

Town of Washington
Board of Assessors
MINUTES
December 1, 2011

Meeting called to order at 9:00.

Members: Lynn Cook and Kathy Atkins

Minutes recorded by: Kathy Atkins

1.00 MINUTES: Minutes from November 17, 2011 were accepted as written.

If you have any questions regarding property records, credits, or exemptions, we encourage you to call or visit our office during regular business hours on Thursdays between 9 AM – 2 PM, (603) 495-3074.

2.00 BUSINESS:

1. Mr. St. Jean was in the office requesting copies of property cards for TM15-027 and TM25-111 and copies of Maps 15 and 25. Atkins assisted.
2. Property owner of TM12-043 requested information on TM12-187. Atkins assisted.
3. Message on phone from property owner of TM15-059 requesting information regarding overdue tax bill. Atkins forwarded information to the Tax Collector.
4. E-mail from Linda Thompson from NH DES questioning if TM15-027 had a general store. Atkins responded that yes it did have a general store.
5. E-mail from Linda Gray requesting copy of TM7-053. Atkins sent copy via e-mail.
6. Received November Budget Report from Executive Administrator.
7. Property owner of TM7-051 came in requesting information on property value. Cook and Atkins conducted field review.
8. Son of property owner of TM16-063 e-mailed a request for location information for this parcel. Atkins requested a mailing address to send a copy of the map to. Mailing address was received and Atkins forwarded copy of map via mail.
9. The Town Administrator from Marlow called per request of their Selectmen about information on our equalization ratio. Cook assisted.
10. E-mail from Tim Daniels requesting property cards for TM15-027 and TM25-111. Atkins forwarded the copies via mail.
11. Received e-mail from Anita Blakeman of Woodland Care Forest Mang. with Timber Tax calculation for OP#11-467-20.
12. Received PA-34 form for TM7-035. Reviewed and filed.
13. Received PA-34 form for TM12-020. Reviewed and filed.
14. Received Report of Wood Cut for OP#11-467-05.
15. Received invoice for 10/28/2011 from Avitar Associates of New England, Inc. for software support totaling \$2,744.35.
16. Received letter from property owner of TM16-012 requesting removal of name of other property owner from deed. Will send letter asking for legal confirmation that other owner is no longer on the deed.

17. Received Check from HHp, Inc. in the amount of \$3,467.95 for timber tax bond.
18. Received copy of letter from DES to Mr. & Mrs. Mata's referencing their timber harvest activities.
19. Received PA-34 form for TM23-039.
20. Received PA-34 form for TM12-057 and 166.