

Town of Washington
Board of Assessors
MINUTES
May 24, 2012

Meeting called to order at 9:00.

Members: Lynn Cook, Kathy Atkins and Arline France

Minutes recorded by: Kathy Atkins

1.00 MINUTES: Minutes from May 17, 2012 were accepted as written.

If you have any questions regarding property records, credits, or exemptions, we encourage you to call or visit our office during regular business hours on Thursdays between 9 AM – 2 PM, (603) 495-3074.

2.00 BUSINESS:

1. Property owner of TM24-019 came in and requested information regarding old deed and land merger. Atkins assisted.
2. Call requesting owner information for TM24-065. Atkins assisted.
3. Owners of TM15-039 & TM11-082 came into office in response to visitation notices. Atkins and Cook to conduct interior inspections this afternoon.
4. Property owner requested information on Elderly/Limited Income Tax Credit. Atkins, Cook and France assisted.
5. Property owner of TM10-011 called in response to visitation notice. Property owners are not going to build shed.
6. Property Transfer Survey sent to the new owner of TM21-019.
7. Property transfers updated and filed.
8. Cook mailed Abatement response to TM13-033.
9. Cook mailed letter requesting response to a previous request for an interior inspection for TM14-095.
10. Cook and Atkins conducted field work.
11. Cook responded to E-mail for TM10-30 regarding assessment for new barn.
12. Patrick Hackley left message checking on re-application of New Forestry tracts. France returned call and explained the three problems with the applications. France faxed copies that he requested and underlined problem areas: incorrect name on applications, signature needs to send a copy of the POA and need Vol. & Pg on application. He will get back to us.
13. Mrs. Bobinski called asking how many bedrooms their house had listed back in 1967. France researched and found that bedrooms were not on the property cards back then or even in 1989. France contacted her with this information.
14. Received Lien Execution Report from Registry of Deeds. Forwarded to Tax Collector.
15. Approved invoice from Woodland Forest Care Management and forwarded to Michelle.

16. Received an e-mail response from Woodland Forest Care that she sent to HHP. OP#11-467-20 abatement request. France e-mailed Woodland Forest Care giving her the ok to pursue a query to Ken as she suggested.
17. Approved Report of Wood Cut OP#12-467-08 & 12-467-09.
18. Received Report of Wood Cut for OP#11-467-01 & 11-467-17. Faxed to Woodland Forest Care for timber tax calculations.
19. France e-mailed property card to J. Manning for TM#15-148.
20. France called and left messages for Sagalyn & Hertel regarding missing signed Report of Wood Cuts. Notice was received from logger of Hertel's operations stating that they were trying to locate owner for signature. France to send out notices in beginning of June to those outstanding cuts.
21. France mailed to Cartographics the final changes for the tax map update.