Town of Washington coffee mug. Talpey said that he would bring her the mug as soon as possible. Kim Boland asked Dagesse if she could get her a mug for her daughter. Dagesse confirmed with Talpey the cost of the mug and it has been picked up.

8.2

9.0 New Business

9.1 The Selectmen are pleased to announce that the tax rate has been set, and it is down again, this year's rate is \$15.92. This is down just over a \$1.00 from last year. There are many factors that come in to play with this number, one being that the Town of Washington graduated a large class from the high school (lower tuition bill) and the Department Heads for the Town along with the Selectmen worked hard last year to hold a steady budget, for the third year in a row. The Selectmen thank all of the employees for understanding and being very diligent on watching their budgets all year.

9.2 Eaton motioned to approve the appointment of Elizabeth Sargent as a Supervisor of the Checklist. Marshall seconded the motion. All voted in favor.

9.3 Eaton motioned to reestablish the boundaries of Sandy Knolls Road as shown in the plan, dated October 25, 2011, prepared by Peter Mellen. Marshall seconded the motion. All voted in favor.

10.0 DISBURSEMENTS APPROVED

10.1 The Board approved cheques for payroll of \$4950.33 and vendors \$234,338.37 the week of November 4, 2011.

11.0 ADJOURNMENT

11.1 Marshall motioned to adjourn. Eaton seconded the motion. All voted in favor, the meeting was adjourned at 8:25PM.

Respectfully,

Michelle Dagesse
Secretary for the Board of Selectmen

Washington Historical Society Meeting

November 14, 2011

Clara May Hurd Returns to Washington

Presented by

Gwen Gaskell and Friends

Clara Hurd pays a visit and introduces some of her neighbors mentioned in her diaries of 1872 to 1911.

Meeting will be held at Camp Morgan Lodge.

Meeting Schedule: 6:00 pm Pot Luck Supper

7:00 pm Business Meeting

7:30 pm Presentation

Come for the presentation even if you cannot attend the pot luck supper or business meeting.

Everyone Welcome