

Town of Washington
Board of Assessors
MINUTES
November 4, 2010

Meeting called to order at 9:00.

Members: Lynn Cook, Kathy Atkins and Arline France

Minutes recorded by: Kathy Atkins

1.00 MINUTES: Minutes from October 28, 2010 were accepted as written.

If you have any questions regarding property records, credits, or exemptions, we encourage you to call or visit our office during regular business hours on Thursdays between 9 AM – 2 PM, (603) 495-3074.

2.00 COMMUNICATIONS RECEIVED:

1. Message from Chris Murdough of Cross Country Appraisal Group. She will get the manual from the Update to us this week.
2. Call from Patti of Nashua Real Estate requesting tax and assessment information for TM24-065. Atkins passed on assessment information and told Pattie to call Tax Collector Friday from 9 to 3.
3. Call from Peg Worthen requesting property cards for TM10-006 and 10-007. Atkins e-mailed cards.
4. E-mail from Gary Schneider requesting information on a house on May Avenue. We have no May Avenue in Washington.
5. Report of Tax Sale/Lien Redemptions from Sullivan County Registry of Deeds forwarded to Tax Collector.
6. Invoice from Sullivan County Registry of Deeds forwarded to Executive Administrator.
7. October Budget Report from Executive Administrator.
8. PA-34 Form for TM16-097. Reviewed and filed.
9. Invoice #2022 from Cross Country Appraisal Group for \$13,750.00.
10. Municipal Assessment Data Information and sheets from the DRA.
11. Invoice from Avitar Associates of New England, Inc. for \$2,683.00.
12. Permits for Construction numbers 2410 to 2413. Entered in notes of tax cards and filed.
13. Property Transfer Survey for TM14-047. Reviewed and filed.
14. Jim Gibney from the DRA called. He will be in our office in the next few weeks to conduct Assessment Review.

3.00 BUSINESS:

1. Property owner of TM13-003 came in requesting a copy of his property card and an explanation of values listed on card. France and Cook assisted.
2. Property Transfers updated and filed.
3. Property Transfer Survey sent to new owners of TM12-014.
4. Approved Intent to Cut #10-467-18. Copies to be distributed accordingly.

5. Warrant prepared and delivered to Tax Collector. Corrected on 11/05/10 and re-printed and delivered to Tax Collector after working with Avitar for support.
6. The Board voted to pay \$10,000.00 to Cross Country Appraisal Group. The balance of \$3,500.00 to be paid upon receipt of manual.
7. Property cards for TM14-415 and 14-433 mailed to Gilmore.
8. Gravel LUCT letter for TM9-034 e-mailed to Road Agent for review.