Shedd Free Library

Washington, NH

Board of Trustee’s Meeting November 4, 2013

The meeting was called to order at 5:00 pm by Chairman Pat Liotta. with Al Bruno, Lynn Hendrickson, Becky Dulac, Colleen Duggan, JoEllen Wright and Brenda Gilliland in attendance.

**Secretary’s Report:** accepted as printed

**Treasurer’s Report:**

* $300 increase in supplies line for next year due to increasing cost of printer cartridges. Bottom line of budget will stay the same, cuts made as necessary in other areas.
* Al will get the payroll information he needs from Michelle this week to complete the budget. He will then contact Trustees by email so we can approve the budget for town meeting.

**Correspondence:** None

**Librarian’s Report :** has been emailed by JoEllen,items of discussion:

* **Filtration System by Capitol Well-** JoEllen spoke with a salesman from Capitol Well to get an estimate on a filtration system that eliminates all bacteria, odor and unpleasant taste. This would be an alternative to digging a new well since we seem to have enough water. The cost would be $2,600 plus a yearly $200-$300 service fee to replace filters and test the water.
* Discussion followed on how to finance this, Friends, Library Savings, Town?
* We are hopeful that between Friends and Library Savings we will not need to go to the Selectmen for funds.
* Pat suggested that this system would get us through this inconvenient time until we know if it will be the entire solution.
* **Friends Drive for new members**: JoEllen reported that the last Friend’s meeting had been very positive, with enthusiasm for building the membership. Donna O’Malley has created some recruitment posters which will be displayed at a Friend’s table at the Christmas fair.
* **It was decided that the Library will close at 1**:**00 Christmas Eve.**

**Unfinished Business:**

* **Memorial Patio**: it was noted that the pile of rocks is still unpresentable, agreed that we would look at it in the spring. Lynn said that Ed Thayer had offered to regrade if that’s what we decide to do. Seating and shade are issues we need to address later as well.
* **Water Problem in Basement and Janitor’s Closet** was discussed. Concern for archives stored in basement discussed as well as whose responsibility that would be. Pat suggested we wait until spring and see if we have water issues. Ed Thayer said the patio should not make a difference with water.
* **Water Testing:** it was agreed to use Capitol Well Clean Water Center Solution. Brenda suggested we update Steve Hanssen on this decision since he has been so helpful to us with this issue. JoEllen will speak to him.
* **Town Meeting Presentation:** Becky and Pat will be out of town, JoEllen agreed to do the presentation if she was prepped.

**New Business:**

* **Evaluations:** Trustees will meet November 22nd at the Library to do JoEllen’s evaluation. JoEllen will do Brenda’s evaluation as well as a self-evaluation.
* **Skype:** Pat said we can use the library computers to skype meetings while she is in Florida. She will come in and set it up before she leaves late December.
* **Friends Talking at Town Meeting**: it was decided to ask Priscilla Iosch
* **Email Address for Committee:** Pat will use our personal emails to get in touch with us as most of us don’t check town email regularly. Becky will use town email for minutes.
* **Alternate Trustee Consideration**: we were asked to think of people who might be interested in being an alternate trustee**.**

**Comments from the Public**: JoEllen reported that she and Brenda had been given feedback from a woman visiting the library who said how happy she was to be part of this library. We all agreed that one of the best things we can do as a small library in a small town is promote a sense of community, to make people feel welcome and comfortable sharing thoughts, and life concerns as well as books. We agreed that JoEllen and Brenda help create this environment.

Meeting adjourned at 6:20 pm.

Next meeting: January 6, 2014

Respectfully Submitted,

Becky Dulac, Secretary

Shedd Free Library Trustee