Town of Washington

Board of Selectmen

Meeting Minutes

November 17, 2016, Selectmen Meeting 7:00 pm at the Town Hall.

ASSEMBLY

MEMBERS: Tom Marshall, Al Krygeris, Bob Williams

1.2 Visitors

2.0 Minutes: Marshall motioned to approve the minutes of November 10, 2016; Williams second the motion, all voted in favor.

IMPORTANT DATES:

November 24, 25 2016 the Selectmen Office will be closed in observance of Thanksgiving Day

November 25, 26, 2016, The Town Clerk and Tax Collectors hours will be 9:00 am – 12:00pm

November 30, 2016, Board of Adjustment meeting, 6:30 pm at the Town Hall.

December 1, 2016, Selectmen office hours 9-4, evening meeting 7:00 pm at the Town Hall

December 6, 2016, Planning Board meeting, 6:30pm at the Town Hall

DID YOU KNOW?

**Ray and Mary will be stepping down from Senior Luncheon program at the end of the year. At this time the Senior Group is currently seeking volunteers to continue this valuable program. The selectmen would like to thank Ray and Mary for all their time and commitment to this program and express how much they are appreciated.**

**Craft Fair Elementary School**

**Saturday, November 26, 2016**

**9:00 am to 2:00 pm**

**Tree lighting at the Bandstand**

**Christmas carols and hot chocolate**

**Friday, November 25, 6:30pm**

**Winter Parking Ban now in effect November 1, 2016 – April 1, 2017**

**No Parking on town roads from 10:00 pm to 7:00 am**

**Town Ordinance 2001-1**

3.0 BUILDING PERMITS:

3.1 Bruce Carpenter, tm # 25/63 requesting a building permit to enclose existing 12’ X 12’ deck. Williams motioned to approve the building permit Krygeris second all voted in favor.

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY:

4.1 John Antoniak following up with selectmen decision regarding LUO violations, DeFosse provided the selectmen decision based on what was written in prior week’s minutes.

4.2 A resident phoned looking for use of medical equipment. Referred to Williams

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4.4 Jim Crandall, Jean Kluk on behalf of the Planning Board provided an updated pricing from David Drasba, (the architect who has worked on the meetinghouse project). Along with the meetinghouse discussion they updated the selectmen with the fire/rescue municipal project and the planning board’s agreement to move forward with the fire department building committee.

4.5 Robert Cabral spoke with the selectmen regarding property that he is considering on purchasing and addressed his concerns with the deed. Robert also reviewed with the selectmen the process of town sale property.

4.6 Carl Voas updated the selectmen with the petition for a warrant article to ride ATV and OHRV for the Highland Haven District for the next town meeting.

4.7 Bob Adamak asking the selectmen permission to place a utility pole near the Ashuelot Village Dam. The selectmen suggested reaching out to Ed Thayer at the public works department for a further recommendation.

5.0 DEPARTMENT HEADS AND EMPLOYEE APPOINTMENTS:

5.1 Arline France

5.1.1 Provided the selectmen the Charter Trust Company balances.

5.2 Captain Wright

5.2.1 Provided the selectmen with a per diem application. The selectmen asked DeFosse to forward the application to Chief Moser for consideration and recommendation.

5.3 Chief Murdough

5.3.1 Updated the status of the hiring of the full-time police officer.

5.3.2 Discussed purchasing equipment for the police department, the selectmen authorize proposed expenditure for police equipment.

5.3.3 Discussed a few recent service calls.

5.4 Chief Moser

5.4.1 Discussed with the selectmen authorize expenditure for Captain Wright for recertifying training for trauma. See 9.2

5.4.2 Provided the selectmen with the inventory of radios and wanting to purchase additional (4) radios and 5 pagers. The selectmen authorize the expenditure for radios/pagers.

6.0 PUBLIC:None

7.0 COMMUNICATIONS RECEIVED:

7.1 John Antoniak asked DeFosse to provide a written response to the selectmen with regards to 4.1.

7.2 New Hampshire Department of Environmental Services, Notice of Acceptance of Permit Application tm# 11/26.

7.3 A citizen sent a notation in the mail to the selectmen asking, them to do something about a junkyard in the town center. The selectmen are not inclined to act on an anonymous letter. Filed

7.4 Health Trust Annual Meeting Program notice, filed

7.5 A notice for this year’s Forest Laws for Municipal Officials Workshop, on Wednesday, Dec. 14, 2016, Salisbury NH Town Hall. DeFosse to forward to individual departments.

7.6 New Hampshire Department of Environmental Services, Approval for Construction of Individual Sewage Disposal systems. (ISDS) tm# 11/2

7.7 Property Transfer survey tm# 12-98, forward to the assessors.

7.8 New Hampshire Department of Revenue Administrations, RE: Accepting the new Tax Rate Breakdown for 2016.

7.9 NH Business Review Vol. 38-No. 24

7.10 New Hampshire Department of Revenue Administration, (PA-34 Form) Inventory of Property Transfer. Forward to the assessor for recording.

7.11 Cost estimate provided from Jim Crandall and Jean Kluk for the Washington Meeting House See 4.4

7.12 Nan Schwartz provided a copy of the Capital Improvement Program 2017 on behalf of the planning board.

8.0 OLD BUSINESS:

8.1 The selectmen discussed the status of the meeting house project and are encouraged by the progress that was made to reduce the project cost and focus on needs rather than the wants. The selectmen are open to the idea of considering an article for the 2017 warrant. The selectmen are supportive of the planning board to work with the architect and construction manager to update the cost estimates and will make a decision on the article once complete.

8.2 The selectmen reviewed and discussed the renewal for the health insurance cost for 2017 for the town employees, tabled for further discussion.

9.0 NEW BUSINESS:

9.1 The selectmen held a brief meeting on Tuesday, November 15, 2016, were they reviewed the preliminary tax rate and submitted the proposed tax rate to Department of Revenue Administration. The tax rate for 2016 is now set at $19.35 see. 7.8

 9.2 The selectmen authorized Chief Moser to extend his authorized expenditure at this time from $ 50.00 to $ 250.00 without prior approval through the selectmen for the fire/rescue budget.

9.3 Williams motioned to hire Mark Dressel as a part time officer, starting November 21, 2016. Krygeris seconded and all voted in favor.

10.0 EXPENDITURES:

10.1 The Selectmen authorized payroll checks in the amount of $ 6,484.10 and vendor checks in the amount of $ 17,925.09 for the week of November 12, 2016

11.0 ADJOURNMENT:

11.1 Marshall motioned to adjourn at 8:40 pm and Krygeris second. All voted in favor.

Respectfully Submitted,

Deborah DeFosse