

Town of Washington
Board of Selectmen
MINUTES
June 2, 2011

1.0 ASSEMBLY

1.1 Meeting called to order at 7:00PM.

1.2 Members: Guy Eaton, Ken Eastman and Tom Marshall

Visitors:

2.0 MINUTES

Eastman motioned that the Selectmen's minutes of May 26, 2011 be accepted as written.
Marshall seconded
the motion. All voted in favor.

Important Dates -

June 7th □ Planning Board Meeting/Public Hearing 6PM with regular meeting to follow at the Town Hall

June 8th □ Park and Recreation Commission 6PM at the Town Hall

June 13th □ Ribbon cutting ceremony for the solar panels 1:45PM at the Public Works Department

June 13th □ Historical Society Meeting- Presentation (See information below)

June 14th □ Selectmen's Advisory Committee Meeting 7PM at the Town Hall

June 15th □ Conservation Commission 7PM at the Town Hall

June 15th □ Board of Adjustment 6:30PM at the Town Hall

Did You Know?

Carolyn Russell will be holding hours on June 3rd from 9-11:30am at the Town Hall to provide assistance in completing the □Low to Moderate Income□ forms. These forms can be picked up at the Town Hall or can be printed off of www.nh.gov/revenue. The forms must be postmarked no later than June 30, 2011.

Please be advised that the Town will be hosting the □Rich Cook Annual Blood Drive□ on July 19th from 1-6PM. The blood drive will be held at Camp Morgan Lodge. Please make sure that you are aware you can only donate every six weeks so that you will be able to donate. Baked goods, juices and fruit donations would be great! Contact Michelle at the Selectmen's office 495-3661.

I am starting to schedule the time slots for the blood drive, please give me a call at the Town Hall if you would like to donate. The American Red Cross was so impressed with our turnout last year they have given us more time slots. Let's show them what a little town can do. We have 110 openings to fill.

Please be aware that the paving for Lempster Mountain Road is scheduled for June 7th (weather permitting) and to expect delays.

The Washington Food Pantry serves town residents who are in need of healthy nutrition but cannot always provide sufficiently for themselves. The Food Pantry is wholly supported by donations of food items, household, and personal products. At this time the Food Pantry is low on the following items: juices, canned or dried fruits, spaghetti sauces, canned chicken/turkey/beef/hams, cold cereals, canned vegetables (other than any kind of beans), soups (other than tomato), crackers, regular flavor coffee, dish detergent, unscented laundry products, paper products, toothbrushes.

Items we do not need at this time include tuna, pastas, green beans, and canned spaghetti.

3.0 BUILDING AND PARKING PERMITS

3.1 Kevin Belanger: TM#10-030, Ashuelot Drive, proposed to construct a 36 x 28 foot garage. Eaton had inspected and found that all of the setbacks were in accordance with the Land Use Ordinance. Eaton motioned to approve the garage. Marshall seconded the motion. All voted in favor; permit #2435 was approved.

3.2 Michael Millette: TM#24-026, Valley Road, proposed to set a 26 x 8 trailer as a permanent structure. Eaton had inspected and found that all of the setbacks were in accordance with the Land Use Ordinance. Eaton motioned to approve the application. Eastman seconded the motion. All voted in favor; permit #2436 was approved.

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY

4.1 Jim Crandall spoke with the Selectmen regarding the Selectmen's opinion on bonding and beginning the construction process on the Town Hall project. Crandall said that the Selectmen had made a statement that they are not going to take on any debt to the Town before the current outstanding balance is paid in full. Crandall said that he did not feel that the Town needs to wait that long and asked what would the issue be to include the current payment with a new debt or keep the bonds outstanding. The Selectmen reiterated that the bonds need to be paid down. Crandall suggested that the Selectmen take the current gravel pit payment after the pit is paid in full and apply it to the school to pay that debt early and then the Town Hall project could start a year earlier.

4.2 John Lawrence, a consultant for SBA communications, came in to speak with the Selectmen regarding a search ring (which is based on topography studies) that was done to find the best coverage area in the Town. Eastman said that the Selectmen had spoken with Thayer after receiving the email last week and he found no issue with the area

needed for the cell tower. Thayer came in and everyone reviewed the tax map for the transfer station property. Thayer advised Lawrence where the shooting range was located on the property. The lease area would be 100 x 100 and the footprint and would be ringed by a fence. Thayer asked if the structure would be galvanized metal? Lawrence, yes this material typically works well in the weather and gets better looking. Lawrence asked if the town has fiber optics available? Thayer said yes. Lawrence said that fiber optics, phone and electricity would be needed at the site. Lawrence was provided a copy of the Town's Telecommunication Ordinance. Thayer asked how tall would the tower be? Lawrence said that it would depend on the radio frequencies, generally 150-feet to 180-feet. Thayer asked if SBA has done any towers locally? Thayer asked if the Town has the option of applying the Town's emergency communication equipment on the tower. Lawrence said that they are generally receptive to that option. Eastman asked about noise levels from the cell tower. Lawrence answered that the generator runs about once a week and it can be scheduled during the daylight hours.

- 4.3 Bob and Linda Gilmore asked about a travel trailer that is on their property on blocks can it be removed and replace it with another travel trailer on blocks. The current trailer is dilapidated and they would like to improve the current conditions. The Selectmen agreed that they could replace the trailer with another as long as it is in the same footprint as the current trailer.
- 4.4 Pat Liotta called to ask Dagesse to process her application for the rental of Camp Morgan Lodge. (See 9.4)
- 4.5 A Lakeview Terrace resident complained about a rock in the tar on Valley Road. Thayer to remove next week. Eaton advised the property owner that the rock is scheduled to be removed.
- 4.6 Bob Fraser requested \$200.00 from the Selectmen so that the seniors can provide a dinner for returning Veterans. Between the Selectmen and Parks and Recreation Commission we will gather \$200.00.
- 4.7 Allan Dube asked about a need for a building permit to construct a wellhead cover. Eaton advised if it was under 50 square feet there was no need for a building permit.

5.0 DEPARTMENT HEAD AND EMPLOYEE APPOINTMENTS

5.1 Ed Thayer:

5.1.1. Advised that Lempster Mountain Road is scheduled to be paved on June 7th (weather permitting) and to expect some delays.

5.1.2. Reviewed the NH DES used oil collection grant approval for the Town of Washington in the amount of \$1,700.00 with the Selectmen.

5.1.3. Informed the Selectmen regarding the issue with removal trees on the Camp Morgan beach property and the fence behind basketball court. The Public Works Department will address next week.

5.1.4. Discussed 4.5. It will be removed next week.

5.2 Captain Wright:

5.2.1. Requested the Selectmen's signature on the agreement between the Town of Washington and the Concord Hospital for possession procedures for controlled drugs. The Selectmen signed the document and Wright forwarded it to the hospital. (see 9.1)

5.3 Arline France, Lynn Cook and Kathy Atkins:

5.3.1. Provided a copy of the timber tax levy.

5.4 Carolyn Russell:

5.4.1. Requested the Selectmen authorize her to accept a donation of \$500.00 to the community service program. (See 9.3.)

6.0 Public Appointments

6.1

7.0 COMMUNICATIONS RECEIVED

- 7.1 NH Lakes Association 2011 Lakes Congress in June Filed
- 7.2 A copy of The New Hampshire Civil Engineer- Forward to Thayer
- 7.3 A copy of the Legislative Bulletin Public reading file
- 7.4 Email from Andy Levitz asking about fence regulations Dagesse responded
- 7.5 A copy of a letter from NH DES letter of deficiency regarding Robinson Pond Dam #245.09, Washington- Filed
- 7.6 An invoice from Melanson Company, Inc for the solar panels. Approved and forwarded to Dagesse
- 7.7 Letter from New Hampshire Energy Efficiency & Conservation Block Grant Agreement advising of grant payment- Filed
- 7.8 Email from Peter Mellen requesting the Selectmen's authorization to allow the engineers that did the work on Halfmoon Pond Road bridge plan to be forwarded to him. Filed
- 7.9 Letter from United States Department of Commerce regarding the 2010 census success. Filed

8.0 Unfinished Business

8.1

9.0 New Business

- 9.1 The Selectmen congratulate Seth Chidester for his accomplishment of becoming an EMT-Paramedic. Seth is a great asset to the Town of Washington's Rescue Squad and we thank him for his dedication to the squad and our residents.
- 9.2 The Selectmen opened and reviewed the "Fuel Bids". Eaton motioned to accept the bid of Ayer and Goss as the propane provider to the Town. Marshall seconded the motion. All voted in favor. The Selectmen declined to accept the bid that was received for diesel and #2 heating oil due to the option of waiting for the bid cycle from another provider.
- 9.3 Eastman motioned to approve a \$500.00 donation to the community service fund. Eaton seconded the motion. All voted in favor.
- 9.4 Eastman motioned to approve the application of Pat Liotta for the rental of Camp Morgan Lodge. Marshall seconded the motion. All voted in favor.

10.0 DISBURSEMENTS APPROVED

10.1 The Board approved cheques for payroll of \$7,410.63 and vendors \$440,413.17 the week of June 3, 2011.

11.0 ADJOURNMENT

11.1 Marshall motioned to adjourn. Eastman seconded the motion. All voted in favor, the meeting was adjourned at 8:02PM.

Respectfully,

Michelle Dagesse
Secretary for the Board of Selectmen