

Shedd Free Library
Board of Director's Meeting
Thursday, December 3, 2015

The meeting was called to order at 5:07 by Chairman Pat Liotta. In attendance were Jo Ellen Wright, Sue Toczek, Colleen Whitney, Al Bruno and Becky Dulac.

Comments from the Public: Jo Ellen and Sue reported hearing comments at the Holiday Fair that people loved the jewelry and thought the cookies were presented nicely.

Secretary's Report: accepted as printed and posted

Treasurer's Report: none as yet but Colleen has emailed the budget to Trustees and will email to other people who usually receive it.

Correspondence: None

Librarian's Report:

- Bookshelves for Jim Graves: Jo Ellen will contact Tom Burt to get a written estimate for building 2 or 3 display shelves similar to our existing one only with 5 shelves instead of 4. He will also include an estimate for new DVD shelving.
- Trustees agreed that the library should close at 4:00 on Christmas Eve and New Year's Eve.
- Pat will call Bob Bachand to get the map for the septic and the amount of the bill to do the septic.
- Christmas Fair: Jo Ellen reported that it was not as successful as last year, jewelry was popular but cookies didn't sell well even though they were nicely displayed. We discussed the following options for future years: having a jewelry table for kids to make their own necklaces and bracelets, a raffle for 100 gallons or fuel oil or propane, raffle for snow plowing, tires, movie tickets and dinner coupon. These would be items people would donate or make available for a good price. People seem more interested in practical things. The cookies were a hit in the summer but not so much right after Thanksgiving so in the future we will concentrate cookie effort to the July 4th event and not Christmas Fair.
- Town Hall questioning employee's timesheet. The autonomy of the library on this issue was discussed. Jo Ellen will print the RSA's that pertain to this issue.

Unfinished Business:

- Jim Graves's memorial donations and acknowledgement of gifts: Colleen gave Becky donation letters and amounts, Becky will send people a tax letter to acknowledge their gift.
- Memorial Bookshelves: Jo Ellen contacting Tom Burch for estimate
- Septic System Map: Pat will call Bob Bachand
- Touch up painting: Mr. Weldon coming in to get chip of paint to match
- Evaluations: none this year
- Contracts: Colleen will contact town hall to find out about COLA this year then Jo Ellen will prep the contracts so Pat can sign before she leaves December 22nd.

New Business: None

Next Meeting Date: April 21, 2016 5:00 pm

Meeting adjourned at 6:30 pm

Respectfully Submitted

Becky Dulac, Secretary

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