

Town of Washington  
Board of Assessors  
MINUTES  
August 30, 2012

Meeting called to order at 9:00.

Members: Lynn Cook and Kathy Atkins

Minutes recorded by: Kathy Atkins

1.00 MINUTES: Minutes from August 16, 2012 were accepted as written.

**If you have any questions regarding property records, credits, or exemptions, we encourage you to call or visit our office during regular business hours on Thursdays between 9 AM – 2 PM, (603) 495-3074.**

2.00 BUSINESS:

1. Property owner from TM15-093 requested copies of property cards. Atkins assisted.
2. Jean Kluk dropped off survey for Capital Improvement Program Subcommittee. To be reviewed before next weeks meeting.
3. Received Data Submission Request from NH Mosaic Parcel Map project. Release form for Cartographic Assoc. Inc. was signed and mailed. Data was exported and e-mailed to [NHT2GIS@gmail.com](mailto:NHT2GIS@gmail.com).
4. Atkins and Cook signed up for Equalization Training class at the DRA for September 5<sup>th</sup>.
5. June Manning requested property card for TM24-068. Atkins provided.
6. Received Report of Tax Lien Redemptions and Tax Collector's Deeds from the Registry of Deeds. Forwarded to Executive Administrator.
7. Property Transfers updated and filed.
8. Sent most recent sales list to Pat Liotta.
9. Cook faxed copy of map of TM25-98 to owner.
10. Spoke with gentleman regarding TM12-010 and 12-210.