

Town of Washington  
Board of Assessors  
MINUTES  
June 28, 2012

Meeting called to order at 9:00.

Members: Lynn Cook, Kathy Atkins and Arline France

Minutes recorded by: Kathy Atkins

1.00 MINUTES: Minutes from June 21, 2012 were accepted as written.

**If you have any questions regarding property records, credits, or exemptions, we encourage you to call or visit our office during regular business hours on Thursdays between 9 AM – 2 PM, (603) 495-3074.**

2.00 BUSINESS:

1. Property owner of TM11-001 came in to discuss tax payment with Atkins. Atkins made copies of provided documents and forwarded to the Tax Collector.
2. Property owners of TM15-105 wanted an update of their CU application. France and Atkins discussed the findings so far and will discuss further with Cook. Cook consulted DRA. A formal decision will be sent in writing to the property owners.
3. Request from George Sanders for an e-mailed property card for TM15-163. Atkins sent property card.
4. Call from Mr. Hunt requesting Tax Map number for TM12-052. Atkins assisted.
5. Request for property cards and Tax Map for TM12-71, 70, 73, 147 & 148. Atkins assisted.
6. Property Transfer Survey sent to the new owners of TM14-033.
7. Received updated set of tax maps, large and small.
8. Received e-mail from property owners of TM06-004 & 008 regarding previous "Lot Merger". Cook responded that the parcels were never merged.
9. Property owner of TM12-145 called and requested that an abatement form be sent to her and had questions regarding the credit that she received. France called property owner to explain credit and mailed her an abatement form.
10. Property Transfers updated and filed.
11. Received Death Certificate and request that deceased be removed from TM10-011. Cook and Atkins assisted. Cook sent letter to property owner per her request.
12. Cook, Atkins and France sent in application for an "Exemptions and Credits" class.
13. E-mail from the Board of Commissioners for the APDVD expressing their intent to defend their ownership of TM14-506.