

Town of Washington
Board of Assessors
MINUTES
August 19, 2010

Meeting called to order at 9:00.

Members: Arline France, Lynn Cook and Kathy Atkins

Minutes recorded by: Kathy Atkins

1.00 MINUTES: Minutes from August 12, 2010 were accepted as written.

If you have any questions regarding property records, credits, or exemptions, we encourage you to call or visit our office during regular business hours on Thursdays between 9 AM – 2 PM, (603) 495-3074.

Cross Country Appraisal started the Update for 2010. Data collector started measuring and listing all sales property.

2.00 COMMUNICATIONS RECEIVED:

1. Merger form for TM 7-011 and 7-010 forwarded to Executive Administrator.
2. Building Permit # 12-009 filed in Cross Country “Changes to be Processed” folder.
3. Natalie from the DRA returned Frances call from last week. France returned her call and left message.
4. Report of Tax Lien Redemptions from 07/01/2010 to 07/31/2010 from the Sullivan County Register of Deeds. Forwarded to Tax Collector.
5. Invoice #2053 for \$7500.00 from Cross Country Appraisal Group.
6. Monthly Budget Report from the Executive Administrator.
7. Building Permit #2394 for TM 22-058.
8. Call from property owner of TM 16-44 regarding new preliminary assessed value versus old assessed value. Atkins assisted.

3.00 BUSINESS MEETING:

1. Cook and Atkins visited property owner of TM 14-463 on 8/16/10 for and interior inspection of property. Property owner requested large copy of Tax Map 14. Address information was forwarded to Dollard Associates and Map will be sent directly to property owner.
2. Property Transfer Surveys mailed on 8/16/10 for TM12-144, 24-8, 15-152, 24-4, 14-40, 16-17, 21-17, 14-505, 16-71, 16-133, 16-86 and 11-12.
3. Faxed MS-1 Extension Request Form to the DRA Municipal Services Division at 261-1161. Filed in MS-1 2010 binder.
4. Property Transfers recorded and filed.
5. Atkins and France met with Property owner of TM 23-004 regarding Intent to Cut. France and Atkins determined that no Intent to Cut was needed thus far due to reasons provided by owner. A letter was sent to owner stating this information.

6. Intent to Cut #10-467-11, TM 7-003 and #10-467-11, TM 15-051 were approved by the Board.
7. Timber Tax Levies processed for the following amounts: \$3,652.93, \$35.33, \$474.17 and \$2,218.92. Levies delivered to Tax Collector.