

Town of Washington  
Board of Assessors  
MINUTES  
April 28, 2011

Meeting called to order at 9:00.

Members: Lynn Cook, Kathy Atkins and Arline France

Minutes recorded by: Kathy Atkins

1.00 MINUTES: Minutes from April 21, 2011 were accepted as written.

**If you have any questions regarding property records, credits, or exemptions, we encourage you to call or visit our office during regular business hours on Thursdays between 9 AM – 2 PM, (603) 495-3074**

2.00 BUSINESS:

1. Probate case for deceased owner of TM12-058, 059 and 169 filed with deeds.
2. PA-34 form for TM23-052 and 09-015 reviewed and filed.
3. Address list with 40+ acre parcels in the Town of Washington sent to Paula Pomeroy per her request.
4. Atkins sent property cards for TM24-064 and TM24-139 to [Charlie@countrybrokers.com](mailto:Charlie@countrybrokers.com).
5. Received Property Transfer Survey from new owner of TM11-031. Reviewed with property owner, made necessary changes and filed.
6. Atkins sent letter to new owners of 6 acres of TM11-010 requesting clarification of location of land.
7. Timber Tax Worksheets for OP# 10-467-01, 07, 20, and 26 received from Woodland Care Forest Management to be processed.
8. Invoice from Woodland Care Forest Management. Approved for payment and forwarded to Michelle.
9. Report of Wood Cut for OP# 10-467-15. Faxed to Woodland Forest Management.
10. France called Timber Tax Div.DRA for confirmation of ruling regarding Intent to Cut for property with no access. Assessors cannot hold up approving Intent because of no right of way. Forwarded approved Intent to Cut to appropriate parties.
11. James Gibney, DRA visited office with update report. Filed.
12. France sent letter to property owner answering his questions regarding assessment vs. market value.
13. France called Avitar Assoc. and Cross Country Appraisal with questions regarding assessment of vinyl shingles vs. vinyl siding. Both companies to get back to us.
14. Visitation notices were mailed out to properties that were visited in the past couple of weeks.
15. Atkins processed Deed transfers.

16. Exemptions were approved. To be processed next week.