

Town of Washington
Board of Assessors
MINUTES
March 1, 2012

Meeting called to order at 9:00.

Members: Lynn Cook, Kathy Atkins and Arline France

Minutes recorded by: Kathy Atkins

1.00 MINUTES: Minutes from February 23, 2012 were accepted as written.

If you have any questions regarding property records, credits, or exemptions, we encourage you to call or visit our office during regular business hours on Thursdays between 9 AM – 2 PM, (603) 495-3074.

2.00 BUSINESS:

1. No messages.
2. Call from Lasser & Assoc. requesting owner information on TM08-036. Atkins assisted.
3. Call from gentleman requesting information on TM14-494. Atkins assisted.
4. Property Transfers updated and filed.
5. Received PA-34 forms for TM08-011 & 012. Reviewed and filed.
6. Received Lien Redemptions Report from the Registry of Deeds. Forwarded to Tax Collector.
7. Received Form BTLA A-9 for Seventh Day Adventist Church, TM15-154. Reviewed and filed with exemptions.
8. Received Probate Court Case#320-2012-ET-00024 for TM12-006 & 191. Reviewed, changes were made and paperwork was filed.
9. Received Death Certificate from the family of Steven Mellady. Changes were made to the property card TM16-119.
10. Received February Budget Report from the Executive Administrator. Reviewed and filed.
11. Received return mail for Property Transfer Survey sent to the new owner of TM14-211. Changed address and re-mailed.
12. Received Abatement Request form the owners of TM13-033. To be reviewed by the Board.
13. Cook and France worked on updating map info.
14. Owner Index lists updated.