

Town of Washington  
Board of Assessors  
MINUTES  
February 25, 2010

Meeting called to order at 9:00.

Members: Lynn Cook, Arline France and Kathy Atkins

Minutes recorded by: Kathy Atkins

1.00 MINUTES: Minutes from February 18, 2010 were accepted as written.

**If you have any questions regarding property records, credits, or exemptions, we encourage you to call or visit our office during regular business hours on Thursdays between 9 AM – 2 PM, (603) 495-3074.**

2.00 COMMUNICATIONS RECEIVED:

1. Abatement Application from TM 24-121 and 24-106. To be processed accordingly.
2. E-mail from property owner of TM 24-121 and 24-106 inquiring on whether her abatement had been received in the mail. Atkins informed her that yes it has been received.
3. E-mail from Slaves of Immaculate Heart requesting Tax Exemption forms. France e-mailed and mailed the necessary forms to Brother Thomas.
4. E-mail from Property owner at 1388 S. Main Street requesting a meeting to explore current use possibilities.
5. PA-34 Inventory of Property Transfer forms and Property Transfer Surveys reviewed and filed.
6. Abatement Application from NH Electric Coop. Copy of receipt returned to CPTM.
7. Assessor's Exchange newsletter.

3.00 BUSINESS MEETING:

1. Mr. Dollard was here to review the map changes. France and Cook reviewed many needed Tax Map changes.
2. Property Transfers updated and filed.
3. Corrected acreage on property card of TM 16-74.
4. June Manning requested property cards and copies of septic plans. Atkins Assisted.
5. ISGN title company in Florida requested assessed value of TM 17-23. Cook assisted.
6. Cook sent letter to property owner of TM 25-72 responding note that was sent to the Tax Collector regarding assessment of property.
7. Property owner of TM 25-108 called requesting an Abatement Application. Cook reviewed data over phone with property owner and will verify data upon interior inspection.
8. Cook called property owner of TM 17-15 in reference to Intent to Cut Tax years.