

Shedd Free Library
Board of Director's Meeting
Thursday, February 15, 2018

Meeting called to order at 5:30 by Chairman Elaine Kay, participating by telephone from Florida. Also present were Al Bruno, Karen Drew, Jo Ellen Wright and Becky Dulac.

Secretary's Report: accepted as posted.

Treasurer's Report: Karen reported that we currently have a balance of \$6,604.73 in Checking and \$36,636.64 in Savings. She also reported that she now has on line access to our accounts. Elaine has entered information into our new library computer and will ask a man from the State Library System to help personalize our computer program to suit our needs.

Correspondence: Jo Ellen reported that there have been more donations in Charlotte Grave's name. We now have received over \$2200. Including the \$375 earmarked for Old Mother West Wind Books.

Librarian's Report:

- Jo Ellen reported that she is doing the census by days and all agreed it is easier to read.
- She also reported that our younger volunteers have fizzled out, Elaine asked her to make inquiries as to why they are not coming back.
- Facebook- Jo Ellen reported that she has an adult volunteer who is very computer literate and has agreed to come in and help her set up Facebook again. Al said it is still up and that we just need to be able to get on it. Brenda may need to be available to help with that.
- Expanding usage of e-books, Becky gave Jo Ellen a bookmark being used for that purpose in Marblehead, Jo Ellen will look into that possibility. Elaine knows someone who could do the art work layout for the bookmark.
- Children's Books will be purchased with Charlotte Graves donations, Jo Ellen has located them and will order them now.
- Heating ducts in Children's Room, need to be uncovered- Jo Ellen will get 2 quotes to have this done.
- Mail Delivery at library: OK with Guy but he has to check with boss in Bradford. Elaine expressed concern over how mail would be delivered if the library was not open. Jo Ellen suggested that he put it in the Book Drop. Elaine asked Jo Ellen to make sure that mail addressed with PO Box only could still be delivered to a street address.

Unfinished Business:

- Donation Plaques: We have been discussing a design for a memorial plaque that would be placed in the foyer – large enough so we can add individual

memorial plaques as needed. The smaller plaques with individual names would surround a central “word scatter”. The word scatter would be individual words that express what the library means to people. Karen suggested that we collect these words from Patrons during the month of June ending at the Book Sale in early July. This project and requests for meaningful words will be advertised on Facebook and in the Newsletter.

2018 Budget: Elaine reported that the Selectmen are planning to approve our budget request -\$2,600 more than last year to cover our added salary expense.

- Quotes for Exterior Painting. Elaine reported that Becky received two quotes; one for \$4500 and another for \$3,600. Although the library is a town-owned building the town can't cover the entire cost this year, but the Selectmen suggested that the library split the cost with the town. All Trustees agreed to this arrangement.
- These quotes did not include the cupola- Elaine contacted the NH Preservation Society for ideas of who could paint the cupola (the slate roof makes it very tricky) she contacted 6 people but no one has replied to date. Al will ask an acquaintance that works at LaVallee's if he has suggestions for someone with a lift. Becky will contact Ed Whiting (one of the quotes) to see if he would be interested in doing it with a lift or if he has an idea of who might have a lift and would be interested.
- The Selectmen asked if the quotes for painting included caulking the windows, Becky will check on this and see what the painters schedules look like. We will make a decision after Town Meeting.

New Business:

- Front entrance “Closed Sign”, made by Greg Brush. Elaine sent him a thank you note.
- Jo Ellen reported that the Rain Diverter is on Bob's to do list, Elaine has a follow up if diverter doesn't work.
- Front steps and sidewalk repair is a town issue and has been put in long term projects – we will hold off until after the painting is completed.

Next Meeting is Thursday, April 26 5:30pm at the Library
Meeting adjourned at 6:30

Respectfully submitted,
Becky Dulac, Secretary
Shedd Free Library