

Town of Washington

Board of Assessors

MINUTES

March 31, 2011

Meeting called to order at 9:00.

Members: Lynn Cook, Kathy Atkins and Arline France

Minutes recorded by: Kathy Atkins

1.00 MINUTES: Minutes from March 24, 2011 were accepted as written.

If you have any questions regarding property records, credits, or exemptions, we encourage you to call or visit our office during regular business hours on Thursdays between 9 AM □ 2 PM, (603) 495-3074

2.00 BUSINESS:

1. E-mail from Anita Blakeman of Woodland Forest Care for timber assessment for TM17-010 OP#10-467-25. To be processed.
2. Call for Cook from Cindy at the DRA with questions regarding the Ratio Study. Cook to return call.
3. Call from Paula from Katahdin regarding 1999 tax lien on clients property that should have been released on April 2' 1999. Atkins referred Paula to the Tax Collector.
4. Call from property owner of TM16-077-2 with construction update of home. Cook and Atkins conducted interior review with property owner.

5. March Budget Report received from Executive Administrator. Reviewed and filed.
6. June Manning requested copies of property cards. France assisted.
7. Property Transfer Survey sent to new owners of TM14-484.
8. Property Transfer Survey sent to new owners of TM25-010.
9. Person called and left message asking for verification of address and owner of TM14-279. France returned call.
10. E-mail from Mr. Damm requesting copies of letters to Sanders & Olkkola. France mailed copies to 263 Ashuelot Dr. (Copies had been sent back in January to PO Box 105.)
11. Phone message from Julie Nessen regarding assessment card. France returned call. She had the information needed already.
12. Cook worked with Mr. Barker on his CU plan, TM# 12-181 & 181-1. In addition they found a map correction for TM# 12-194 to be forwarded to Cartographic.