

Town of Washington
Board of Assessors
MINUTES
September 9, 2010

Meeting called to order at 9:00.

Members: Arline France, Lynn Cook and Kathy Atkins

Minutes recorded by: Kathy Atkins

1.00 MINUTES: Minutes from September 2, 2010 were accepted as written.

If you have any questions regarding property records, credits, or exemptions, we encourage you to call or visit our office during regular business hours on Thursdays between 9 AM – 2 PM, (603) 495-3074.

2.00 COMMUNICATIONS RECEIVED:

1. Received payment for copies from property owner of TM 14-463. Cook mailed receipt.
2. Announcement from Don Dollard of Dollard Associates of the sale of his business to Cartographic Associates, Inc. of Littleton, NH effective January 1, 2011.
3. PA-34 forms from the DRA for TM 12-144 and TM 21-17. Reviewed and filed.
4. Address change form from property owner of TM 14-255 etc.
5. Building Permit #2399 for 144 square-foot shed and 2 6x6 decks for TM 15-128.
6. Building Permit #2400 for 8x32 shooting shed for TM 15-054.
7. Building Permit #2401 for removal of 2 old sheds and construction of 8x12 shed on TM 25-064.
8. Building Permit #2402 for dormer on back roofline for TM 12-11.
9. August Budget report from the Executive Administrator.
10. Call from Amy at Avitar Associates of New England, Inc. regarding our outdated software and its incompatibility with the new Avitar software update. Amy contacted our IT person and he may be in on Friday to update our system. Amy also spoke with Cross Country Appraisal Group who will enter the Update Data once our computer is current.
11. Property Transfer Survey from the owner of TM 12-170. Reviewed and filed.
12. Original Bond Certificate from Cross Country Appraisal Group. Securely filed in the Selectman's office.
13. Letter from Mr. Nelson in response to our letter sent to him last week regarding land and building values. Cook wrote a new letter in response to Mr. Nelson's concerns.

3.00 BUSINESS:

1. Property Transfers updated and filed.
2. Two Gentlemen requested copies of information from the files of TM 15-56, 97 and 98. Atkins assisted.

3. Property Transfer Surveys mailed to property owners of TM 14-69, TM 7-58 and TM 12-170.
4. Mr. Mako questioned changes made to his assessment during the Update. France to get back to him once the new Update Data is downloaded.
5. Registration for Atkins to attend the NH State Statutes Course Part II from October 4th thru the 7th given to the Executive Administrator.
6. Address changes recorded and filed.