

Town of Washington
Board of Assessors
MINUTES
July 7, 2011

Meeting called to order at 9:00.

Members: Kathy Atkins, Arline France and Lynn Cook

Minutes recorded by: Kathy Atkins

1.00 MINUTES: Minutes from June 30, 2011 were accepted as written.

If you have any questions regarding property records, credits, or exemptions, we encourage you to call or visit our office during regular business hours on Thursdays between 9 AM – 2 PM, (603) 495-3074

2.00 BUSINESS:

1. Pat Liotta called for list of property sales in LAE from May 1, 2011 to today.
2. Received Property Transfer Survey from the new owners of TM16-016. Reviewed and filed.
3. Cook and Atkins continued with Data Verification.
4. Received PA-34 form for TM17-045. Reviewed and filed.
5. Secretary for LAE asked if we could provide Ad Valorem values. Cook told secretary that LAE common properties are inherent in the property values.
6. Property owners of TM20-93 came in to schedule field check of house. Cook and Atkins visited house and performed field check.
7. Abatements were processed for 2010B-53,54,55 & 56.
8. Hard copies of Abatements were received from Cross Country Appraisal.
9. Received June budget report from Executive Administrator. Reviewed and filed.
10. Invoice from Woodland Care Forest Management and Summary for 2010-2011 and 2011-2012. Invoice approved and forwarded to Exec. Adm.
11. Concerned property owner from LAE contacted Selectmen's secretary regarding logging going on the corner of Stowell and Presidential Dr. Logger called France and explained that it was just clearly for a house lot.
12. France mailed abatement forms and property card of TM#14-163 to owner per e-mail request.
13. Shirley from Census Bureau requested a copy of property card for TM#15-015. France assisted.
14. France sent a copy of property card, TM# 19-007, and tax map along with number for Registry of Deeds so that owner can request a copy of their deed.
15. PA-34 received for TM# 17-045. Filed.
16. Received invoice from Registry of Deeds. Forwarded to Exec. Admin.
17. Tax Lien Redemptions from Registry of Deeds. Forwarded to Tax Collector.
18. Bob Frazer requested address list to go along with Veteran's List. France to process and call him when complete.

19. Elizabeth from DRA left message requesting information that could not be read on OP#11-467-05. France returned call and left message with owner name and address.
20. E-mail request for TM#14-507. France responded.