

Town of Washington
Board of Selectmen
AGENDA
June 14, 2012

1.0 ASSEMBLY

1.1 Meeting called to order at 7:00PM.

1.2 Members: Guy Eaton, Ken Eastman and Tom Marshall

1.3 Visitors: Steve Boisvert

2.0 MINUTES

Marshall motioned to approve the minutes of the June 7, 2012. Eastman seconded the motion. All voted in favor.

Important Dates -

June 18th CIP Subcommittee of the Planning Board 7PM at the Town Hall

June 20th Conservation Commission 7:00PM at the Town Hall

June 27th Board of Adjustment Hearing 6:00 PM at the Town Hall, for further information on the request please see the public notice at the Town Hall.

June 29th Camp Registration at the lodge from 6-8PM. Please come and register your summer camper and meet their camp counselors. T-shirt orders will be available this evening as well

July 3rd - Planning Board, Public Hearing, Shane Mulliner business permit, 6:30 PM at the Town Hall with regular meeting to follow

Did You Know?

June 23rd from 8-1PM is Town Clean-Up Day; blue bags will be available at the Town Hall more information will be available shortly.

The NFI Midway Shelter for Boys in Bradford, NH is in need of household items. If you can donate chairs, tables, kitchen supplies, storage containers for leftovers, aluminum foil, plastic wrap, clothes, bed linens and towels are always welcome. If you would like to make a donation phone Marilyn Jost at 478-1442

Monday morning the only access to Town Hall is the handicap door because of the renovations. Please be advised that the secretary will be in during construction.

3.0 BUILDING AND PARKING PERMITS

3.1 Susan M. Lopez: TM#16-017, Maple Way. Requesting a building permit to construct a 10x9 utility storage shed. Eaton had inspected during the week and all of the setbacks are in accordance with the Land Use Ordinance. Eaton motioned to approve the application. Marshall seconded the motion. All voted in favor, permit #2486 was approved.

3.2 Robert Petrino: TM#24-008, Valley Road. Requesting a building permit to construct two decks one measuring 10x10 and a second 12x12. Eaton had inspected during the week and all of the setbacks are in accordance with the Land Use Ordinance. Eaton motioned to approve the application. Marshall seconded the motion. All voted in favor, permit#2487 was approved.

3.3 MP-NH, LLC: TM#11-013, Millen Pond Road, Requesting a building permit to construct a 348 square foot sugar house as well as a 120 square foot shed. The Selectmen received a call back from the Town's attorney regarding the access issue and there being no further concerns. Eaton motioned to approve the application. Marshall seconded the motion. All voted in favor; permit #2488 was approved.

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY

4.1 Brian Dobson a Highland Haven property owner came in to discuss his plan to construct a foundation for his existing home that currently sits on piers and to shift the house location onto the new foundation. Dagesse informed him that he must first start with the State of New Hampshire Department of Environmental Services because of the setback from the water and then he would come to the Board of Selectmen for a permit to construct the foundation. Dobson said he would be back after his shoreland permit had been accepted and approved through the State. He left a copy of his proposed changes with the Selectmen's Office.

4.2 Warren Little phoned to ask questions about the building permit process and what steps he would need to take if he wanted to place a shed on his property that would be too close to his abutter. Dagesse reviewed the process with him and sent him the building permit application as well as a Board of Adjustment packet.

4.3 Shawn Atkins came in to discuss the siding project for the South side of the Town Hall. The vendor who will be supplying the clapboards does not have spruce for 12 weeks out. After some discussion it was decided to go with hemlock as a substitute. Atkins asked to have a change order from the Selectmen and architect so that it would be recorded properly that all parties approved the change. Atkins also had a few requested changes to the draft contract; he will contact David Drasba to have him include the information in the contract.

4.4 Todd Hobson, Shawn Atkins, representatives of DEC-TAM (the lead abatement company) and the Selectmen had a pre-construction meeting this afternoon at the Town Hall to review the site. The renovation of the South side is scheduled to begin on Monday.

4.5 The Town's attorney called and spoke with Dagesse regarding the closing on the Fire Department land. Closing is scheduled for next Thursday at the Town Hall.

- 4.6** Bob Fraser came in to ask that Dagesse type up some address labels for the Veteran's Day dinner invitations. Dagesse will type the labels and forward them to Fraser.
- 4.7** David Nelson phoned to ask about the bid package and how to get a copy. Dagesse told him he could purchase a package for \$5.00. Dagesse sent him the information.
- 4.8** A representative of Turning Points Network dropped off information on the Sullivan County Task Force Program that addresses domestic violence, sexual violence and stalking. Dagesse will forward the information to the Police Department.
- 4.9** Peter Mellen phoned to ask Planning Board questions and questions regarding MP-NH LLC's building permit application. Dagesse provided him the requested information and forwarded the questions regarding a Highland Haven Rd. property lot line adjustment to the Planning Board Chair.
- 4.10** A concerned citizen spoke with the secretary regarding the cemetery lawn contract. After reviewing the contract information on the regularity of the cemeteries being mowed. The contract states that the lawns will be maintained on a weekly basis and this has not been done at the East Washington Cemetery which has not been touched since the night before Memorial Day.

5.0 DEPARTMENT HEAD AND EMPLOYEE APPOINTMENTS

5.1 Ed Thayer:

5.1.1. Updated the Selectmen on the idea of the recycling of the glass in a separate container and the extra process that will have to occur to use the materials. He is still researching and will get back to the Selectmen on what he finds.

5.1.2. Joseph Gullage from Highland Haven Road had a discussion with Thayer in reference to the washout created from his failed culvert and his plan is to extend the existing culvert.

5.1.3. Spoke with the Selectmen regarding changing the generator at the elementary school to a automatic transfer switch which needs a 400amp panel and two more switches to comply with the state code. Thayer had a discussion with the School Board and they have committed to half of the cost (\$7500.00) from the school budget as long as the generator was brought up to code and the FEMA funds were approved. Thayer would apply for a grant from the FEMA program for the additional \$7500.00. This would not create an expense from the Town's budget but it would be paid from the Town emergency management budget and then be shown as a reimbursement. The selectmen approved Ed pursuing the FEMA grant.

5.1.4 Discussed the status of Old Marlow Rd/ McKinnon Rd and its right to be used by OHRVs as a trail. Thayer will inspect and ask Chief Moser to inspect the Class VI fire lane for obstructions.

5.2 Chief Marshall:

5.2.1. Discussed the amplification of the connection between the WES and Camp Morgan Lodge for the Supervisor of the Checklist.

5.2.2 Discussed an incident involving the police cruiser.

Eaton motioned to go to a non-public session to discuss a personnel issue.

Eastman seconded. All voted in favor. Time: 7:30 PM Eaton motioned to come out of non-public session and seal the minutes. Marshall seconded. All voted in favor. Time: 7:35

5.3 Michelle Dagesse:

5.3.1. The bid packages for the Town owned tax deeded properties are available for purchase and the cost is \$5.00. More information to follow.

6.0 Public Appointments:

6.1 Steve Boisvert came in to discuss his Cove Rd. property and a possible payment plan for delinquent taxes. Selectmen referred him to the tax collector.

7.0 COMMUNICATIONS RECEIVED

7.1 Letter from Local Government Center forwarding the name of an adjuster that would be contacting the Town regarding a incident with the cruiser.

7.2 Letter from New Hampshire Employment Security asking for the community profile page be updated with the current information so that it may be included on their website. Dagesse to complete

7.3 Approval for Operation from NH DES to JKL Builders, Buchanan Circle, TM#14-379. Filed

7.4 Invoice from the Town's attorney for services provided. Approved and forwarded to the bookkeeper.

7.5 A copy of Legislative Bulletin #24. Public reading file

7.6 Claypoint Associates invoice forward to Dagesse

8.0 Unfinished Business

8.1 Several residents have asked the selectmen about the status of the cell tower on the McNeil property. The ex-officio to the planning board explained that the planning board is awaiting a NEPA report outlining burial grounds, endangered species and artifacts. Once the report has been received at their next meeting, the planning board will review and determine whether the site plan is complete. Construction can begin 30 days after approval.

9.0 New Business

9.1 Eastman received a Clean Slate.

10.0 DISBURSEMENTS APPROVED

10.1 The Board approved cheques for payroll of \$6,439.02 and vendor checks in the amount of

\$177,038.97 for June 15, 2012.

11.0 ADJOURNMENT

11.1 Eastman motioned to adjourn at 8:10 PM. Marshall seconded the motion.

All voted in favor.

Respectfully,

Ken Eastman
Selectman, Town of Washington