

Town of Washington  
Board of Assessors  
MINUTES  
August 16, 2012

Meeting called to order at 9:00.

Members: Lynn Cook, Kathy Atkins and Arline France

Minutes recorded by: Kathy Atkins

1.00 MINUTES: Minutes from August 9, 2012 were accepted as written.

**If you have any questions regarding property records, credits, or exemptions, we encourage you to call or visit our office during regular business hours on Thursdays between 9 AM – 2 PM, (603) 495-3074.**

2.00 BUSINESS:

1. Property owner of TM14-013 requested copies of his property cards. Atkins provided.
2. Received Property Transfer Survey from the new owners of TM12-078. Reviewed and filed.
3. Received Education Tax Warrant for the Tax Year 2013. Filed with MS-1.
4. Received Land Use Change Tax for TM14-430 from the Registry of Deeds. Forwarded to the appropriate parties.
5. Sent Property Transfer Survey to the new owners of TM25-011 and 15-027.
6. Sent Property Transfer Survey to the new owners of TM07-026.
7. Received software update from Avitar Associates of New England, Inc.
8. Property owners from TM25-099 came in to get a plot plan of their land.
9. Cook and Atkins conducted interior inspection of TM14-321.
10. Met with Selectmen, Forestry Committee, Conservation Committee and Provan & Lorber regarding survey of TM 10-005. Provan & Lorber stated that after further revue, the new survey submitted to us regarding the location of TM11-010-1, was deemed not accurate.
11. Received PA-34 form for TM12-078. Reviewed and filed.
12. Property transfers updated and filed.