



WARREN BOARD OF HEALTH
Charles E. Shepard Municipal Building

**Minutes from the Board of Health meeting held at
12 PM, Thursday the 12th^{day} of April 2018**

Present: Kenneth J. Lacey Jr., Nathan Stewart, and Priscilla Clowes.

Attendee: Stanley Soltys, Beverly Soltys

Absent: Donald Makowski

- 12:05 PM: public meeting opened by Mr. Lacey.

Bills and Payroll

- A motion was made to ratify and pay \$120 Board of Sewer Commissioners for 4/4/18 for 4,000 gallons Leachate Treatment Billing 3/6/18 by Mr. Stewart second by Mr. Lacey.
- A motion was made to ratify and pay \$367.00 for Waste Management 4/3/18 for mercury & battery buckets PDP Grant Funds by Mr. Stewart second by Mr. Lacey.
- A motion was made to ratify and pay Serv-U Locksmiths inv.141683 for \$334.92 for boarding up 33 Mechanic St. by Mr. Stewart second by Mr. Lacey.
- A motion was made to ratify and pay Custom Woodcraft by Mark Huard \$257.98 for boarding up 33 Mechanic St. by Mr. Stewart second by Mr. Lacey.
- A motion was made to ratify and pay \$50 to MAHB for annual Membership for Don Makowski by Mr. Stewart second by Mr. Lacey.
- A motion was made to ratify and pay \$64.50 to Turley Publications for BOH secretary job week of 3/22/18.
- A motion was made to ratify and pay \$100 to Osterman Propane for reimbursement for their overpayment on check#7048 for gas permit G2018-039.
- A motion was made to ratify and pay \$893.14 to Republic Services for 3/25/18 invoice
- A motion was made to ratify and pay Rachael Carney for week ending 3/24/18 in the amount of \$348.40, by Mr. Stewart second by Mr. Lacey.
- A motion was made to ratify and pay Rachael Carney for week ending 3/31/18 in the amount of \$348.40, by Mr. Stewart second by Mr. Lacey.
- A motion was made to ratify and pay \$320.00 expense to Dawn Toon/Health Inspector for March 2018 services provided.

- Warren Town Hall discussion, need to find out results of Dawn Toon's recent inspection of the basement regarding mold/mineral deposits complaint.
- Discussion on "Tree Cutting – Landfill" RAD request by BOS Marc Richard. Need to give good faith estimate for documents request by Tuesday 4/17/18.
- Follow up on Mattress Grant, to verify we are approved.
- BOH to contact Scott Atkins (Anchor Engineering), to confirm that he has signed up for May exam/course to comply with overseeing the final stages of the Landfill closing.
- A motion to appoint Alyssa Rusiecki to be assistant Health inspector by Mr. Stewart, second by Mr. Lacey. Alyssa to help out in overseeing Perc Tests.

New BOH secretary Priscilla Clowes as of 4/10/18.

- A motion was made to change BOH hours to: Mon., Tue. Wed. 8:30am-3:00pm & Thurs. 11:30am-6:00pm by Mr. Stewart second by Mr. Lacey.

To do in March/April:

- Swap Shop Shed estimates for custom build instead of the kit.
- Get the bin ordered for mattress recycling and get program up and running.
- Order compost bins to be delivered to TS.
- Prepare to advertise and raffle of compost bins no later than June 15th.
- Composting video needs to be on town site by June 15th.

~Correspondences and upcoming training opportunities were reviewed.
 ~Complaints were reviewed.

- A motion was made to accept the minutes of March 22, 2018 by Mr. Stewart second by Mr. Lacey.

Next Meeting date: April 26, 2018

- 1:45 PM A motion to close was made by Mr. Stewart second by Mr. Lacey.

Respectfully submitted,

Nathan Stewart, Clerk

Board of Health

Date approved,