

Town of Washington
Board of Assessors
MINUTES
April 12, 2012

Meeting called to order at 9:00.

Members: Lynn Cook, Kathy Atkins and Arline France

Minutes recorded by: Kathy Atkins

1.00 MINUTES: Minutes from April 5, 2012 were accepted as written.

If you have any questions regarding property records, credits, or exemptions, we encourage you to call or visit our office during regular business hours on Thursdays between 9 AM – 2 PM, (603) 495-3074.

2.00 BUSINESS:

1. Call and e-mail from property owner of TM20-063 to inform us that the building on that property was removed. We removed the building form the card and will do a field check in the near future.
2. Property owner of TM24-029 and 030 came in to check value of new garage on TM24-029. Need to discuss with Cook before final land condition decision is made.
3. Property owner of TM22-029 requested deed history. Atkins and France to assist.
4. Received Property Transfer Survey from the new owners of TM08-048. Reviewed and filed.
5. Property owner of TM14-419 requested property cards and old deeds for TM14-419, 438, 439, 441, 474, 501, 506, 507 and 510. Atkins and France assisted.
6. France spoke with Terry at Cartographics requesting amount we now owe for map changes and costs of new maps (large-\$336.00/set, small-\$160.80/set). They will call next week in regards to invoice
7. amount of work preformed so far. We will then decide if we want to include more changes before they go to print.
8. Received mergers from the Registry of Deeds for: TM24-027 and 24-028 to be TM24-027, TM25-052 and 25-052 to be TM25-052, TM12-180 and 12-194 to be TM12-180.
9. Received application for Elderly Exemption. To be reviewed for approval.
10. Property owner of TM15-087 called requesting field check of waterfront for inclusion in CU classification. Atkins and Cook to visit shortly.
11. Received address change for owner of TM07-051. Atkins changed address.
12. Property owner requested information on Wood Heat Exemption. France answered questions and explained necessary qualifications.
13. E-mail from Woodland Forest Care with Timber Taxes. France clarified OP#s questioned by Anita Blakeman.
14. Received Inventory form from PSNH.
15. Property Transfers Updated and filed.

16. France called Franco from Cartagraphics and told him to hold the maps awaiting a few more updates. France will follow up and call Franco when we are ready for them to print the maps.
17. Received preliminary notice of transfer of property of TM20-133 by inheritance. Filed in address change folder and property folder. We will change ownership pending probate court document.
18. Atkins & France assisted Mr. Little with deed research and printed requested property cards.
19. France worked on Timber Taxes to be completed next week.
20. Received invoice from Woodland Forest Care to be approved next week for payment.