

Town of Washington
Board of Assessors
MINUTES
June 23, 2011

Meeting called to order at 9:00.

Members: Kathy Atkins, Arline France and Lynn Cook

Minutes recorded by: Kathy Atkins

1.00 MINUTES: Minutes from June 16, 2011 were accepted as written.

If you have any questions regarding property records, credits, or exemptions, we encourage you to call or visit our office during regular business hours on Thursdays between 9 AM – 2 PM, (603) 495-3074

2.00 BUSINESS:

1. Request from caller for information referencing TM23-028. Atkins assisted.
2. Call from property owner of TM25-042 in response to visitation notice. Atkins reviewed card with owner and made adjustments accordingly.
3. Property Transfers updated and filed.
4. Property Transfer Survey sent to the new owners of TM16-016.
5. Request for signature sent out to Mr. Fields for an address change approval.
6. Request from caller for information referencing TM23-038. Atkins assisted.
7. Call from property owner of TM12-054 in response to visitation notice. Atkins reviewed card with owner and made an appointment for an interior inspection.
8. Meeting with property owner of TM14-441 regarding boundary and ownership discrepancies. Property owner to investigate further.
9. Sent copy of TM12 showing lot 103 to Ben Wright of CLD Consulting Engineers, Inc. of Vermont.
10. Property owner of TM8-038 called. Cook reviewed changes to property assessment with owner and mailed copy of updated card to owner.
11. Property owner of TM24-065 called in response to visitation notice. Atkins reviewed information on card with owner.