Town of Washington Board of Assessors MINUTES August 9, 2012

Meeting called to order at 9:00. Members: Lynn Cook, Kathy Atkins and Arline France Minutes recorded by: Kathy Atkins

1.00 MINUTES: Minutes from August 2, 2012 were accepted as written.

## If you have any questions regarding property records, credits, or exemptions, we encourage you to call or visit our office during regular business hours on Thursdays between 9 AM - 2 PM, (603) 495-3074.

2.00 BUSINESS:

- 1. Caller requested information on a "Silver Street" property. Atkins told him there was no such road in Washington.
- 2. Property owner of TM20-138 requested copy of property card. Atkins provided.
- 3. Received PA-34 form for TM10-026, and 14-397. Reviewed and filed.
- 4. Received message from Tax Collector regarding TM22-054. Property owner requested pool to be taken off property card since it had been filled in. Atkins called p/o and told him that the pool had already been deleted from the card some time ago.
- 5. Property owner of TM20-121-4 called in response to visitation notice. Atkins reviewed property card with owner and explained how valuations of waterfront and buildings are determined.
- 6. Request for Merger letter sent to the owner of TM25-104. The deed lists it as three tracts.
- 7. Approved Intent to Cut OP#12-467-20 for TM12-038. Per logger they are coming out existing driveway and using an old log landing.
- 8. Received notice from Cooper CityWest regarding TM14-253.
- 9. Received Invoice from the Registry of Deeds. Forwarded to Executive Administrator.
- 10. Met with Forestry Committee, conservation commission and Allan Krygeris regarding TM11-010-1.
- 11. France & Cook spoke with Mr. Mata of Butler Mountain Holdings regarding eleven tracts vs 6 TM#s. He will contact Pat Hackly his forester within the next two weeks and have Hackly get back to us.
- 12. Property owner from TM16-071 called in reference to notice left by assessors for new construction. Cook updated property card.
- 13. Cook gave property card to real estate broker for TM09-059.
- 14. Property owner from TM25-013 requested information on assessed values if lots were merged.
- 15. Property Transfers updated and filed.