

Town of Washington
Board of Selectmen
MINUTES
April 14, 2011

1.0 ASSEMBLY

1.1 Meeting called to order at 7:00PM.

1.2 Members: Guy Eaton, Ken Eastman and Tom Marshall
Visitors:

2.0 MINUTES

Eastman motioned that the Selectmen's minutes of April 7, 2011 be accepted as with the correction to 6.1 which should have read Bradford Springs Road. Marshall seconded the motion. All voted in favor.

Important Dates -

April 16th ☐ Easter Egg Hunt 10am at the Town Hall

April 18th ☐ A group of citizen's interested in a Town-wide garden will be meeting at the Town Hall. The meeting will be at 7PM

April 20th ☐ Conservation Commission 7PM at the Town Hall

April 23rd ☐ Conservation Commission will be holding a Vernal Pool Discovery Session at 10am on Faxon Hill Road. Everyone is invited to come!!!! (More information next week)

April 24th ☐ Easter Sunrise Service, 6:30am on the church lawn, 2234 East Washington Road. All are Welcome! Sponsored by the East Washington Baptist Church

April 25th ☐ Cemetery Trustees 7PM at the Town Hall

Did You Know?

On Saturday, April 30, 2011, the Washington Police Department & the Drug Enforcement Administration (DEA) will conduct a special one-day event to remove potentially dangerous controlled substances from our nation's homes. This national initiative will provide an opportunity for the public to surrender pharmaceutical controlled substances and other medications to law enforcement officers for destruction. Expired, unused, or unwanted controlled substances in your home can be brought to the Washington Transfer Station to be disposed of at no cost with no questions asked. Contact Chief Marshall with any questions.

3.0 BUILDING AND PARKING PERMITS

3.1 Dale and Shannon Guyer: TM#24-067, Valley Road, proposed to construct a 24 x 40 garage with a 12 foot lean to. Eaton had inspected and found that all of the Town setbacks were met but the Guyer's did not meet the State's shoreland setback. They are in the process of applying. The permit application was tabled.

3.2 Fred and Irita Allen: TM#11-007, Valley Road, proposed to construct a 8 x 12 shed. Eaton had inspected and found that all of the setbacks were in accordance with the Land Use Ordinance. Eaton motioned to approve the application. Marshall seconded the motion. All voted in favor; permit #2421 was approved.

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY

- 4.1 Wayne Riessle dropped off the invoice for the work that had been completed at Camp Morgan Lodge. Eastman had gone to the building to inspect the work and found it to be completed. The invoice was approved to pay.
- 4.2 Harold B. Parker, Projects Director for Congressman Charlie Bass, came in to the Town Hall on Wednesday to hold public hours. He met both Tom Marshall and Ken Eastman. They discussed Town business and Parker took a tour of the Town Hall.
- 4.3 Sandy Eccard asked Marshall if a building permit was necessary to alter an existing structure. Eccard was informed that as long as the footprint or roofline did not change she did not need a permit.
- 4.4 Bob Wright made a formal complaint regarding the two campers and unregistered car parked at a property in the center of Town. The Selectmen advised Wright that they had sent a letter to the renter of the property last week advising that the issue needs to be corrected or he would be in violation of regulations, which do have a fining process.
- 4.5 Bob Phelps, a representative of Capitol Alarm Systems, discussed the Town's fire alarm system and the Selectmen and Mr. Phelps went to various Town buildings to work on getting the Town a quote for the testing and maintenance of our current system.
- 4.6 A concerned citizen spoke with Eastman regarding welfare and police issues. Eastman will discuss with Russell. Eastman spoke with Chief Marshall regarding the citizen's concern that had been addressed a few months back. Chief Marshall also informed Eastman of the new possibility to route callbacks to the complainants through dispatch this would address the citizen's prior concerns.
- 4.7 Lionel Chute, Jim Hofford, Ed Thayer and the Selectmen discussed the community garden and a meeting of the Washington residents will be held on Monday at 7PM at the Town Hall. The garden will measure 1500 square feet. The Selectmen asked that all participants sign a waiver not holding the Town liable. The garden will adjacent to the church parking lot.
- 4.8 Melissa Anwar reported that the hinge on the back door of the lodge is broken. Dagesse asked if the door could be secured. It was. Eastman to contact a professional.
- 4.9 Eaton had a concerned citizen approach him regarding road grading procedures. Over the past few years the grader has come closer to her

property. Eaton mentioned the issue to Thayer and the message was passed onto the department.

5.0 DEPARTMENT HEAD AND EMPLOYEE APPOINTMENTS

5.1 Chief Marshall:

- 5.1.1 Dropped off his police logs.
- 5.1.2 Advised the Selectmen that the Windsor secretary had contacted him on behalf of the Windsor Selectmen to discuss the possibility of revising the Town's current agreement. Chief Marshall had informed the secretary that if the Town would like to discuss contract issues that the Windsor Selectmen must contact the Washington Selectmen.

5.2 Lynda Roy:

- 5.2.1. Requested that the Selectmen approve two invoices from EMS Billing Solutions for February and March. The Selectmen authorized the invoices and forwarded them back to Roy for payment from the billing fund.

5.3 Michelle Dagesse:

- 5.3.1. Advised the Selectmen that the 941 (IRS form) and UC (Unemployment Compensation) quarterly reports had been completed.

5.4 Mary Krygeris:

- 5.4.1. Discussed the fees that are charged by the Supervisor's of the Checklist for items such as checklists. She had concerns with the need to charge all entities equally for such materials. The School has not been previously charged for copies of the checklist, which is need for School Meeting, and informed the Selectmen of an issue that had come before the bookkeeper last year from the SAU. The SAU advised Dagesse that they did not feel the advertising invoice was reimbursable. Krygeris requested the Selectmen's support in sending an invoice for the advertisements and checklist. The Selectmen supported Krygeris and the Supervisor's.

5.5 Chief Moser:

- 5.5.1. Advised that the new truck is in service.

6.0 Public Appointments

6.1

7.0 COMMUNICATIONS RECEIVED

- 7.1 Registration form for the upcoming 2011 Health and Safety Trainings coordinated by LGC. □ Filed
- 7.2 Registration form for the upcoming 24th Annual Mountain of Demos. □ Forward to Thayer
- 7.3 A copy of NHBR- Forward to Thayer
- 7.4 The April 2011 Revised Statutes Annotated. □ Filed with RSA□s
- 7.5 Invitation to the 2011 Annual Primex Conference. □ Filed
- 7.6 A copy of Legislative Bulletin #15 □ Public reading file
- 7.7 Application from Barbara Griffin for the rental of Camp Morgan Lodge □ See 9.1
- 7.8 Letter from the State of New Hampshire DOT advising that they are in receipt of the Town□s application for construction on Dole Schoolhouse Road bridge and informing the Town that the earliest construction funds would be available would be 2020 and there is an advance construction option. □ Filed and a copy to Thayer
- 7.9 Invoice from the Town□s attorney. □ The Selectmen approved the invoice and forward to Dagesse
- 7.10 Letter from Congress of the United States House of Representatives, Charlie Bass□s office, asking that his office information is displayed where constituents can view. □ Dagesse to post.
- 7.11 Signature request from ICMA for account services. □ Eaton signed the paperwork
- 7.12 Email from Phil Barker commenting on last week□s minutes. □ Filed
- 7.13 Public hearing notice from Sullivan County Commissioners for a Supplemental Appropriation for the 2011 fiscal year. The meeting will be held to discuss the commissioner□s request to improve the HVAC system at the County Health Care building. □ Public reading file
- 7.14 Bob Fraser provided a copy of a correspondence regarding cell phone towers. □ Filed

8.0 Unfinished Business

- 8.1 Eastman provided the Selectmen Guide Star fundraising group in connection with the Selectmen□s Advisory Committee.

9.0 New Business

- 9.1 Marshall motioned to approve the application of Barbara Griffin for the rental of Camp Morgan Lodge on June 18, 2011. Eastman seconded the motion. All voted in favor.
- 9.2

10.0 DISBURSEMENTS APPROVED

- 10.1 The Board approved cheques for payroll of \$7,529.39 and vendors \$12,872.58 the week of April 15, 2011.

11.0 ADJOURNMENT

11.1 Eastman motioned to adjourn. Marshall seconded the motion. All voted in favor, the meeting was adjourned at 8:00PM

Respectfully,

Michelle Dagesse
Secretary for the Board of Selectmen