

Town of Washington
Board of Selectmen
MINUTES
September 22, 2011

1.0 ASSEMBLY

1.1 Meeting called to order at 7:00PM.

1.2 Members: Guy Eaton, Ken Eastman and Tom Marshall
Visitors: Lolly Gilbert, Don Damm, Herb Killam

2.0 MINUTES

Marshall motioned that the Selectmen's minutes of September 15, 2011 be accepted as written. Eastman seconded the motion. All voted in favor.

Important Dates -

September 28th □ A representative from Charlie Bass's Office will be at the Town Hall from 10:00-11:30AM to see constituents

October 4th □ Planning Board 6:30PM at the Town Hall

October 11th □ Advisory Committee Meeting 7PM at the Town Hall

October 12th □ Park and Recreation 6PM at the Town Hall

October 14th □ Flu Clinic 6-7PM at the Town Hall

October 19th □ Conservation Commission 7PM at the Town Hall

October 26th □ Board of Adjustment 6PM at the Town Hall

Did You Know?

East Washington Rd. will be closed at #4610 East Washington Rd. on Monday October 10, 2011 Between the hours of 7:00 am and 5:00 pm for the replacement of the road culvert located there.

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That the New Hampshire Primary is coming up in February. If you would like to have an absentee ballot sent to you please call the Town Hall and speak to Sandy Poole at 495-3667 or Michelle Dagesse 495-3661 so that we can get the ballot out to you.

3.0 BUILDING AND PARKING PERMITS

3.1 MP-NH LLC- TM#11-085, Millen Pond Road, proposed to construct a 30 x 60 workshop with additional 800 feet of storage. Marshall and Eastman inspected and found that all of the setbacks were in accordance with the Land Use Ordinance. Marshall motion to approve the building permit application. Eaton seconded the motion. All voted in favor; permit #2457 was approved.

3.2 James and Bernadette Allan: TM# 17-031, Wild Acre Drive, proposed to construct a 10 x 24 deck to replace an existing 5 x 4 porch. The Allan's requested a 2-foot frontline variance at the September 2011 Board of Adjustment meeting, the request was approved. Marshall motioned to approve the building permit application. Eastman seconded the motion. All voted in favor; permit #2456 was approved.

3.3 Carolyn Mugar: TM#11-083, Millen Pond Road, proposed to construct a dormer on the lakeside of the building and add a sundeck over an existing sun porch roof. Marshall motioned to approve the application. Eastman seconded the motion. All voted in favor; permit # 2458 was approved.

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY

4.1 Jim Bissonnette came in to speak with the Selectmen regarding the Board of Adjustment meeting that was held last night. There was an application that came before the Board that had not been staked prior to the hearing. The application was tabled, to allow the contractor time to properly identify the corners of the building site and the boundary lines.

4.2 Donna Cilley came in to ask for a building permit application. Dagesse provided her with the application and information on how to look at the Town's Land Use Ordinance on our website.

4.3 Mark Barrett asked Dagesse for information regarding the tax-deeded lot that he had purchased from the Town in regards to merging and the valuation differences. Dagesse told Barrett that she would work with Lynn Cook on the issue and get the information back to him as soon as possible.

4.4 Al Krygeris came in to ask if the Selectmen would like him to come in and review the preliminary energy plan. The Selectmen will review this week.

4.5 Bob Fraser came in to talk about the upcoming veteran's dinner. Dagesse will look for veteran's pins for the evening. Fraser informed the Selectmen that he has a lunch meeting with a representative of Kelly Ayotte's office to speak on the subject of cell towers.

4.6 Wayne Riessle came in to discuss the Camp Morgan Lodge bathroom renovation project.

5.0 DEPARTMENT HEAD AND EMPLOYEE APPOINTMENTS

5.1 Carolyn Russell:

5.1.1. Requested the Selectmen authorize the donations of \$50.00 and \$65.00 to the Welfare Department. Eastman motioned to approve the donation. Marshall seconded the motion. All voted in favor.

5.2 Chief Marshall:

5.2.1 Provided the Selectmen with the weekly logs.

5.2.2 Asked for the Selectmen's approval to update the Town's website with birthday information that was passed onto him from Annie Bissonnette and Carolyn Russell. The Selectmen approved the information and Marshall will add as soon as possible.

5.3 Ed Thayer:

5.3.1. Reviewed the solar panel output information with the Selectmen. Eastman asked if there is a plan to clean/remove snow from the panels. Thayer said that the manuals basically said to leave them alone unless there is a film on them, the film would need to be washed off.

5.3.2. Advised that he spoke with Nancy Mayville from the Department of Transportation regarding the municipal bridge program and the options for Mill Street, the Town is awaiting response from FEMA.

5.4 Lolly Gilbert:

5.4.1. Representing the Trustees of the Trust Funds came in to speak with the Selectmen regarding the need for funds to allow the Trustees to move the Trust Funds to an investment firm. The investment firm would yield a 4 to 5% return, which is greatly higher than the current return. There are fees needed for this move, approximately \$1,400.00 that the Trustees are requesting from the Selectmen, since the Trustees do not have a budget line. Gilbert also said that the investment firm would take over producing the MS forms and the bookkeeping aspects for the Trust Funds. Gilbert brought in a specific proposal for the Town of Washington that was received today.

5.5 Michelle Dagesse:

5.5.1. Provided the Selectmen with a copy of the MS-4.

6.0 Public Appointments

6.1 Don Damm asked if the Selectmen have heard from the Town's attorney. As of yet the Selectmen had not heard from the attorney and would get the information to Damm as soon as they hear anything. The Selectmen would like to get the issue solved as soon as possible. Damm said that he understood that the Selectmen sold three of the abutting properties last week and asked what did the Selectmen propose to do with the remaining lots. The Selectmen will discuss these properties tonight.

6.2 Herb Killam, representing the Washington Fire Department, came in to ask if the Fire Department could use Camp Morgan Lodge for fire training next Monday. Dagesse confirmed that Monday would be available.

7.0 COMMUNICATIONS RECEIVED

- 7.1 Public Hearing Notice from LGC regarding health and liability insurance.
□ Filed
- 7.2 Information on the upcoming LGC Annual Meeting. □ Filed
- 7.3 Information from Primex on Workers' compensation insurance □ Filed
- 7.4 A copy of Town and City- Filed
- 7.5 Memorandum from the New Hampshire Community Development Finance Authority advising of the upcoming CDBG Planning Grant Funds □ Filed
- 7.6 The New Hampshire Civil Engineer □ Forward to Thayer
- 7.7 Thank you card from Tamara Webber for allowing the use of the dishes from Camp Morgan Lodge □ Filed
- 7.8 A copy of Legislative Bulletin- Public reading file
- 7.9 Letter from Sullivan County forwarding the county tax for the Town of Washington □
- 7.10 Letter from the USPS regarding the area mail processing study that is taking place. □ filed
- 7.11 ARRA request for proposals for a consultant to conduct a table top exercise for the energy assurance program. □ Filed

8.0 Unfinished Business

- 8.1 The Selectmen signed the three □Quit Claim Deeds□ for the properties that were purchased by abutters last week. Dagesse will forward the deeds to the registry and then back to the property owner.
- 8.2 Dagesse to send letters to a landlord regarding their tenants having too many unregistered vehicles on the property and that the tenant was notified twice asking to either register the vehicle or remove them from the property.
- 8.3 Dagesse will send a letter to a South Main Street property owner advising that a business permit is needed.
- 8.4 The Selectmen agreed to sell the remaining Lake Ashuelot Estates tax deeded lots as quickly as possible.

9.0 New Business

- 9.1 Eaton motioned to approve the appointment of Jean Kluk as an alternate member to the Planning Board. Eastman seconded the motion. All voted in favor.
- 9.2 A ceremony for Sally Krone will be held on October 29th at the Washington Congregational Church, 12PM.

10.0 DISBURSEMENTS APPROVED

10.1 The Board approved cheques for payroll of \$5,676.25 and vendors \$6,845.14 the week of September 23, 2011.

11.0 ADJOURNMENT

11.1 Marshall motioned to adjourn. Eastman seconded the motion. All voted in favor, the meeting was adjourned at 8:15PM

Respectfully,

Michelle Dagesse
Secretary for the Board of Selectmen