

Town of Washington
Board of Selectmen
MINUTES
March 24, 2011

1.0 ASSEMBLY

1.1 Meeting called to order at 7:00PM.

1.2 Members: Guy Eaton, Ken Eastman and Tom Marshall
Visitors:

2.0 MINUTES

Marshall motioned that the Selectmen's minutes of March 17, 2011 be accepted as written. Eaton seconded the motion. All voted in favor.

Important Dates -

March 28th – Cemetery Trustees 7PM at the Town Hall

March 29th – Selectmen's Advisory Committee Meeting 7pm at Town Hall

March 30th – Board of Adjustment 6:30PM at the Town Hall

March 31st – Safety Committee Meeting 7PM at Town Hall

April 5th – Planning Board Meeting 6:30pm at the Town Hall

April 13th – A representative from Charlie Bass's office will be at the Town Hall from 10:30-11:30am

April 13th – Park and Recreation 6:00pm at the Town Hall

April 16th – Easter Egg Hunt 10am at the Town Hall

Did You Know?

Beginning Friday, Feb. 4, until Fri., Apr. 1, free tax assistance will be available. For an appointment, call Carolyn Russell, 495-3193.

The 2011 dog licenses are now available at the Town Clerk's Office.

Sue Fitzgerald is offering free knitting or crocheting lessons to anyone who is interested. She is working on getting certified and needs to provide 20 hours of lessons. The classes will be at the Town Hall on Friday mornings from 10am to approximately noon. If you are interested in participating call Michelle at the Selectmen's Office 495-3661.

3.0 BUILDING AND PARKING PERMITS

3.1 None

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY

4.1 Phyllis Ledgerwood phoned to request a letter from the Selectmen's Office stating that the Town of Washington does not have a permit process for exterior paint on a home. The Selectmen signed a letter stating we have no such permit.

4.2 Al Krygeris requested that Dagesse contact the utility companies to get the 2010 energy usage for all Town buildings.

4.3 Bob Fraser brought in a copy of a draft letter that he would like to send to Kelly Ayotte regarding the need for a cell phone tower in the Town of Washington.

- 4.4 Dana Brien dropped off information for the upcoming senior outing to Foxwoods. The trip is scheduled for May 17, 2011. Please call Dana at 464-3877 x 226 or Michelle Dagesse at 495-3661 to reserve your seat. The cost of the trip is \$30.00 per person, which covers the cost of the bus trip, driver tip, and casino bonus package including \$15.00 food coupon, \$15.00 free Keno play, and an entry ticket for May's bus marketing promotion. The bus will be leaving from the Washington Town Hall at 6:45am.
- 4.5 Bill Cole spoke with the Selectmen regarding repairs that need to be done at Camp Morgan Lodge and the Town Clerk's office. The Selectmen authorized Cole to make alterations to the shelf in front of the Town Clerk/Tax Collector's Office.
- 4.6 Dale Guyer phoned regarding the process of getting a building permit to construct a garage. Guyer was not certain if the State needed to approve the proposed construction due to the fact that some trees may need to be removed. Dagesse advised that Guyer contact NH DES for information.
- 4.7 Ginny Parker came in to inquire when her Camp Morgan Lodge security fee would be returned. The fee will be returned next week.

5.0 DEPARTMENT HEAD AND EMPLOYEE APPOINTMENTS

5.1 Chief Marshall:

- 5.1.1 Dropped off his police logs.
- 5.1.2 The new storm windows for the first floor of the Police Department have been installed. The police department is nice and toasty.
- 5.1.3 Spoke with the Selectmen regarding the meeting that occurred this evening of the neighborhood at the Police Department regarding a neighborhood watch program in Lake Ashuelot Estates.

5.2 Michelle Dagesse:

- 5.2.1. Provided the Selectmen with the final copy of the 2010 encumbrances.
- 5.2.2. Dagesse drafted a letter for the Selectmen's signature requesting reimbursement to the Town of Washington from the Conservation Commission for legal fees that were incurred by the Town. The Selectmen signed the letter. Dagesse forwarded it to Roy.
- 5.2.3. The auditors have been auditing the Town records for the past two days.

5.3 Carolyn Russell:

- 5.3.1. Requested that the Selectmen approve the allowable levels of assistance payments for the Town of Washington, NH. The Selectmen reviewed the document. Eaton motioned to approve the allowable levels handout. Eastman seconded the motion. All voted in favor.
- 5.3.2. Requested the Selectmen approve the donation of \$600.00 to the Community Service Fund. Marshall motioned to approve the donation of \$600.00. Eaton seconded the motion. All voted in favor.

5.4 Janice Philbrick:

5.4.1. Updated the Selectmen on the upcoming deeding of properties in Town. She requested a letter from the Selectmen's office to an East Washington Road lessee that the Town of Washington will be taking the property by tax deed and giving the tenant 30 days to vacate.

5.5 Ed Thayer:

5.5.1. Advised that the new truck has been delivered to the Highway Garage.

5.5.2. Thayer is working on purchasing a sander to outfit the truck.

5.5.3. Thayer is having flyers made up for the Countywide Household Hazardous Waste Days for the resident's of Washington to participate in, the flyers will be available throughout Town.

5.6 Lynda Roy:

Discussed an issue with the Selectmen regarding reimbursement for an invoice that was submitted to the Treasurer by a rescue squad employee. Additional information was needed for reimbursement. The Selectmen reviewed the paperwork and a letter was sent to the employee advising of the errors. The Selectmen were also informed by the auditor's that all billing fund invoices must go through the Selectmen's office prior to the Treasurer as described in the warrant.

6.0 Public Appointments

6.1

7.0 COMMUNICATIONS RECEIVED

- 7.1** Hoyle, Tanner and Associates, Inc. forwarding information of their services. – Forward to Thayer
- 7.2** A copy of Legislative Bulletin. – Public reading file
- 7.3** Letter from Highland Lake Unified Association advising that they are preparing for the 2011 Lake Host Program. – Forwarded to Eastman
- 7.4** NH Roads Scholar Directory for 2011. – Filed
- 7.5** Email from Sue Bermudez voicing her concerns with a possible junk yard in the center of Town. – Forward to the Planning Board
- 7.6** A copy of a engagement letter from Plodzik & Sanderson for the audit work. – Filed
- 7.7** NH Fish and Game Department Watershed Ecology Institute. – Filed
- 7.8** Letter from Lynn Hendrickson as the secretary, Board of Trustees of the Shedd Free Library advising that Colleen Duggan and Sharon Otterson be appointed as alternate Trustees for the Board of Trustees. – See 9.1

8.0 Unfinished Business

- 8.1** The Selectmen received a quote for the repairs to Camp Morgan Lodge, repair drywall cracks around the chimney box, men's room ceiling, and hallway ceiling caused by settling or water leaks add pipe support in attic, repair main stack boot at roof, repair excess play in double hung windows, remove protruding nails or screws from the main lodge floor and apply 2 coats clear satin urethane to untreated window trim with sanding as needed. Eastman motioned to approve the work on the quote. Marshall seconded the motion. All voted in favor.

8.2

9.0 New Business

- 9.1 Marshall motioned that Duggan and Otterson be appointed as alternates for the Trustees for the Shedd Free Library. Eastman seconded the motion. All voted in favor.
- 9.2 Jim Garvin phoned Marshall offering to coordinate a group to paint the interior of Camp Morgan Lodge. The painting will be coordinated after the work mentioned in 8.1.
- 9.3 Eastman requested that the Town of Washington donate \$50.00 to the NH Lake Association. This is a great program, supporting programs like the Lake Host, Lake Conservation Corps, and Summer Youth Employment Programs in order to protect more lakes and provide volunteer, educational, and employment opportunities and protection to lakes in more communities. Eastman motioned to approve a donation of \$50.00. Eaton seconded the motion. All voted in favor.

10.0 DISBURSEMENTS APPROVED

10.1 The Board approved cheques for payroll of \$17,877.04 and vendors \$36,920.88 the week of March 25, 2011.

11.0 ADJOURNMENT

11.1 Eastman motioned to adjourn. Marshall seconded the motion. All voted in favor, the meeting was adjourned at 8:30PM.

Respectfully,

Michelle Dagesse
Secretary for the Board of Selectmen