

Town of Washington

Board of Selectmen

May 1, 2014

Meeting Minutes

1.0 ASSEMBLY

1.2 MEMBERS: Guy Eaton and Tom Marshall

1.3 Visitors: Jim Crandall, Gwen Gaskell, Carolyn and Jim Russell, Dennis Kelly, Jean Kluk, Nan Schwartz, Chief Marshall, Ron Jager, Nancy Tanner, Bob Williams and Cindy Niven

2.0 Minutes: Marshall motioned to approve the draft meeting minutes of April 24, 2014 but to strike the amendment from the following week's minutes regarding the addition to the previous week's minutes with the term on advisory committees. Eaton seconded the motion. All voted in favor and the minutes are approved.

IMPORTANT DATES

May 5th – Washington Emergency Services Advisory Committee 7PM at the Center Station

May 6th Planning Board 6:30PM at the Town Hall

May 8th- Selectmen Daytime Hours 9-4PM at the Town Hall

May 8th – Patriotic Purposes and Cemetery Trustees meeting at the Town Hall at 3PM

May 21st – Park and Recreation Commission 6PM at the Town Hall

May 31st- Park and Recreation is sponsoring the “Black Fly Ball” at the lodge, BYOB, live band. All are welcome 7-11PM

DID YOU KNOW?

Save the Date! Saturday, June 21, 2014 Master Plan Community Workshop 8-2:30, Come help shape the future of Washington!

The Town has received many of the emergency management surveys but we are looking for a few more if you have yours laying around waiting to be completed please fill it out and send it in. Thank You!!!

3.0 BUILDING PERMITS:

3.1 Dale Johnson and Elizabeth Johnson: TM# 22-031 Cross Road, requesting a permit to construct a roof over an existing porch. Eaton inspected and found that the setbacks were in accordance with the Land Use Ordinance. Eaton motioned to approve the application. Marshall seconded the motion. All voted in favor and the permit was issued.

3.2 Tom Marshall: TM#09-28, Ayers Pond Road, requesting a building permit to construct a 26x28 addition to an existing barn. The permit was tabled until next week.

3.3 Dan McClure: TM# 24-138, Cove Road, requesting a permit for a 7x21 deck on the back left side of the house that has been previously constructed. Eaton inspected and found that all of the setbacks were in accordance with the Land Use Ordinance. Eaton motioned to approve the permit. Marshall seconded the motion. All voted in favor and the permit was issued.

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY:

- 4.1 Bob Fraser came in to let the Selectmen know that Bob Williams would be helping him over the next six months with distribution of the handicap equipment, his contact information is 680-1744.
 - 4.2 Janice Philbrick called to have a reminder in the minutes regarding the emergency management surveys.
 - 4.3 Tom Marshall, spoke with Cordell Johnston, a legal representative of NH Municipal Association, in lieu of Christine Philmore since she was on assignment today, and a letter confirming the legality of the Selectmen's procedures will be coming soon. Copies of RSA91a were available to the public.
 - 4.4 Eaton was approached by two residents asking about the second cell phone tower. Dagesse to email SBA to check on the status.
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- 5.0 DEPARTMENT HEADS AND EMPLOYEE APPOINTMENTS:
 - 5.1 Ed Thayer:
 - 5.1.1. Removed the non-functional dehumidifier from the Archives Room in the basement of the Shedd Free Library.
 - 5.1.2.
 - 5.2 Michelle Dagesse:
 - 5.2.1. Coordinated summer camp employees scheduling of lifeguard classes and water safety instructor class, also sent out applications for the counselors.
 - 5.2.2. Answered questions from a property owner regarding using the beach area for a barbeque after graduation. The pavilion is on a first come first serve basis and is not rented and subject to Park and Recreation events.

5.2.3. Made a report to the Town's insurance company for the recent Bailey Road incident with the dump truck.

5.3 Chief Marshall:

5.3.1. Requested that the Selectmen coordinate a public hearing regarding the changing of E-911 addresses on Cottage Lane. Dagesse to coordinate.

5.4 Chief Moser:

5.4.1. Spoke with Marshall regarding using monies from the Fire Equipment Capital Reserve fund to purchase a portable 100 gallon tank a hose reel and a pump at a cost of \$6500.00 that could be compatible on a trailer or the UTV. Marshall motioned to allow the Fire Department to purchase the equipment. Eaton seconded the motion. All voted in favor.

6.0 PUBLIC APPOINTMENTS

6.1 Nancy Tanner followed up on the discussion from last week on Selectmen's office hours during the day and how other local towns were operating and she reported that the Selectmen are coming in at the official meeting and having the town personnel handle all of the issues during the day.

6.2 Nan Schwartz and Jean Kluk came in with a master plan update on coordinating the June 21st workshop.

6.3 Nan Schwartz requested that the Town merge the Fire Department land and the old Hamill property. Eaton and Marshall signed the document and it was forwarded to the Planning Board.

6.4 Dennis Kelly asked about the Town Hall Advisory Committee minutes. Have not had a meeting since town meeting.

- 6.5 Carolyn Russell said that they are in the process of preparing LCHIP grant for the rehabilitation items the deadline is June 27th and the award will be announced in November.
- 6.6 Frank Musmanno there is logging on Kingsbury Hill Road and wanted to know the status of the roads. The logs can be cut but not transported until the load limit is lifted.
- 6.7 Cindy Niven dropped off an intent to cut.

7.0 COMMUNICATIONS RECEIVED:

- 7.1 Letter from Washington, NH Cemetery Trustees requesting a meeting between them and the Patriotic Purposes Committee- Dagesse coordinated a meeting for next Thursday at 3PM
- 7.2 Letter of resignation from Sandra Robinson from the Conservation Commission. The Selectmen thank Robinson for her diligent work on the Commission and wish her well in her future endeavors.
- 7.3 Email from Mary Ann Turner requesting a Selectman attend the annual APA (Ashuelot Pond Association) meeting in July. –
- 7.4 A copy of Legislative Bulletin #17- Public reading file
- 7.5 Invoice from Plodzik & Sanderson- Approved and forwarded to Dagesse.
- 7.6 Revised Statues Annotated April, 2014- Filed in the appropriate RSA
- 7.7 State of New Hampshire Executive Council newsletter- Public reading file
- 7.8 A copy of Supply Lines with the Source- Forward to Conservation Commission
- 7.9 An email from Bob Wright giving the Selectmen an hourly rate for the electrical installation in conjunction to the exhaust vents for

the Fire Station. – The Selectmen are awaiting a call from Bob Hofstetter for information Marshall asked for.

7.10 LCHIP launches an e-newsletter- Public reading file

7.11 A thank you letter from the New Hampshire Preservation Alliance to the Town of Washington for the \$100.00 donation to the Rick and Duffy Monahan Fund. – Filed

7.12 Email from the SAU #34 requesting a school payment. – Dagesse has already made a check out for the payment.

7.13 A copy of a request for more information from the NH Department of Environmental Services to Jeffrey E. Johnson- Filed

8.0 OLD BUSINESS:

8.1 The fuel line on the furnace at the lodge has been replaced and raised to prevent contaminants from clogging.

9.0 NEW BUSINESS:

9.1 Eaton found 6 road signs that were down. The information was passed onto the Public Works Director.

9.2 The Selectmen wrote up guidelines for the WESAC for Eaton to bring to their next meeting. Marshall motioned to approve the guidelines. Eaton seconded the motion. All voted in favor.

9.3 The Selectmen signed appointment papers for Johanna Young on Conservation Commission and Aileen Chute as a library trustee.

10.0 The Board of Selectmen approved cheques for payroll \$4956.24 and vendor checks in the amount of \$340136.47 for the week of May 2, 2014.

11.0 ADJOURNMENT:

11.1 Eaton motioned to adjourn and Marshall seconded the motion. All voted in favor the meeting was adjourned at 7:58 PM. All voted in favor.

Respectfully submitted,

Michelle Dagesse