

Town of Washington
Board of Selectmen

MINUTES
November 29, 2012

1.0 ASSEMBLY

1.1 Meeting called to order at 7:00PM.

1.2 Members: Guy Eaton, Ken Eastman and Tom Marshall

1.3 Visitors: Steve Smith, Phil Barker, Kathy West and Kitty West

2.0 MINUTES

Marshall motioned to approve the minutes of the November 15, 2012.
seconded the motion.

All voted in favor.

Important Dates -

December 4th Planning Board, public hearing 6:30pm with regular meeting to follow at the Town Hall

December 12th - Park and Recreation 6:00PM at the Town Hall

December 17th – Public Hearing, Cemetery Trustees at the Washington Town Hall 7pm

December 19th – Conservation Commission 7PM at the Town Hall

Did You Know?

The Town will be selling a 2013 calendar with pictures that were taken during the 225th Town Birthday Party all profits will go to the preservation fund. Calendars will be pre-sold for \$10.00 each.

Bob Fraser is asking for any of the wheelchairs that were borrowed from the senior group and are no longer being used to be returned so that another in need can use it.

3.0 BUILDING AND PARKING PERMITS

3.1 Dan Murphy, TM#11-023, Lempster Mountain Road, requesting a building permit to construct a 26x36 garage. Marshall had inspected and found that the setbacks were in accordance with the Land Use Ordinance. Marshall motioned to approve the application. Eaton seconded the motion. All voted in favor, permit #2516 was approved.

3.2 Mark Florence and Lynn Hendrickson: TM#09-007, Ayers Pond Road, requesting a building permit for a 11x11 shed with a 11x11 deck. Marshall had inspected and found that all of the setbacks were in accordance with the Land Use Ordinance. Marshall motioned to approve the application. Eastman seconded the motion. All voted in favor, permit #2517 was approved.

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY

- 4.1** Shawn Atkins came in to get a building permit application. (See 3.1)
- 4.2** Jim Bissonnette came in to gather information from the Board of Adjustment file to write the boards submission for the Annual Report.
- 4.3** Jerry Klohs came in to discuss an outstanding tax bill that the Selectmen waived some interest a few weeks ago. (See 5.5.1)
- 4.4** Janice Philbrick phoned to ask for a letter from the Selectmen's office to CAPHN regarding the Town of Washington being removed from the program and coming to some resolution
- 4.5** Bill Cole came in with a building permit application for Mark Florence and Lynn Hendrickson. (See 3.2)
- 4.6** Jim Gaskell came in to get an application for the use of the lodge in March. (See 9.1)
- 4.7** Carolyn Russell and Sandy Robinson came in to discuss fundraising issues for the Meeting House.
- 4.8** Jim Crandall requested an application for the use of the lodge on behalf of the Millen Lake Association. – Dagesse to contact Crandall because the date is already booked.
- 4.9** Michelle Dozois came in to get an application for the use of the lodge. (See 9.2)
- 4.10**

5.0 DEPARTMENT HEAD AND EMPLOYEE APPOINTMENTS

5.1 Michelle Dagesse:

5.1.1. Completed the monthly labor summary report for the month of November.

5.1.2. Worked on budgets with Ed Thayer, Chief Marshall and Chief Moser.

5.1.3. Sent a letter to a Harrison Road property owner requesting copies of information between themselves and NHDES in regards to a non-compliance issue.

5.1.4. Contacted Sullivan County Nutrition Services regarding their annual request for inclusion in the town budget. There was an increase due to the needs of the townspeople served.

5.2 Chief Moser:

5.2.1. Updated the Selectmen on the ideas coming forward from the Fire Department on improvements/replacement of the Center Fire Station. The Fire Officers met with North Branch to review their options.

5.3 Jim Berry:

5.3.1. Requested that the Selectmen respond to the suggested realignment of the CAPHN program this realignment would remove Washington

as a covered/participating Town. The Selectmen do not support the change and wrote a response stating this, which was forwarded back to the Health Officer.

5.4 Carolyn Russell:

5.4.1. Requested that the Selectmen accept a donation to the Food Pantry in the amount of \$310.00. Eastman motioned to approve the donation. Marshall seconded the motion. All voted in favor.

5.5 Sandy Eccard:

5.5.1 Came in to update the Selectmen on the remaining outstanding unpaid taxes that Mr. Klohs does not believe he owes. Eccard provided documentation from the Tax Collector's office.

6.0 Public Appointments:

6.1 Steve Smith came in to ask if the Selectmen had any suggestions to bring forward to the legislative session.

6.2 Phil Barker, Kathy West and Kitty West came in representing the cemetery trustees to ask why an invoice from their lawn contractor was opened and paid without it be forwarding to them. After review of the invoice that had been paid it was addressed to the Selectmen and this is why it was open. Phil Barker informed Dagesse that they would be in next week to present their budget and report and then spoke on a proposal to remove some dead trees in the cemetery and how to budget for their removal whether to spread the job out over several years or complete in one. The Selectmen's opinion was to lump the bill and save the Town \$850.00

7.0 COMMUNICATIONS RECEIVED

- 7.1 A copy of the Sullivan County New Hampshire Annual Report of Board of Commissioner for the Fiscal Year 2012. –Filed
- 7.2 Town and City magazine – Filed
- 7.3 Approval for Construction, to the Saint Benedict Center, TM15-054, King Street from the State of NH DES. – Filed
- 7.4 Notice of a Public Budget Hearing for the Washington School Districts for the fiscal year 2013-2014 SAU#34. – Posted
- 7.5 Holiday card from the American Red Cross to the Washington. – Filed
- 7.6 Letter from Upton & Hatfield forwarding their hourly rates for 2013. – Filed for budgeting
- 7.7 Southwestern Community Services thanks the citizens of Washington for their continued support. – Filed
- 7.8 Letter from PathWays asking for the appropriation of \$538.50 to be included in the 2013 budget. –Filed for budgeting
- 7.9 Email from Sean P. O'Connor offering a donation of a pool table. – Dagesse to contact Mr. O'Connor.
- 7.10 Information from Dennis O'Malley regarding a dock on Millen Pond Road. – The Selectmen will send a letter to respond.

- 7.11 Email from Chief Marshall forwarding a timeline of meetings for Department Heads and Committees regarding a meeting to discuss needs that should be included in the new Town website. – Filed
- 7.12 Email from Dave Drasba to Tom Marshall regarding appointment times to discuss a contract manager for the proposed Town Hall project.
- 7.13 Public Hearing notice for the Cemetery Trustees Meeting. – See Important dates and posted at the Town Hall.
- 7.14 Email regarding the Children’s Health Insurance Program Reauthorization act of 2009- Public reading file

8.0 Unfinished Business

- 8.1 The Christmas tree on the bandstand looks fantastic! A big thanks goes out to the Hanssen’s and the Kluk’s for decorating it. The lighting of the tree was last Friday night and enjoyed by many.
- 8.2 The Selectmen signed the memorandum of land lease between the Town of Washington and SBA Towers IV, LLC for the proposed cell tower behind the Public Works garage.
- 8.3 Eastman and members of the Planning Board, Assessors and Conservation Commission and a volunteer attended the Forestry Law seminar.

9.0 New Business

- 9.1 Eaton motioned to approve the application of Jim Gaskell on behalf of the Snowriders for the use of the lodge in March to hold a Snowrider’s Dance. Eastman seconded the motion. All voted in favor.
- 9.2 Eaton motioned to approve the application of Norris Dozois for the use of the lodge on December 29, 2012. Marshall seconded the motion. All voted in favor.
- 9.3 Sandy Poole asked if the Selectmen could get a quote to reprint a copy of the 1913 Annual Town Report of the Town of Washington for this year Town Meeting. Suggesting that the Town could sell copies for those who would be interested.

10.0 DISBURSEMENTS APPROVED

10.1 The Board approved cheques for payroll of \$6,247.21 and vendor checks in the amount of \$1,056.53 for November 21, 2012. The Board approved cheques for payroll of \$53,861.91 and vendor checks in the amount of \$7,904.94 for November 30, 2012.

11.0 ADJOURNMENT

11.1 motioned to adjourn at PM. seconded the motion. All voted in favor.
Respectfully,

Michelle Dagesse
Secretary for the Board of Selectmen