

WASHINGTON PLANNING BOARD
Master Plan Update Subcommittee – Working meeting Minutes

May 13, 2014

Committee members present: Lolly Gilbert, Jean Kluk, Annie Bissonnette, Steve Terani, Jim Crandall and Nan Schwartz.

Visitors: None

1.0 The meeting was called to order by Jean Kluk at 9:00 AM, in the Town Hall.

2.0 Kluk asked if there were any changes suggested for the minutes of May 7th. There were no changes.

3.0 Kluk recapped our progress since our last meeting:

Recruitment for focus group student facilitators – Kluk said she has 4 students lined up because we lost one and we need more. We came up with a few more names. Noah Denslow said he will get a group together at the High School to see if he can get a few more to sign on for us. Kluk asked us to pick a date for the training and we picked June 17th, Tuesday, we will still hold the 10th and 12th open for MPUC meetings if needed.

Dan Reidy attended the Selectmen’s meeting last Thursday on May 8th and answered questions about the workshop and format. She felt it went well.

4.0 We tackled the 3 focus topics that we didn’t get to last meeting. Each group took notes on changes to their sections and will send their documents to Schwartz after they make the changes.

4.1 Land Use and Zoning – Gilbert suggested that the handout for this section be the five pages of definitions from the Land Use Ordinance, everyone thought that was a good idea. We will round up or down all the percentages from the survey questions. Kluk suggested looking at question 18-5-c of the survey to include in this section. We went through the discussion topics and several suggestions were made for changes. We suggested having the vision comments about “Junk yards and junky yards” in this section.

4.2 Services and Facilities – We went through the focus questions and made a few changes. Crandall had problems with the facilities list so we went through it and made some changes. Everyone will look over the town services handout and send some suggestions to Schwartz to edit, if they find problems with it.

4.3 Rural Character and Sense of Community – We read through the definitions, statements and focus questions. We rearranged the order, consolidated a few things and got rid of a few questions. Schwartz will make the changes and send a copy to everyone.

5.0 We read over the article Jean had written for printing in the Messenger and Villager papers. We caught a few typos but everyone thought it was an excellent article to promote the Workshop. Schwartz will get it to the papers for June 2nd.

6.0 We discussed plans for food for the workshop. Crandall said that Ray Clark of the Senior Group said that pizza and salad would be easiest for them. Schwartz and Kluk were thinking premade cold sandwiches, chips and water and ice tea would be good with cookies for dessert. We will serve coffee and muffins for the breakfast and we are talking to the Senior Lunch group and Auxiliary about help with the lunch. We could alternatively do deli platters (make your own sandwiches) but this would probably take too long. Kluk will look into what is available from Market Basket. We will try to source locally for the continental breakfast items and cookies.

7.0 Kluk said that the post cards will be ready to pick up on Thursday morning from Barbara Gaskell. Schwartz will do the pickup and get the postage stamps. We scheduled Thursday afternoon at 2PM for the “lick and stick” session. Anyone available should come help out.

Kluk gave the posters she had printed and readied for putting up around town. Schwartz will coordinate putting up the Workshop posters by May 21st.

8.0 We will all try to get our focus topic documents edited and ready to go to the Planning Board members and Dan Reidy for May 29th. The Planning Board meeting is on June 3rd and we will try to get everything approved at that meeting.

Note: Our next meeting will be June 4th, Wednesday at 2:00 PM.

Meeting adjourned at 11:40 PM.

Respectfully submitted,
Nan Schwartz
Planning Board Secretary