



WARREN BOARD OF HEALTH

Charles E. Shepard Municipal Building

Minutes from the Board of Health meeting held at

12 PM, Thursday the 26th^{day} of April 2018

Present: Kenneth J. Lacey Jr., Nathan Stewart, and Priscilla Clowes.

Attendee: Gail Lavallee, Herb Kingston, Michelle Russin

- 12:05 PM: public meeting opened by Mr. Lacey.
- A motion was made to accept the minutes of April 12, 2018 by Mr. Stewart, second by Mr. Lacey.

~Gail Lavallee-Treasurer, and Herb Kingston-President, of Heritage Association, Inc. discussed three vacant properties that they claim are uninhabitable and need to be demolished. Our Health Inspector will visit Herb to view 61 Heritage and 36 Yankee Drummer. Also, 3 Yankee Drummer there was a Correction Order written up by our Health Inspector on March 19, 2018 and sent to owner who now lives in Kentucky, along with 3M Homes. BOH will forward Inspection Report CO to Herb, and he will contact individuals to request in writing, authorization to proceed with demolition.

- A motion was made to accept the minutes of April 12, 2018 by Mr. Stewart, second by Mr. Lacey.

Bills and Payroll

- A motion was made to ratify and pay Turley \$64.50 by Mr. Stewart second by Mr. Lacey.
- A motion was made to ratify and pay Sydney Plante \$75 for March by Mr. Stewart second by Mr. Lacey.
- A motion was made to ratify and pay Slims \$200 by Mr. Stewart second by Mr. Lacey.
- A motion was made to ratify and pay Petty Cash \$47.80 by Mr. Stewart second by Mr. Lacey.
- A motion was made to ratify and pay Anchor Engineering \$8,450 by Mr. Stewart second by Mr. Lacey.
- A motion was made to ratify and pay Solid Waste Solutions \$2100 for 4/1/2018 & \$2100 for 5/1/2018 statements by Mr. Stewart` second by Mr. Lacey.
- A motion was made to ratify and pay Priscilla Clowes for weeks ending 4/14/2018 \$313.20 and 4/21/18 \$287.11, and to pay Rachael Carney for week ending 4/21/2018 in the amount of \$80.40 by Mr. Stewart second by Mr. Lacey.
- A motion was made to ratify and pay Dave Johnson/constable \$15 by Mr. Stewart second by Mr. Lacey.

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Other Business

- A motion was made to reappoint Dawn M. Toon to Health Agent by Mr. Stewart second by Mr. Lacey
- A motion was made to reappoint Sydney Plante to Animal Inspector by Mr. Stewart second by Mr. Lacey.
- A motion was made to accept the employee status of Priscilla Clowes as Special Municipal Employee by Mr. Stewart second by Mr. Lacey.

Correspondences were reviewed. Property complaints and issues were discussed.

- 33 Mechanic St. -AG office waiting for final exterior and interior inspection from Health Agent to send to Receiver.
- 1059 Main St. – AG office: no Receiver can be found, based on taxes, financial liability is not feasible for potential contractors.
- Town Hall- Health Agent to inspect basement again to follow up with report.
- 26 Pleasant St.-certified CO not picked up yet. Send constable with CO soon.

Next Meeting date: May 10, 2018

- 2:25 PM a motion to close was made by Mr. Stewart second by Mr. Lacey.

Respectfully submitted,



Nathan Stewart, Clerk

Board of Health

Date approved,