

Town of Washington  
Board of Assessors  
MINUTES  
April 14, 2011

Meeting called to order at 9:00.

Members: Lynn Cook, Kathy Atkins and Arline France

Minutes recorded by: Kathy Atkins

1.00 MINUTES: Minutes from April 7, 2011 were accepted as written.

**If you have any questions regarding property records, credits, or exemptions, we encourage you to call or visit our office during regular business hours on Thursdays between 9 AM – 2 PM, (603) 495-3074**

2.00 BUSINESS:

1. Ms. Doucette called 4/11/11 requesting information on 10/10 sale of TM14-047. Atkins assisted. Ms. Doucette to possibly call back with further questions.
2. Chris requested copy of property card for TM08-005. Atkins assisted.
3. Property owner of TM22-007 came in reference to Pick Up check on 4/11/11. Atkins assisted.
4. Atkins compiled list of addresses of the Marlow side of Town for Executive Administrator.
5. Received Property Transfer Survey for TM25-010. Atkins reviewed and filed.
6. Atkins e-mailed property card TM08-006 to Cindy at Triple A Insurance.
7. Property Transfer Survey sent to new owners of TM14-441.
8. Request for Merger letter sent to new owners of TM14-441.
9. June Manning requested copy of septic design ref. TM14-160. Atkins assisted.
10. Property owner of TM14-486 called with questions regarding waterfront costs. France called property owner back with estimate of values if footage is added to current property.
11. Received two Tax Lien Redemptions from the Registry of Deeds. Forwarded to Tax Collector.
12. Received Merger for TM25-099 from Registry of Deeds. Forwarded to Executive Administrator.
13. Received BTLA 4-9 from NE Forestry Foundation for TM15-042. Filed for review.
14. Received Reports of Wood Cut OP#10-467-14 and OP#10-467-26. France faxed reports to Woodland Forest Care for review.
15. Received PSNH Inventory Form PA-28. To be returned with letter.
16. 4/11/11 Cook and Atkins conducted field inspections for new construction and pick-ups.
17. 4/14/11 Cook conducted more field inspections.

18. France and Cook assisted former property owner with Intent to Cut information for TM11-010, 11-080, 15-055 and 19-024.
19. Cook assisted Mr. Richards with property owner information for USDA NRCS Rapid Assessment of US Soil Carbon for Conservation Planning and Modeling.
20. Cook reviewed information with property owner for TM15-020 and updated property card.
21. Cook entered mergers and annexations into software.
22. Cook gave list of top 25 taxpayers to Executive Administrator.
23. Received PA-34 form for TM14-441. Reviewed and filed.
24. Received PA-34 form for TM14-484. Reviewed and filed.
25. Received PA-34 form for TM25-042. Reviewed and filed.
26. France assisted property owner from TM24-037 with an Elderly Exemption.