

Town of Washington
Board of Selectmen
MINUTES
September 29, 2011

1.0 ASSEMBLY

1.1 Meeting called to order at 7:00PM.

1.2 Members: Guy Eaton and Ken Eastman
Visitors: Don Damm

2.0 MINUTES

Eaton motioned that the Selectmen's minutes of September 22, 2011 be accepted as written. Eastman seconded the motion. All voted in favor.

Important Dates -

October 4th Planning Board 6:30PM at the Town Hall

October 11th Advisory Committee Meeting 7PM at the Town Hall

October 12th Park and Recreation 6PM at the Town Hall

October 13th Selectmen, Conservation, Planning and Board of Adjustment
3PM at the Town Hall

October 14th Flu Clinic 6-7PM at the Town Hall, cost is \$25.00

October 19th Conservation Commission 7PM at the Town Hall

October 26th Board of Adjustment 6PM at the Town Hall

October 27th Public Meeting 6PM to discuss the Mill Street bridge

Did You Know?

East Washington Rd. will be closed at #4610 East Washington Rd. on Monday October 10, 2011 Between the hours of 7:00 am and 5:00 pm for the replacement of the road culvert located there.

-
New Hampshire Primary is coming up in February. If you need an absentee ballot sent to you please call the Town Hall and speak to Sandy Poole at 495-3667 or Michelle Dagesse 495-3661 so that we can get the ballot out to you.

3.0 BUILDING AND PARKING PERMITS

3.1 Donna Cilley: TM#22-005-02, North Main Street, proposed to construct a 28 x 32 home with a 10 x 32 farmers porch and a 12 x 32 back deck. Eaton had inspected and found that all of the setbacks were in accordance with the Land Use Ordinance. Eaton motioned to approve the building permit application. Eastman seconded the motion. All voted in favor; permit #2457 was approved.

- 3.2 Steven Hodge: TM#20-066, Balsam Circle, proposed to construct a 12 x 16 shed. The Selectmen will inspect next week.
- 3.3 Roger Cullen: TM#20-060, Forest Road, proposed to construct a 20 x 22 carriage style shed. Eaton had inspected and found that all of the setbacks were in accordance with the Land Use Ordinance. Eaton motioned to approve the permit application. Eastman seconded the motion. All voted in favor; permit #2458 was approved.

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY

- 4.1 Donna Cilley came in to submit a building permit application. (See 3.1)
- 4.2 Wayne Riessle came in to discuss the Camp Morgan Lodge bathroom renovation project.
- 4.3 Mary Ruggiero phoned to ask for a copy of the Board of Adjustment application regarding her case that was tabled at the last meeting. Dagesse forwarded her the information that she requested. A letter was also sent to the Ruggiero's advising them that they are requesting a building permit in a flood zone and additional information is needed by the Selectmen to move forward with their building permit application.
- 4.4 Bob Thompson came in to research the Ruggiero Board of Adjustment case file.
- 4.5 A representative of AT&T came in to discuss the possibility of having a cell tower put in the tower of the Town Hall. He said he has done this in many other towns and there are ways to disguise so that you would not know and that they are allowed in historical areas. He will return within the next few weeks to bring back more information.
- 4.6 Don Damm, representing the Lake Ashuelot Estates Inc, came in to discuss an agreement between the Town of Washington and LAE in reference to selling tax-deeded lots that are located in LAE. The Selectmen had the Town's attorney review a proposed agreement that was given to them by Mr. Damm, changes were made and the Selectmen are ready to enter into the agreement. The Selectmen requested that Mr. Damm come in and review the proposed agreement. Damm brought the agreement back in this evening and with minor changes. Dagesse to send the changes back to the Town's attorney for final review.
- 4.7 Roger Cullen came in to get a building permit application. Dagesse provided him with the paperwork. (See 3.3)
- 4.8 Steven Hodge dropped off a building permit application. (See 3.2)
- 4.9 Charlene Kellerman called in reference to her hearing large equipment running at the end of her road towards the Town owned property.

Eaton advised that he had another complaint regarding the noise from the loggers operating on Farnsworth Hill. Dagesse will call Kellerman and advise her that it is a logging operation. There was a complaint regarding the noise level late in the evening. Dagesse to get the message to Thayer so that he can speak with them.

4.10 Bob Fraser discussed the upcoming Veteran's dinner and guest speakers that may attend.

4.11 Linda Musmanno called to see if the Selectmen would like to participate in the search committee for the new superintendent.

5.0 DEPARTMENT HEAD AND EMPLOYEE APPOINTMENTS

5.1 Arline France:

5.1.1. Requested that a letter was drafted by Dagesse and signed by the Selectmen stating that she, James Russell and Laura-Jean Gilbert were the Town's Trustee of the Trust Funds representatives. Dagesse wrote the letter and the Selectmen signed it.

5.2 Ed Thayer:

5.2.1. Met with FEMA representatives this morning and went over the all of the job sites in the Town of Washington during hurricane Irene. He will meet again with him next Thursday to have further discussions. Thayer asked the Selectmen for their opinion on what to do with the Mill Street issue; FEMA has stated to him that the Town of Washington may not have a financial answer for a month. He requested that the Selectmen discuss, hold a meeting, to decide whether the bridge should be closed for the winter or if a temporary structure should be placed. Thayer's concerns are with the excess traffic on the alternate route and emergency vehicle access. The Selectmen will hold a meeting on October 27th at 6PM.

5.3 Michelle Dagesse:

5.3.1. Called in the September labor summary information.

5.3.2. Called the Department of Revenue to schedule a time to set the Town's tax rate. A date will be set in the near future, once they are ready. Dagesse was asked to complete a form so that the Department of Revenue can email the Town the tax rate, which is the method they will be sending the rates to the Towns, instead of sending it by mail. Dagesse completed and will return.

5.3.3. Provided the Selectmen with the year-to-date revenue report.

5.3.4. Provided the Selectmen with a bill of sale, for their signature, for the Ward LaFrance fire truck that the Town sold to a Chester, NH resident for \$1,500.00. The Selectmen signed the paperwork and Dagesse will forward to the buyer.

5.3.5. Dagesse sent an invoice to the Town of Stoddard for their transfer station fees.

5.4 Jim Berry:

5.4.1. Came in to discuss a incomplete septic system on Valley Road. He requested that a letter come from the Selectmen's office stating that it must be completed or that t taxpayer cannot stay in the place overnight until it is completed. Dagesse wrote a letter and the Selectmen signed it.

5.5 Lynn Cook, Kathy Atkins and Arline France:

5.5.1. Came in to report that a home on Washington Drive has two buildings on the property and each building has a kitchen. France provided the Selectmen with photos from the internet where the home is listed for sale and a copy of a letter that was written back in 2008, from the Selectmen's Office, informing the homeowner that the stove must be removed from the bathhouse. The secretary to write a letter to the property owner.

6.0 Public Appointments

6.1 Don Damm came in and discussed 4.6.

7.0 COMMUNICATIONS RECEIVED

- 7.1** A copy of the August Cemetery minutes- Dagesse to file
- 7.2** Email from Jessica Ford requesting permission from the town to allow a field trip to Camp Morgan so that her middle school students can participate in a day in the life of the Abenaki tribe. □ Eaton spoke with Ms. Ford she will return with an exact date in the near future.
- 7.3** A copy of the final report from the 2011 lake Host Program □ Filed
- 7.4** Approval for Construction from NH DES to JKL Builders, TM#14-379, Buchanan Circle.- Filed in the property folder
- 7.5** A copy of the Public Employment Law Report- Filed
- 7.6** Email from Josh Allen requesting address information in regards to his Island Pond Road properties.- Dagesse provided him with the information
- 7.7** Email from the Town's attorney in reference to the purchase of the Center Fire Station land. □ Filed
- 7.8** Letter from the Washington Conservation Commission requesting the Selectmen reconsider adding a stormwater management plan to the building permit application. □ A meeting with the Selectmen and several committees has been scheduled for October 13th
- 7.9** Invitation from New Hampshire Preservation Alliance for the upcoming Seven to Save 2011 Annual Meeting- Filed
- 7.10** Certified shoreland permit application from Stephen and Lorelei Robey for their McLaughlin Road property. □ Filed in their property file
- 7.11** A copy of the 2011 Municipal Law Lecture Series and The Basic Law of Budgeting: A Guide for Towns, Village Districts and School Districts from Local Government Center. □ Filed

- 7.12 A letter from Gregory Lull in response to a letter he was sent from the Selectmen's Office in regards to the unregistered vehicles owned by tenants of his on his property. The letter informed the Selectmen that they have sent the tenant a letter stating that they must contact the Selectmen's Office to discuss the process that needs to be completed to become compliant with the law. □ Filed
- 7.13 Email from Local Government Center advising that they are working on the 2012 budget and in an effort to trim costs they are reducing their workforce by 14.5 positions. □ Filed
- 7.14 A copy of a letter from NH DES advising that they are in receipt of an application for a subsurface systems bureau to install a septic system for a Buchanan Circle property. □ Filed in their property file
- 7.15 A copy of the shoreland impact permit from NH DES to a Long Pond Road property owner. □ Filed in their property file

8.0 Unfinished Business

8.1

9.0 New Business

9.1

10.0 DISBURSEMENTS APPROVED

10.1 The Board approved cheques for payroll of \$20,150.51 and vendors \$218,704.22 the week of September 30, 2011.

11.0 ADJOURNMENT

11.1 Eaton motioned to adjourn. Eastman seconded the motion. All voted in favor, the meeting was adjourned at 8:10PM.

Respectfully,

Michelle Dagesse
Secretary for the Board of Selectmen