

Town of Washington
Board of Selectmen

MINUTES
November 15, 2012

1.0 ASSEMBLY

1.1 Meeting called to order at 7:00PM.

1.2 Members: Guy Eaton, Ken Eastman and Tom Marshall

1.3 Visitors: Russ and Kim Bolan

2.0 MINUTES

Eaton motioned to approve the minutes of the November 8, 2012.

Marshall seconded the motion.

All voted in favor.

Important Dates -

November 22nd – Town Hall will be closed for the day to allow employees time to celebrate Thanksgiving. All the Town employees wish everyone a safe and happy Thanksgiving.

November 23rd- Come together for Christmas carols, hot chocolate and tree-lighting festivities, 6:30PM at the bandstand. All are Welcome!!!

November 24th– Holiday Craft fair at the Washington Elementary School, Santa will be there

Did You Know?

The Town will be selling a 2013 calendar with pictures that were taken during the 225th Town Birthday Party all profits will go to the preservation fund. Calendars will be pre-sold for \$10.00 each.

Bob Fraser is asking for any of the wheelchairs that were borrowed from the senior group and are no longer being used to be returned so that another in need can use it.

The tax bills will be in the mail within the next couple of days.

3.0 BUILDING AND PARKING PERMITS

3.1 Patricia Castellano: TM#14-083, Jefferson Drive, replace a rotten deck and replace with a larger deck and stairs 8x8 deck with a 7x6 set of stairs. Eaton had inspected and found that the setbacks were in accordance with the Land Use Ordinance. Eaton motioned to approve the application. Marshall seconded the motion. All voted in favor, permit #2516 was approved.

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY

- 4.1 Steve Hanssen dropped off the flyer for the tree lighting festivities. See important dates. He also put away the bunting that was on the bandstand.
- 4.2 Evie Boyce spoke with the Selectmen regarding the flags in the cemeteries have been taken down for the winter. Eaton said that the Cemetery Trustees have taken them down for the winter months and will be put back in the spring.

5.0 DEPARTMENT HEAD AND EMPLOYEE APPOINTMENTS

5.1 Chief Marshall:

- 5.1.1. Advised that a political sign on Lempster Mountain Road did not have a bomb attached to it as reported by a concerned citizen.
- 5.1.2. Brought the Students of the Month for their lunch.

5.2 Michelle Dagesse:

- 5.2.1. Completed the Labor Summary report for the month of October.
- 5.2.2. Received the final approved 2012 tax rate for the Town of Washington and presented the documents to the Selectmen and the Tax Collector for her signature. See 9.1
- 5.2.3. Presented the Selectmen with the written consent and record of resolution authorization to sign the lease between Snowstar Corp. Inc and the Town of Washington for a proposed cell tower on the public works department property.
- 5.2.4. Sent out the budget worksheets and town report submission requests to all Town Department Heads and all Committees. Please make sure that your inclusion is formatted correctly and that it is on time to make the year end a smooth process.
- 5.2.5. Requested that the books from the Town birthday celebration that did not sell be put back in the closet above the Police Department.
- 5.2.6. Phoned Phil Barker and asked that he pick up the sign that used to hang on the front of the Town Hall. The Historical Society will be displaying the sign at the museum.
- 5.2.7. Contacted the attorney for the cell phone tower to inform him that a water bar on the site is not working properly. The attorney confirmed that he received the email.

5.3 Carolyn Russell:

- 5.3.1. Requested that the Selectmen approve a donation of \$20.00 for the Food Pantry. Eastman motioned to approve the donation. Marshall seconded the motion. All voted in favor.

5.4 Ed Thyer:

- 5.4.1. Advised that the temporary bridge is in place on Dole Schoolhouse Road.
- 5.4.2. Went to a King Street property to inspect for a driveway permit he made his comments and forwarded to the Planning Board.

6.0 Public Appointments:

6.1 Russ Boland and his wife came in to thank the residents of the Town of Washington for supporting him in his campaign.

7.0 COMMUNICATIONS RECEIVED

- 7.1 Application of Lola Allen for the rental of Camp Morgan Lodge. – See 9.3
- 7.2 Proposal for architectural services from Richard M. Monahon. – The Selectmen signed the proposal.
- 7.3 Agenda for the Washington School Board meeting scheduled for November 13, 2012- Filed
- 7.4 Letter from Lake Sunapee Region VNA & Hospice requesting inclusion in the Town Budget for 2013. – Filed for budgeting
- 7.5 A copy of the Washington School Board meeting minutes for October 9th – Filed
- 7.6 Email from Annie Bissonnette resigning from the Selectmen's Advisory Committee- The Selectmen accept her resignation with regret and thank her for all of her contributions she has made to the group.
- 7.7 Application from the Washington Historical Society for the use of Camp Morgan Lodge. – See 9.4
- 7.8 A copy of the official 2012 tax- See 9.1
- 7.9 Proposal for the 2013 Town health insurance rates. – Eaton signed the document and Dagesse will return.

8.0 Unfinished Business

- 8.1 The Veteran's Dinner was hosted again this year by our Senior Group! Friday evening was a great success and the Selectmen and our Town employees thank all of our service men and women who are currently serving our country or have served in the past. The Selectmen also send out a big thanks to the Seniors for their continued support in town functions your dedication does not go unnoticed.
- 8.2 The Selectmen had a telephone conversation with Rick Monahon and David Drasba regarding getting a guaranteed maximum price bid for the Town Hall project.
- 8.3 Eastman and Hanssen installed a new push button lock at the lodge.
- 8.4 Eaton motioned to accept the changes to the employee handbook. Marshall seconded the motion. All voted in favor.

9.0 New Business

- 9.1 The Selectmen approved the new tax rate as follows \$15.60 and it was calculated by the Town rate set at \$4.37, Local School rate \$6.27, State school rate \$2.24, and the County rate at \$2.72. This rate is down by \$.32 from last year. The Selectmen thank all the Department heads for their continued support in keeping the Town running smoothly and being fiscally responsible for their expenditures.
- 9.2 The Town employees thank the Senior group for a wonderful Thanksgiving lunch today, we all had a wonderful time sharing a meal with our neighbors and friends.

- 9.3 Eaton motioned to approve the application of Lola Allen for the use of Camp Morgan Lodge. Eastman seconded the motion. All voted in favor.
- 9.4 Marshall motioned to approve the application of the Washington Historical Society for the use of the lodge. Eastman seconded the motion. All voted in favor.
- 9.5 Eaton motioned to approve a 1.9% cost of living increase for the Town employees. Eastman seconded the motion.
- 9.6 The Selectmen accept the resignation of Dawn Bilski from the Park and Recreation Commission and wish her all the best. Eaton motioned to approve the appointment of Bob Bachand as a Commission member to Park and Recreation. Marshall seconded the motion. All voted in favor.

10.0 DISBURSEMENTS APPROVED

10.1 The Board approved cheques for payroll of \$6,761.37 and vendor checks in the amount of \$218,783.47 for November 16, 2012

11.0 ADJOURNMENT

11.1 Eaton motioned to adjourn at 8:15PM. Marshall seconded the motion. All voted in favor.

Respectfully,

Michelle Dagesse
Secretary for the Board of Selectmen