

Town of Washington  
Board of Assessors  
MINUTES  
October 20, 2011

Meeting called to order at 9:00.

Members: Lynn Cook, Kathy Atkins and Arline France

Minutes recorded by: Kathy Atkins

1.00 MINUTES: Minutes from October 13, 2011 were accepted as written.

**If you have any questions regarding property records, credits, or exemptions, we encourage you to call or visit our office during regular business hours on Thursdays between 9 AM – 2 PM, (603) 495-3074.**

2.00 BUSINESS:

1. Call from person requesting information on TM07-035. Atkins assisted.
2. Call from property owner of TM12-179 and 179-B requesting copy of all property cards under his ownership. Atkins e-mailed cards to the requested address.
3. Property transfers updated and filed.
4. Received PA-34 form for TM13-005. Reviewed and filed.
5. Call from property owner of TM23-008 called with questions regarding removal of garage and addition of hoop house. France forwarded the message to the Selectman.
6. Property owner called requesting information on when a person may change political party information. France left message with gentleman that party change date was last Friday. Message was forwarded to Supervisor of the Checklist to follow up with.
7. Forwarded LUCT for TM16-071-1, 2 and 3, TM16-007-2 and TM11-010-1 to the Tax Collector.
8. E-mail request from Capital Appraisal Assoc., Inc. requesting property card for TM13-016. France assisted.
9. Property owner of TM20-130 called requesting information regarding building value. France called and explained process for abatement and sent property card and abatement application.
10. Discussed new tax rate with Selectmen and Executive Administrator.