

Washington Planning Board

Minutes

July 2, 2013

- 0.0 Assembly: 6:30PM
 - 0.1 Members present:
Cook, Crandall, Dagesse, Marshall, Schwartz
 - 0.2 Alternates present:
Kluk, Terani
 - 0.3 Members and Alternates Absent: None
 - 0.4 Visitors: None

Cook called the meeting to order at 6:30PM.

- 1.0 Minutes: June 4, 2013 meeting. Members had a few typo corrections requested by members, Schwartz will make those corrections and repost the minutes. Terani stated that because we are the PB he thinks we should keep both capital projects on the agenda (as discussed in 2.2 of last month's minutes). He feels we should stay informed of what is going on with them. Crandall stated that he feels the buildings are the Selectmen's responsibility, he has no problem talking about it but it shouldn't be on the agenda. Terani thinks that in deference to the CIP subcommittee and all the work they did last year the items should be discussed. Marshall commented that the CIP subcommittee is dissolved and is no longer in existence. The Planning Board shouldn't be front and center on these issues, if anyone needs to know something we can just bring the issue to the Planning Board. Terani feels they are two huge projects and the Planning Board needs to know what is going on with them. Kluk suggested quarterly updates on capital projects so we can stay informed of what is being done and in the works. Dagesse agreed that this should be done quarterly. Kluk asked about the Town Hall siding and Marshall said that it was a non-lapsing warrant article until 2018, the Selectmen have been advised by the architect and builder to wait to do it during the larger project so they have decided to do that. They are still debating whether they will bring the project to Town meeting next year. It depends somewhat on the Safety Complex project's progress.

Dagesse motioned to approve the minutes as corrected, Crandall seconded, all voted in favor.

- 2.0 Old Business:
 - 2.1 Master Plan – We all read over the minutes from the two Master Plan Update subcommittee meetings held on June 17th and July 1st. After discussion, it was decided to remove a confusing sentence and then they were approved for posting online. Schwartz will post both sets of minutes. Kluk showed the board a packet that is going to be sent to all town committees, departments and commissions asking for input for the MP community survey. The packet included a cover letter, an announcement page and a copy of the 2003 community survey that was done previously. We discussed whether we should include the blank 2003 survey or the one with the responses. It was decided to send the blank one. Marshall commented that the report that the CIP subcommittee gave to the Selectmen last year, in his opinion, had a lot of opinion of the interviewees about current needs and not a lot about the physical buildings. He wants to make sure

that we have a round table of input from all parts of town and include the whole community for the Master Plan update. Kluk said that Marshall had missed the last meeting and that was the plan. Schwartz commented that the Master Plan Update process is different from the CIP Town Buildings report. Dagesse said that Jim Gaskell has commented recently to the Selectmen that the same people keep getting appointed to committees. Kluk said are trying hard to recruit people for the committee from all parts of town. So far we don't have many committed to join, as people are busy and don't feel they can commit the time. We discussed where to put the request for volunteers for the MP subcommittee. Dagesse suggested the Post Office, Library, Transfer Station bulletin board, Town Hall. Schwartz is also putting it on the Town website, Nixle and the Selectmen's minutes.

Kluk said that we are putting out the request to committees, boards and departments to give us input on the community survey tonight and hope to have their opinions back by August 1st. Dagesse was concerned about the timing with the CIP request process. Schwartz said that the CIP requests will go out in September and shouldn't be a problem.

2.2 Business permits – Thunder Mountain Construction - Cullen, Snell Construction & Excavation. We will move this item to the August meeting.

3.0 New Business:

3.1 Kluk made a motion to do a quarterly update on CIP items or other pertinent capital related issues. Dagesse seconded and all voted in favor. We will do the updates in August, November, February and May of the year.

3.2 Crandall asked about the mention in the Selectmen's minutes about a parking permit request. Marshall explained it was for an RV.

4.0 Driveway permits: None

5.0 Mergers: None.

6.0 Communications:

6.1 Intent to Cut, Crane Trust, East Washington Rd., TM12-124

6.2 Intent to Cut, France, East Washington Road, TM 13-19

6.3 Copy of PBN, Wetlands Bureau, Smith, 158 Harrison Rd., TM14-32

6.4 NHOEP, survey on LUO updates, etc., Schwartz to fill out and return.

7.0 Meeting date for next Planning Board meeting, August 5, 2013, at 6:30PM.

8.0 Adjournment: Time 7:05PM
Motioned by Dagesse, seconded by Crandall

Respectfully Submitted,
Nan Schwartz