

Town of Washington
Board of Assessors
MINUTES
January 14, 2010

Meeting called to order at 9:00.

Members: Lynn Cook, Arline France and Kathy Atkins

Minutes recorded by: Kathy Atkins

1.00 MINUTES: Minutes from January 7, 2009 were accepted as written.

If you have any questions regarding property records, credits, or exemptions, we encourage you to call or visit our office during regular business hours on Thursdays between 9 AM – 2 PM, (603) 495-3074.

2.00 COMMUNICATIONS RECEIVED:

1. E-mail from Christy Blouin Mank of Christy Goodhue Real Estate, LLC requesting property card for TM 14-69. Atkins assisted.
2. PA-34 Inventory of Property Transfer forms from the DRA reviewed and filed.
3. Letter from property owner of TM 12-70 requesting response to her e-mails. France telephoned property owner and left message with answers to her inquiries regarding the rise in the tax rate.
4. A-10 Current Use Application and Land Use Change Tax form referencing TM 22-005. France to copy property owner.
5. Invoice from Registry approved and forwarded to Executive Administrator.
6. Merger notice from registry forwarded to Executive Administrator.

3.00 BUSINESS MEETING:

1. Address changes updated and filed.
2. Property Transfers updated and filed.
3. Cook spoke with property owner of TM 19-29 regarding merger application process.
4. Cook spoke with Paula Clemente regarding TM 15-110.
5. Cook spoke with property owner of TM 14-443 and 14-444 regarding abatement and merger of properties.
6. Cook gave abatement information to property owner of TM 14-351.
7. Cook sent abatement application and property card to property owner of TM 14-425 per owner's request.
8. Jim Gibney from the DRA visited. Mr. Gibney would like to be included in initial meeting with Cross Country Appraisal. Mr. Gibney would like to review the assessment review process.
9. France removed Elderly Exemption on property card due to owner's death.
10. Property owner called with questions regarding elderly exemptions. France explained asset limits.
11. France worked on Schedule of Town Property, Property Valuation Sum, Town Owned Vehicles reports for the Town Report.

12. Don Dollard called asking if we had information ready for map changes. France said she would call back in two weeks.