

Town of Washington
Board of Assessors
MINUTES
September 8, 2011

Meeting called to order at 9:00.

Members: Lynn Cook, Arline France and Kathy Atkins

Minutes recorded by: Kathy Atkins

1.00 MINUTES: Minutes from September 1, 2011 were accepted as written.

If you have any questions regarding property records, credits, or exemptions, we encourage you to call or visit our office during regular business hours on Thursdays between 9 AM – 2 PM, (603) 495-3074.

2.00 BUSINESS:

1. Received bill from Anita Blakeman of Woodland Care Forest Management for forestry consulting services. The board approved payment and forwarded to Executive Administrator.
2. Received e-mail and Summary Report of Intents and Reports of Cut from Anita Blakeman of Woodland Forest Management.
3. Received Statement from the Sullivan County Registry of Deeds. Forwarded to the Executive Administrator.
4. Received PA-34 form for TM11-027-01. Reviewed and filed.
5. Received Property Transfer Survey from new owners of TM20-035. Reviewed and filed.
6. Received PA-34 form for TM25-065. Reviewed and filed.
7. Received Assessor's Exchange Quarterly Newsletter.
8. Received PA-34 form for TM20-035. Reviewed and filed.
9. Received PA-34 form for TM24-066. Reviewed and filed.
10. Received PA-34 form for TM20-147. Reviewed and filed.
11. Received Property Transfer Survey from new owners of TM20-152. Reviewed and filed.
12. Received PA-34 form for TM14-208. Reviewed and filed.
13. Received Tax Lien Redemption from the Registry of Deeds. Forwarded to Tax Collector.
14. Address changes executed.
15. Message from Jennifer from the Town of Windham. France tried returning call but could not reach anyone by this name.
16. Phone call from Jack regarding Taxes. France referred him to the Tax Collector.
17. Property owner of TM22-005-02 inquired about cost & taxes of taking parcel out of current use.
18. France composed letter to property owners that are missing form PA-33 required by the State for specific exemptions.
19. Responded to letter from property owner of TM14-463 regarding Annual Inventory of Property Notices.

20. Property Transfers updated and filed.