

Town of Washington
Board of Assessors
MINUTES
February 4, 2010

Meeting called to order at 9:00.

Members: Lynn Cook, Arline France and Kathy Atkins

Minutes recorded by: Kathy Atkins

1.00 MINUTES: Minutes from January 21, 2009 were accepted as written.

If you have any questions regarding property records, credits, or exemptions, we encourage you to call or visit our office during regular business hours on Thursdays between 9 AM – 2 PM, (603) 495-3074.

2.00 COMMUNICATIONS RECEIVED:

1. PA-34 Inventory of Property Transfer forms reviewed and filed.
2. Budget from Executive Administrator reviewed and filed.
3. Report of Wood Cut for Operation # 09-467-04.
4. Invoice from NHAAO for Municipal Membership dues. Approved and forwarded to Executive Administrator.
5. Intent to Cut operation # 09-467-14. France called and left message for G. Eccard regarding estimated amounts. France to follow up.
6. Invoice from Registry of Deeds. Approved and forwarded to Executive Administrator.
7. Literature on "Simplifile" from Nan Schwartz. Reviewed and filed.

3.00 BUSINESS MEETING:

1. 2/1/10 Sales Questionnaire sent to new owner of TM 23-27.
2. 2/1/10 Merger Form sent to property owner of TM 14-188 and 14-189.
3. 2/1/10 Merger Form sent to property owner of TM 12-1.
4. Bonnie Hannemann called requesting information on TM # 14-272. Atkins assisted.
5. Abatements requests from TM9-57, TM18-23, TM14-481 and TM18-14 reviewed and filed.
6. Property Transfers updated and filed.
7. Property Transfer Survey sent to new property owner of TM 16-24.
8. Cook called property owner for TM15-11, 15-12 and TM23-35 in reference to abatements. Left messages to return calls.
9. Cook answered questions regarding age of house on TM 11-45.
10. Cook called Cross Country Appraisal Group regarding estimated start date of Update Process. Targeting for Mid-March.