

Planning Board

Town of Washington

January 5, 2010

0.0 Assembly

Members Present: Jack Sheehy, Nan Schwartz, Lynn Cook, Tom Marshall, Guy Eaton and Rich Cook

Alternates Present: Dennis Kelly, Bill Cole and Jim Crandall

Members and Alternates absent: Ken Eastman

Visitors: Tom Taylor, Steve Hanssen, Steve Terani, Ron Jager, Jim Russell, Carolyn Russell and Steve Hanssen

1.0 Minutes- Marshall motioned to approve the meeting minutes of December 1, 2009. Eaton seconded the motion. All voted in favor.

2.0 Driveway Permits-

2.1 None.

3.0 Mergers-

3.1 Ferlin, Walnut Circle, TM#12-085,12-085, lot B and 27A, deeds provided, fee paid. Cook provided the Board with the subdivision plan for their review. Schwartz motioned to approve the merger. Cook seconded the motion. All voted in favor.

4.0 Old Business

4.1 Municipal Space Needs Task Force- Kelly provided the Board with a handout for their review. The document provided the Board with the Municipals Task Force Recommendations for immediate action.

#1 Obtain currently leased fire station property (Tax Map 22-058)-
Action: Designate a Town Official or appointed action officer to accomplish this task. Eaton advised the group that the Selectmen had been in contact with the family that leases the property. The family is interested in selling the property for the assessed value but negotiations

have not taken place as of yet.

#2 Purchase and set up a cold storage facility outside the fire station building. – Action: Fire Chief to include in budget and Selectmen to support. Kelly is to meet with the Department Head next week to discuss potential fundraiser options. Cole discussed a possible moisture control issue. Kelly advised that the group is looking to store materials that would be sealed and moisture resistant.

#3 Look into Hamill property status/consider partial purchase of land. – Action: Designate a Town Official or appointed action officer to accomplish this task. Cook advised that there is a current use issue and a penalty would be assessed for removing any donated land.

#4 Improvements for meetings at Camp Morgan Lodge elsewhere; new projector screen, proxima for digital projecting window shades to improve projecting, additional cordless microphones. Action: Selectmen to implement. The Selectmen have purchased the digital projector already from the 2009 budget.

#5 Complete security issues at Town Hall (cash handling/ access issues with counter and glass partitions) Action: Selectmen to implement. Eaton advised that the Selectmen have been discussing constructing a similar room as the Welfare Officer for the Tax Collector/Town Clerk, but further discussion would be needed.

#6 Investigate the condition of the Old School House Floor Supports. Action: Task Force to accomplish with the Selectmen's consent. Schwartz said that we have Bill Cole creating drawings of the floor plan at this time. Cole said that the floor can be repaired it is under framed and stressed to the max. The building needs to be reframed and sure up the floor. Taylor said that the Municipal Task Force had received no information on the condition of the flooring. Cole said the he is working on a document to put out to bid. Schwartz asked that the information that the Municipal Task Force is looking for be included in his drawings. Taylor asked who requested the drawings. Schwartz advised the Planning Board authorized the set of drawings.

#7 Police Department facility improvements to improve safety and to comply with State regulations regarding juveniles. Action- Selectmen to include in the 2010 or 2011 budget. The furnace is inadequate and runs constantly during cold weather and the furnace room may not

meet fire standards. Action: Selectmen to implement with the Fire Chief. Eaton suggested that another door could be placed in the entryway. Terrani said that this would assist with the issue of having a juvenile in the Police Department. Eaton said that the upper floor of the Old School House has been re-appropriated by the Police Department. #8 Meeting House improvements. Action: Selectmen should seek volunteers to brace spongy floor selection. Kelly asked is there an inexpensive way to temporarily sure up the floor.

#9 Designate Old School facility for Police Department and Camp Morgan lower room for youth programs. - See #7

Kelly thanked everyone for attending the meeting this afternoon. Eaton said that we did accomplish an easier workflow station floor plan from last year. The employees find it a little more convenient but we still do have issues. Eaton said that the Selectmen have been cutting back on the CIP for this years budget. Eaton said that we can come together and make improvements. Taylor said that the findings of the Old Schoolhouse should have been forwarded to the Municipal Task Force. Marshall said that Bill Cole has given us his opinion but we have an engineer assisting. Terrani asked how is someone going to get under the Old Schoolhouse. Cole said that we could take the information that we currently have from looking under the building. Terrani asked if there has been good visual access of the building. Cole answered yes. Eaton asked when the Municipal Task Force Public Hearing would be held. Kelly answered sometime late February.

4.2 Driveway Standards- Schwartz provided the Board with the most recent updates to the driveway application for their review. Schwartz advised that she had consulted with Ed Thayer, the Public Works Director. Marshall motioned to approve the changes. Eaton seconded the motion. All voted in favor. A Public Hearing is scheduled for January 23, 2010 at 10:00AM.

4.3 Subdivision Regulations Additions- Schwartz to email the Board members and a working session is scheduled for January 19, 2010 at 9:00AM.

4.4 Definition additions for LUO, frontage – Public Hearing, January 23, 2010 at 10:00AM.

5.0 New Business –

5.1 None.

6.0 Communications:

6.1 UNH Professional Development & Training classes brochure. –Filed

6.2 NH Division of Historical Resources – report for Stowell Road driveway, Otto Svitok, requested by DES- Filed

6.3 Certified letter from Town of Troy notice of hearing on December 16, 2009 for proposed telecommunications tower. – Filed

7.0 Adjournment- Marshall motioned to adjourn and Schwartz seconded the motion. All voted in favor. The meeting was adjourned at. The next Planning Board Meeting will be held February 2, 2010. Respectfully submitted,

Michelle Dagesse