

Town of Washington

Board of Selectmen

May 8, 2014

Meeting Minutes

1.0 ASSEMBLY

1.2 MEMBERS: Guy Eaton and Tom Marshall

1.3 Visitors: Frank Musmanno, Dennis Kelly, Nancy Tanner, Jim Russell, Carolyn Russell, Gwen Gaskell, Jim Crandall, Jean Kluk, Nan Schwartz, Bob Williams, Jim Hofford, Steve Terani, Jim Berry and Janice Philbrick

2.0 Minutes: Marshall motioned to approve the draft meeting minutes of May 1, 2014. Eaton seconded the motion. All voted in favor and the minutes are approved.

IMPORTANT DATES

May 13th – Master Plan Update Committee 9am at the Town Hall

May 15th- Selectmen Daytime Hours 9-4PM at the Town Hall

May 21st – Park and Recreation Commission 6PM at the Town Hall

May 21st – Conservation Commission 7PM at the Town Hall

May 26th – Memorial Day Ceremony 9:30am on the common

May 26th Cemetery Trustees 7PM at the Town Hall

May 31st – Memorial Day concert 4PM at the Monfort Retreat with an “Open House” and food to follow

May 31st- Park and Recreation is sponsoring the “Black Fly Ball” at the lodge, BYOB, live band. All are welcome 7-11PM

DID YOU KNOW?

Save the Date! Saturday, June 21, 2014 Master Plan Community Workshop 8-2:30, Come help shape the future of Washington!

3.0 BUILDING PERMITS:

- 3.1 Tom Marshall: TM#09-28, Ayers Pond Road, requesting a building permit to construct a 26x28 addition to an existing barn. Marshall recused himself. Eaton inspected and found that all of the necessary setbacks were met and motioned to approve the application. Eastman seconded the motion. All voted in favor.
- 3.2 Dale and Shannon Guyer: TM#24-067, Valley Road, 36x24 garage. Marshall inspected and found that all of the setbacks were in accordance with the Land Use Ordinance and motioned to approve the application. Eaton seconded the motion. All voted in favor.
- 3.3 Jeff Staley: TM# 12-090, Washington Drive, to construct a set of stairs off the back of the house towards the water. The staircase will measure 3x65. Eaton inspected and found the setbacks in compliance with the Land Use Ordinance. Eaton motioned to approve the application. Marshall seconded the motion. All voted in favor.

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY:

- 4.1 Bob Thompson came in to ask who he would need to speak with regarding an error in the labeling (E911 #) on the town maps, he owns two parcels and the vacant lot seems to be numbered with his house lot number. Dagesse and Eaton told him to speak with an assessor, but that they would also relay the information to the assessor's so that it can be corrected. (Reference email in correspondence)
- 4.2 Tara Van Meter called with questions regarding a sign she would like to place at her art studio. Dagesse advised her to come in on Thursday and discuss the proposal. A sign application was provided to her.
- 4.3 A Valley Road resident called with health concerns regarding a neighbor dumping contaminants at his Valley Road property. Dagesse contacted the Health Officer for him to investigate.
- 4.4 Marc Longval asked Eaton building permit questions. (See 3.3)
- 4.5 Kitty West, representing the Cemetery Trustees, provided a copy of RSA 289:7 to the Selectmen and the Patriotic Purposes Committee members Barker said in 1984 when the Cemetery Trustees were set up the trustees were in complete control of the cemeteries in town. Barker this all came to a head when two years ago flags were removed and destroyed that were perfectly serviceable flags this is a waste of town money. Roy brought in an example of the flags that were put out and the flag stick was clearly bent. Roy said every Veteran deserves a new flag at a cost of just over a dollar. Marshall read more into the RSA and the Patriotic Purposes Committee was established in 1964. Dick Cilley used to be on both committees and the children would go with him and place them. Eaton we all want

to do what is best for our veterans and that we could work together on this issue. Barker said we are not clashing we have it under control. Eaton said that the Patriotic Purposes has been banned from the cemeteries. Kitty West said that she would not have an issue with Ron Roy going to the East Washington Cemetery but having him bring the flags for the Cemetery Trustees to judge the condition of the flags. Barker said we have got it covered why don't we leave it at that. Eastman said that this seems to have already been done like this through the Patriotic Purposes Committee for many years. Eaton said that their regulations are barring the Patriotic Purposes from the cemeteries. Marshall said that he believes that every veteran deserves a new flag. Kathy West said that we should not destroy a serviceable flags. Marshall said that a relative of a veteran may not appreciate a newer flag on an abutting grave. The Selectmen discussed at their evening meeting, Eaton anyone who wants to be involved in Patriotic Purposes Committee should be allowed to place flags and I think we have come to an agreement that all the veterans would receive a new flag and the ones that were removed that still had life in them they could be passed onto another group for them to use. Marshall said that I believe every veteran should receive a new flag in May and that the flags should be either passed on or disposed of properly, my only concern is when the Patriotic Purposes Committee was formed and I do not want to override their authority and send the job over to the Cemetery Trustees. Eaton said I think that we should share the responsibility. Eastman the money that we are talking about is just \$200.00 additionally he sent the Selectmen's email a place to buy flags made in the USA. Marshall motioned to

approve the joint work to get all veterans a new flag in May.

Eaton seconded the motion. All voted in favor.

4.6 Bob Joy requested a letter from the Board of Selectmen stating that no building permit is required to erect a pool on his property. Dagesse wrote him the requested letter.

4.7 Rosie Downey asked Eaton about a shed she would be getting from Norm Robert. Eaton told her to see Dagesse for a permit.

4.8 Jim Crandall came in to discuss conservation easements with the town forests and provided Eastman with some information for Lake Host program.

5.0 DEPARTMENT HEADS AND EMPLOYEE APPOINTMENTS:

5.1 Ed Thayer:

5.1.1. Requested the Selectmen's authorization regarding letter to the Town of Stoddard regarding household hazardous waste collection and a memorandum of understanding. Marshall motioned to approve Thayer's request. Eaton seconded the motion. All voted in favor.

5.1.2. Updated the Selectmen on the status of the easement for the Valley Road bridge project.

5.1.3. Discussed a bid for asphalt he has received.

5.1.4. The Class VI roads are still posted but the 6-ton limited has been lifted.

5.2 Michelle Dagesse:

5.2.1. Phoned SBA (the cell phone tower contractors) to ask the status of the second cell phone tower in town. She was

told that they are waiting for commitment from AT&T before they will move forward with any construction.

5.2.3. Phoned the town's insurance company in reference to a resident falling at the transfer station.

5.2.3. Provided Erin Riccio with information on how to apply for a building permit and when the Selectmen approve them.

5.2.4. Sent a letter to Lake Ashuelot Association regarding missing/downed street signs. If new signs are needed the Town can purchase the signs with the association reimbursing the town for the cost. Jim Russell asked who complained and what signs were missing. Eaton said that he was the one that asked Dagesse to send the letter and it was sent to the Ashuelot Drive address.

5.3 Chief Marshall:

5.3.1. A copy of the calls for service for the month of April

5.4 Chief Moser:

5.4.1. Came in to inform the Selectmen that he had ordered the Firelite Transport Deluxe FDH-203 and he and another fire employee will pick it up when it is ready to save on shipping and handling (the fee would have been \$400.00)

5.5 Lynn Cook and Arline France:

5.5.1. Provided the Selectmen and the Tax Collector with a copy of the tax warrant.

6.0 PUBLIC APPOINTMENTS

- 6.1 Jim Hofford brought in a copy of a suggestions/questions for a survey that the Selectmen are currently working on to get out to the public. He had been working on these questions since the town meeting requesting the town works together to build unity.
- 6.2 Jean Kluk, introduced Dan Reidy (a representative of Upper Valley Lake Sunapee Regional Planning Commission). Reidy said that the committee is working hard and doing a great job, things have been going well. We have been doing these workshops since the mid-90's and the day is geared to what the town is looking for there is random selection for participants and the topics so that no one topic is stacked. Eastman said that was my question a month ago if someone has an interest in a specific topic and they are not chosen they may be discourage to participate. Reidy there certainly an opportunity at the end of the workshop to make comments. Eastman asked if all residents and taxpayers can participate and Kluk responded yes. Eastman asked how long does it take to get a report from the event. Reidy said about a month. Eastman asked if there would be any items handed out prior to the event. Reidy said yes. Jim Crandall said that the Planning Board will be reviewing all documents that would be distributed prior to the event to approve all. Kluk said that in regards to the registration request there are many reasons, yes no one will be turned away, but since we will be providing food for breakfast and lunch, paperwork, set up of the building and how many facilitators will be needed. Jim Crandall asked how the prioritization works with the Selectmen. Reidy this is a visioning workshop and if the event is well attended it will help elected officials with decisions they make.

6.3 Jim Crandall, as Chairman of the Planning Board, working on the informational stage of Article 29, we (the Planning Board) agreed on the questionnaires and the towns that we would like the Selectmen to distribute them to. Crandall said that thoughts and comments are requested on the questionnaire and the towns as well. Eastman said he had a problem with a numbering/typo issue. Crandall said that he corrected that issue from earlier today. Eastman said that his only concern was with no EOC (Emergency Operation Center) questions and no questions regarding grants that they may have applied for. Nan Schwartz said that there are no grants available. Jean Kluk said that there are no questions regarding money on costs of the buildings just the cost of the budgets. Nancy Tanner said as an incentive maybe the town could offer the compiled results. Marshall said that the Planning Board voted on the questions and the towns completing the questionnaire. Eastman said that this analyses of comparable towns could be valuable to other towns. Marshall said to Crandall once you firm up some of the suggestions, the Selectmen can work on the cover letter, sending them out and getting phone calls out to encourage participation. The Selectmen approve the questionnaires and the towns. Janice Philbrick asked about a please return by date to be included. Jim Crandall said we would put that on the cover letter.

6.4 Dennis Kelly asked question about the Selectmen's meeting on March 13th regarding the voting of Eastman as the chair of the Board of Selectmen, Kelly's complaint that no discussion was shown in the minutes. Marshall said there was discussion and he told Eaton that there was nothing against him personally but I would like to shake things up. Eaton said that

he did not think that Eastman would be the best fit for the Chair and I was totally surprised by this that night. Kelly said that he would like to see the discussion in the minutes. Tanner said that she was at that meeting and there was little discussion but Guy seemed to be the only one surprised by the motion.

7.0 COMMUNICATIONS RECEIVED:

7.1 A copy of an email from the town's attorney to the Public Works Director regarding working on an easement. – Filed

7.2 2013 Annual Report from Vantage Trust- Filed

7.3 Forest Notes, Spring 2014- Forward to Conservation Commission

7.4 Email from Bob Thompson requesting assistance with property information. – Filed

7.5 Letter from Department of Revenue regarding the general assessing contract negotiations and compliance. – Forward to the Assessors

7.6 A copy of Legislative Bulletin, #18- Public reading file

7.7 Email from Jean Kluk requesting information. – Dagesse to respond

7.8 Upper Valley Lake Sunapee Regional Planning Commission Annual meeting and dinner, Wednesday June 18th – Filed

7.9 Community Forum to promote recycling and composting, Thursday, May 15th, 6:30PM at the Sugar River Valley Regional Technical Center- Forward to Thayer

7.10 A signed service agreement between the Upper Valley Lake Sunapee Regional Planning Commission and the Town of Washington – Filed

7.11 Notice from Sullivan County announcing national correction officers and employees week May 4-10th – Filed

7.12 Email from the New Hampshire Department of Environmental Services Beach Sampling program. – Filed

8.0 OLD BUSINESS:

8.1 Eaton attended the WESAC meeting on Monday night and he came back with a list on new proposed member. Eaton motioned to approve Jack Sheehy, Dennis Kelly, Frank Musmanno, Lolly Gilbert, Steve Terani, Normand Robert, Bob Williams and Al Dube. Dennis Kelly said that he would like to remove his name from the list and wanted to state why he said that the memo from the Board of Selectmen to the advisory committee stated that they would meet on Mondays every six weeks and this is not to do with the committee work but to do with the Selectmen. You are restricting their work. Marshall explained why the day and setting the cycle at six weeks to avoid burn out. Kelly said that this is obstructing people that want to get something accomplished. Marshall seconded the motion. All voted in favor. Eaton said that at the meeting it came up to inquire on a peer review from the Eckman quote to see if the bid was comparable with another contractor and he also asked the Selectmen what other locations would like us to look at? Eastman said that any property that may benefit the town should be looked at and the location may permit closing the East Washington Fire Station. Marshall said in regards to the peer review what would that mean are we asking the contractor to cut costs or review their bid. Bob Williams said it may be beneficial to have another architect to take a look at the proposal and see if the building is bid at the right price or if

another architect could come up with alternatives to possibly save money. Eastman said that this would not be an analysis of the building material? Williams said no, just to get a second opinion of the original bid. Eastman said that what happens if they come back with a different number? Williams said that it would get us to see where we can go. Carolyn Russell asked in regards to article 29 we are to go back to the drawing board. Williams said that article 29 was to have the Selectmen gain control of the projects and I did not think the article was to start over again. Eastman said that he did not have a problem with a peer review but not spending a whole lot of money on it. Marshall said that he has a problem with throwing money at a company to see if Eckman was giving us a fair cost for the proposed building and I do not feel like we should squander money at this point and this would go back to the same old thing. Dennis Kelly said that doesn't this have to go out to bid anyways? Marshall said yes. Williams said the question is can we learn something from another company and at the end of the day this is a request. Tanner said that this information could be beneficial because the project was a design build and not going out to bid. An updated cost for this will be brought back by Eaton after their next meeting that will be on June 2nd.

8.2 Marshall received a written response from New Hampshire Municipal Association and copies are available for the public.

9.0 NEW BUSINESS:

9.1 Eastman reported that the Lake Host Program was awarded \$1550.00 from New Hampshire Lakes.

8:57PM Eastman motioned to go to a non-public session due to a personnel issue. Marshall seconded the motion. All voted in favor.

8:47PM Eastman motioned to revert to a public session and to seal the minutes due to a personnel issue. Marshall seconded the motion. All voted in favor.

10.0 The Board of Selectmen approved cheques for payroll \$9424.93 and vendor checks in the amount of \$57141.70 for the week of May 2, 2014.

11.0 ADJOURNMENT:

11.1 Eaton motioned to adjourn and Marshall seconded the motion. All voted in favor the meeting was adjourned at 8:58PM. All voted in favor.

Respectfully submitted,

Michelle Dagesse