

Town of Washington
Board of Assessors
MINUTES
December 6, 2012

Meeting called to order at 9:00.

Members: Lynn Cook, Arline France and Kathy Atkins

Minutes recorded by: Kathy Atkins

1.00 MINUTES: Minutes from November 29, 2012 were accepted as written.

If you have any questions regarding property records, credits, or exemptions, we encourage you to call or visit our office during regular business hours on Thursdays between 9 AM – 2 PM, (603) 495-3074.

2.00 BUSINESS:

1. Atkins e-mailed property cards for TM14-095, 14-277 and 14-278 to john.goglia@ic.fbi.gov.
2. Sent Request for Lot Merger to the property owners of TM24-074. The property is being assessed as one lot and the deed refers to the land as two parcels.
3. Property Transfer Survey sent to the new primary owner of TM24-074.
4. Cook mailed letter to property owner of TM19-016 reference veteran's tax credit.
5. Sent assessing data to Avitar via FTP.
6. Cook worked on equalization ratio study.
7. Cook e-mailed owner index.
8. Property Transfer Survey sent to the new owners of TM15-114.
9. Property Transfer Survey sent to the new owners of TM16-025.
10. Property transfers updated and filed.
11. Atkins e-mailed remainder of sales list for the month to Pat Liota.
12. Received invoice from the Registry of Deeds. Forwarded to Executive Administrator.
13. Received estimate of timber tax from Anita Blakeman for OP#12-467-26. France spoke with Terri Hardwick & son regarding timber tax bond. Hardwicks will mail bond today & we will approve Intent-to-Cut next Thursday.
14. Timber tax for OP#12-467-05 processed.