

**BOARD OF SELECTMEN
SHEPARD MUNICIPAL BUILDING
MINUTES OF MARCH 21, 2017**

PRESENT: Mr. Dario F. Nardi, Chairman, Mr. James A. Gagner, Vice-Chairman and Mr. Marc W. Richard, Clerk

ATTENDEES: See Attached

Mr. Nardi called the meeting to order at 7 PM and led with the Pledge of Allegiance.

Mr. Nardi advised all that tonight's meeting is being both video and audio taped. Ms. Colleen Montague from the Ware River News acknowledge her audio taping the meeting.

MINUTES

Motion to approve and sign the Minutes of March 7, 2017 as written made by Mr. Richard; second: Mr. Gagner – unanimous.

CORRESPONDENCE

1. The office received notice with news regarding the Quaboag connector which provide local transportation. The cost is \$1.00 each way (\$2 round trip). The service runs Monday-Friday at various times. More information can be found on the town's website at www.warren-ma.gov. - **Noted**

2. The office received notice from MIIA that the town will be awarded \$793.00 in dividends which will be put towards the annual premium. Additional participation credits will be distributed within the next two weeks. - **Noted**

FRIENDS OF THE TOWN HALL

In response to the FOTTH request for protocol, a step by step was provided for clarity. Copies will be distributed to the Building Inspector and Chief of Police as well. The FOTTH also requested to be able to host an Open House in May. Also, the screens, portico roof and the 1st. floor windows were discussed. The FOTTH were looking for an Article to be sponsored at the ATM to fund the project. The Historical Commission has no opposition to the project.

LED STREET LIGHTING PROJECT

Installation is set to begin April 3, 2017, weather pending. The project is anticipated to take 2-3 weeks. Lights that pose a safety issue will be the first to be replaced. Additional information is available on the town's website.

EMPLOYEE EVALUATIONS

Mr. Nardi would like the Board to consider performing employee evaluations. As recommended by Counsel, one member of the board should be designated to conduct the evaluation of the employees.

EMPLOYMENT AGREEMENT

After successful negotiations, the Board and the Administrative Secretary agreed upon an Employment Agreement. With no further discussion, the following motion was made: Motion to ratify the Employment Agreement for the Administrative Secretary position made by Mr. Gagner; second: Mr. Richard – unanimous.

FY 18 BUDGET DISCUSSION

Mr. Mongeon, Chair of the Finance Committee stated that all budgets are now in. A meeting between FinCom and the Selectmen will be tentatively set for April 6, 2017.

OLD BUSINESS

Chairman Nardi and Mrs. Acerra recently attended the official award ceremony of the Green Communities Grant Award. The Town was awarded \$157,740.00. The Board thanked Mrs. Acerra for time she spent on this.

TREASURY WARRANTS & INVOICES

Motion to approve and sign Warrant Number 79 & 80 dated March 20, 2017 in the amounts of \$37,532.77 and \$52,374.80 respectively made by Mr. Richard; second: Mr. Gagner – unanimous.

Motion to approve and sign Warrant Number 81 dated March 20, 2017 in the amount of \$1,160.00 made by Mr. Nardi; second: Mr. Richard – 2 Yes, 1 Abstention – Mr. Gagner.

NEW BUSINESS

Mr. Gagner wanted to congratulate Coach Lanier for making the state finals. A town wide trash pickup day will be set with the Fire Department and Rural Improvement. The town will hold "Murray Day" as a fundraiser for our K-9. The date will be sometime in August.

COMMENTS & CONCERNS

Anne Banville questioned why the trash needs to be in front of the Town Hall and requested if it could be moved to the side. Mr. Nardi stated that he requested that the Chief of Police move those two years ago, however the office will contact him once again.

There is also a broken sign post in front of the bank, which the office will contact Highway in the morning.

Motion to Adjourn made by Mr. Gagner; second: Mr. Richard – unanimous at 8:15 PM.

Respectfully submitted,

Rebecca Acerra
Administrative Secretary

Marc W. Richard, Clerk