

Town of Washington
Board of Assessors
MINUTES
November 3, 2011

Meeting called to order at 9:00.

Members: Lynn Cook, Kathy Atkins and Arline France

Minutes recorded by: Kathy Atkins

1.00 MINUTES: Minutes from October 27, 2011 were accepted as written.

If you have any questions regarding property records, credits, or exemptions, we encourage you to call or visit our office during regular business hours on Thursdays between 9 AM – 2 PM, (603) 495-3074.

2.00 BUSINESS:

1. Property transfers updated and filed.
2. Property Transfer Survey sent to the new owners of TM25-016.
3. New property owner information forwarded to Executive Administrator.
4. Visited property of TM07-052 for data verification. Requested new CU map.
5. Received Tax Rate from the state. New tax rate is \$15.92 per thousand with an additional \$.20 per thousand for Ashuelot Pond Village District and an additional \$.23 per thousand for Highland Haven Village District.
6. Printed Tax Warrant, forwarded to Tax Collector and forwarded copy of warrant cover sheet to the Selectmen. Per Tax Collector the due date of the tax bills will be 12/16/11.
7. Caller requesting ownership info on 2251 Valley road. Atkins advised caller that the property was in Stoddard and gave contact information for the Stoddard Town Hall.
8. Assisted Executive Administrator in deed research for TM11-085 and TM11-013.
9. First American Title Co. requested information on TM14-234. France forwarded message to the Tax Collector.
10. Received Equalization paper from the DRA.
11. Received Docket #25951-10PT from the BTLA for order for informal hearing to schedule settlement meeting.
12. France e-mailed property card for TM25-063 to Stephanie Wilcoxon from Verani per her request.
13. Received invoice from the Registry of Deeds and forwarded to Executive Administrator.
14. Call from property owner of TM14-177 inquiring about storm damage to property.
15. Received Report of Wood Cut for OP#11-467-08. Mailed copy to Woodland Forest Care Management for timber tax calculation.
16. Received Intent to Cut OP11-467-18 for TM16-006. France called forester requesting map for access to cut off Highland Haven Rd. France mailed copy of

map and copy of Driveway Permit Application. Intent to be processed upon receipt of access.

17. Received October budget e-mail from Executive Administrator. Printed and filed.
18. Received notice from Avitar Associates of New England, Inc. informing us of an assessing software user group meeting.