

**Washington Planning Board**  
**Site Visit and Public Hearing Minutes**

March 20, 2014

Members present: Cook, Dagesse, Marshall, Schwartz

Alternates present: Kluk

Public present: Dale Moser

Planning Board members met at Town Hall and traveled together to Dale Moser's property at 143 North Main Street. Moser showed us the premises and answered our questions. She first showed us the porch area that would be her retail site. It is 8 feet by 20 feet and contains a cooler and various shelving units to hold her baked goods. She wants to have a self-serve bakery counter on the porch with a locked cash box. The porch is separate from the house and kitchen areas.

She showed us her certifications from the state; her Homestead food service license and yearly Public Health Inspection certificate and her "Serving It Safe" certification. She said she isn't allowed to bake cream based products under her homestead license (no cream puffs or cheesecakes) but she has a great variety of goods that she bakes and sells. She explained that the state requires her to document all her processes from beginning to packaging for her homestead license. Her kitchen is 13 feet by 8 feet with another area housing her ovens and cooling racks that is 18 feet by 8 feet. Kluk noted that she would need parking for 2 extra vehicles. We determined she has 1700 sq. ft. available for parking. We returned to the Town Hall at 12:29.

Cook called the Public Hearing to order at 1:00PM.

Cook stated that this is a public hearing on Dale Moser's application for a home business for retail baked goods at her home on North Main Street. She is upgrading from a cottage business in order to now have a retail site. Cook went through the checklist for the site plan review application. We receive one abutter comment from Donna Cilley, who requested that there is no neon flashing sign installed in the premises. Moser said she would have one outdoor light on the building next to the entry of the porch (non-flashing). The deed was provided. Dale said that the state tests her water yearly and she has an inspection by the NH Department of Health. There being no further questions, Dagesse made a motion to accept the application as complete, Marshall seconded the motion, and all voted in favor. Cook closed the hearing at 1:14 PM and opened the meeting at 1:15 PM.

Marshall made a motion to approve the application for a self-serve bakery business from Dale Moser, Dagesse seconded the motion and all voted in favor.

We then took up Moser's sign application. She is requesting a sign on the house that will be 18" by 48" and two directional signs that will be 9" by 48". She will be placing the directional signs along Rt. 31 – one by the transfer station and one on the north entrance to town near Pillsbury State Park. She will install them according to the LUO. Schwartz made a motion to approve Moser's sign application, Marshall seconded and all voted in favor. Moser hopes to open in a few weeks, when everything is in place.

Marshall motioned to adjourn at 1:35 PM, Dagesse seconded, all voted in favor.

Dagesse will generate the business permit and send it to Moser.

Respectfully Submitted,  
Nan Schwartz