

Town of Washington  
Board of Assessors  
MINUTES  
February 17, 2011

Meeting called to order at 9:00.

Members: Kathy Atkins, Lynn Cook and Arline France

Minutes recorded by: Kathy Atkins

1.00 MINUTES: Minutes from February 10, 2011 were accepted as written.

**If you have any questions regarding property records, credits, or exemptions, we encourage you to call or visit our office during regular business hours on Thursdays between 9 AM – 2 PM, (603) 495-3074**

2.00 BUSINESS:

1. Call from Megan Tweedy requesting help with abatement application. France called. Abatement in mail to John Tweedy for signature. Megan to call next Thursday during business hours to review abatement form with France.
2. Mr. Voisine called requesting information on TM25-010. Atkins assisted.
3. Property owner called requesting abatement information on his property TM14-191. Atkins and France assisted.
4. Call from property owner of TM14-191 requesting abatement information. Atkins assisted.
5. Received e-mail from property owner of TM15-60, 60-1 and 60-2 containing pictures of shoreline of Millen Pond and the varying conditions. France to e-mail property owner regarding receipt of pictures. When we receive the formal abatement request from property owner both the abatement request and pictures will be forwarded to Cross Country Appraisal Group. We will re-visit waterfront area once the snow melts.
6. Cook received Property Survey and Conservation Easement Survey from Conservation Commission for Eccardt Farms TM13-001 and TM13-038.
7. Received PA-34 form for TM16-033. Atkins reviewed and filed form.
8. Received and approved payment for invoice #2022 from Cross Country Appraisal Group for balance due for Update Services. Forwarded to Executive Administrator.
9. Call from lawyer for property owner of TM25-099 regarding request for merger letter. France faxed merger form to lawyer office.
10. Cook spoke with property owners of TM25-099 regarding request for merger. Cook answered their questions and advised property owners to submit merger form as soon as possible.
11. Property Transfer Survey sent to new owner of TM11-012.
12. Property Transfers updated and filed.

13. Cook completed Land Use Change Tax for TM9-034. Forwarded to Road Agent for review.