

MINUTES OF MEETING OF SELECTMEN/SEWER COMMISSIONERS

Date of Meeting: October 18, 2011
Date of Transcription: October 19, 2011
Transcribed by: Janet Wilson

1. CALL MEETING TO ORDER BY CHAIRMAN

2. ROLL CALL

Selectmen Present: Walter B. Cruz, Sr., Chairman
Stephen M. Holmes, Clerk
Cara A. Winslow
Ellen M. Begley
J. Michael Schneider

Also present: Mark J. Andrews, Town Administrator

3. ANNOUNCEMENTS

Town Meeting will be held on Monday, October 24th @ 7:00 pm and if needed will continue on Tuesday, October 25th and also on October 31st.

Veterans Day Parade will be held on Friday November 11th beginning at 10:30 and a light luncheon will be served following the parade.

On Saturday, October 29th 10am to 2pm the Wareham Police Department will be holding an old prescription drop off at the Wareham Fire Department on Main Street.

Bog Freight Night will be held at Tihonet Village this Friday, Saturday and Sunday benefiting the Onset Youth Center.

A benefit will be held at the Century House in Acushnet on November 14th.

On October 21st the Tremont Nursing Home and Rehab Facility will be having a Children's Halloween party from 4-5:30 pm.

A Graphic Novel workshop will be held on October 20th from 6:30-8:00 pm at the Wareham Free Library sponsored by the Dandelion Studios.

Enemy night will be held on October 19th from 6:30-8:00pm ages 13+ admissions is free and refreshments will be served.

4. **CITIZENS PARTICIPATION**

Present before the board: Bob White & Jim Newman

Mr. White spoke about the activities for Veteran's Day. He stated that would consist of parade, which starts at 10:30 a ceremony following at the Memorial. The Veterans will be invited to a light potluck luncheon at the Multi Service Center. The Grand Marshall for the parade will be Ted DeMoulin a 92-year-old Veteran. Bands from Wareham High and Bourne High School will be marching they have also invited the fire departments from surrounding towns, along with many other groups as well as military groups. Mr. Newman stated he has been doing this for 10 years and thanked everyone for his or her help. Mr. Newman also stated that Veteran's Day was once known as Armistice Day and was later changed to Veteran's Day.

5. **WESTFIELD DISCUSSION**

Mr. Andrews said that he is still working with Mr. Sanborn in getting letters out and they have also made several phone calls to developers.

6. **CONSENT AGENDA**

- a. Authorization to sign bills and documents, etc. (none)
- b. Authorization to approve and sign the legal bills
- c. Approval of regular session meeting minutes: April 25, 2011, May 10, 2011, June 7, 2011, June 21, 2011 and June 28, 2011.

MOTION: Selectman Holmes moved to approve the meeting minutes of April 25, 2011. Selectman Winslow seconded for discussion. Ms. Winslow stated that when Ms. Smith was asked by Attorney Bowen if he would be served if he wasn't invited and showed up without an invitation she responded he would not and the minutes reflected that he would. Correction needs to be made to state he would **NOT** be served. Selectman Holmes withdrew his motion along with Selectman Winslow.

MOTION: Selectman Holmes moved to approve the minutes subject to editing 7. Licenses & Permits that Mrs. Smith stated that he would **NOT** be served unless he received an invitation to the event. Selectman Holmes seconded.

VOTE: 5-0-0 (Unanimous)

MOTION: Selectman Winslow moved to approve the meeting minutes of May 10, 2011. Selectman Schneider seconded.

VOTE: 4-0-1 (Selectman Holmes abstained)

SELECTMEN/SEWER COMMISSIONERS MEETING - 10-18-11 (CONT'D)

MOTION: Selectman Winslow moved to approve the meeting minutes of June 7, 2011. Selectman Begley seconded.

VOTE: 4-0-1 (Selectman Holmes abstained)

MOTION: Selectman Winslow moved to approve the meeting minutes of June 21, 2011 with the following edit on page 3 change Joan to Jennifer. Selectman Holmes seconded

VOTE: 5-0-0 (Unanimous)

Selectmen Begley asked that the minutes of June 28, 2011 be placed on hold until she has time to review the DVD of the meeting.

MOTION: Selectman Holmes moved to table the June 28, 2011 meeting minutes until November 14th. Selectman Winslow seconded.

VOTE: 5-0-0 (Unanimous)

Selectman Holmes stated that he has some executive session minutes that he is working on and will have them before the board at a future meeting. Some discussion ensued on the process of placing the meeting minutes on the agenda.

- d. Appointments to the Board of Health, Road Commissioners, Library Board of Trustees

Dr. Unger wasn't present at the meeting and was invited to be interviewed for the current vacancy on the Board of Health.

Present before the board: Bethany Gay

Ms. Gay was before the board seeking appointment to the Library Board of Trustees. Ms. Gay stated that she would like to give back to the community and can't think of a better way to spend her time. Her daughter is very active in the library and they have a love for reading. She stated that she also has experience in grant writing, which would be very helpful for the Board.

MOTION: Selectman Holmes moved to appoint Bethany Gay as member to the Library Board of Trustees to a term to expire no later than June 30, 2013. Selectman Winslow seconded.

VOTE: 5-0-0 (Unanimous)

Board of Road Commissioners – The Board would need to appoint four members and currently have three applicants. The Board would consist of seven voting members, 3 ex officio members, and the chief of police, the Town Planner and the Director of Municipal Maintenance.

SELECTMEN/SEWER COMMISSIONERS MEETING - 10-18-11 (CONT'D)

MOTION: Selectman Holmes moved to appoint Sara Forrest as a member of the Board of Road Commissioners to a term to expire no later than June 30, 2013. Selectman Winslow seconded.

VOTE: 5-0-0 (Unanimous)

MOTION: Selectman Holmes moved to appoint Joseph J. Cardoza as a member of the Board of Road Commissioners to a term to expire no later than June 30, 2013. Selectman Winslow seconded.

VOTE: 5-0-0 (Unanimous)

MOTION: Selectman Holmes moved to appoint Peter Williamson as a member to the Board of Road Commissioners to a term to expire no later than June 30, 2012. Selectman Winslow seconded. – Selectman Begley questioned if anyone has heard from Mr. Williamson regarding him contacting the ethics commission? Selectman Holmes didn't see a problem and stated that they would be looking into street signs and roads and wouldn't have any dealings with contracts or anything of that nature. Selectman Winslow stated that the email stated it was dependent on the duties of the Road Commissioners Mr. Williamson was asking about SME which we don't have. She went on to say that this isn't a highway board that would be sending out an RFP. Some discussion ensued.

VOTE: 5-0-0 (Unanimous)

Chairman Cruz stated that there is also a vacancy for an associate member to the Planning Board.

Selectman Holmes stated that there is also an opening on the Affordable Housing Trust Fund.

Selectman Begley stated that the boards intent wasn't to appoint this evening to the Board of Health rather just have an interview. She also stated that Ms. Irish asked that Mr. Monteiro be given a chance to re-interview applicants and asked that it be put that off until November.

7. LICENSES & PERMITS

- a. Hearing: Application for Class II License by Kenneth Healy, d/b/a AKJ Used Autos, 2234 Cranberry Highway, W. Wareham under the provisions of Chapter 140 of the Massachusetts General Laws.

MOTION: Selectman Beley moved to open the hearing. Selectman Holmes seconded.

VOTE: 5-0-0 (Unanimous)

Present before the board: Kenneth Healy

SELECTMEN/SEWER COMMISSIONERS MEETING - 10-18-11 (CONT'D)

Mr. Healy stated that he currently has a purchase and sale agreement on the property contingent on him getting approval on the license. He currently holds a Class II license in the Town of Plymouth and would like to move his business of Wareham. The location of this property is where the previous Damata's Brothers was located. If everything goes as planned he is planning on opening on November 1st. He said that he has space for 30 used cars and has requested a license for that number but currently he doesn't have the financial resources to fill it with 30 cars. His hours of operation would be Monday thru Friday 9am – 9pm, and half days on Saturdays and by appointment only on Sundays.

MOTION: Selectman Holmes moved to close the hearing. Selectman Winslow seconded.

VOTE: 5-0-0 (Unanimous)

MOTION: Selectman Holmes moved to approve the application for a Class II License from Kenneth Healy d/b AJK Used Auto's, 2234 Cranberry Highway, W. Wareham, under the provisions of Chapter 140 of the Massachusetts General Laws. Selectman Schneider seconded.

VOTE: 5-0-0 (Unanimous)

- b. Application for a one-day all alcoholic beverages license permit by Laureen Brenton, 7 Shangri-La Blvd, E. Wareham for a wedding on November 11, 2011 from 3:00 p.m. to 12:00 midnight under the provisions of Chapter 138 of the Massachusetts General Laws

Present before the board: Laureen Brenton

MOTION: Selectman Holmes moved to approve the application from Laureen Brenton for a one-day all alcoholic beverages license for a wedding to be held on November 11, 2011 19 Bay Pointe Drive at the County Club in Onset at the Pavilion location under the provisions of Chapter 138 of the Massachusetts General Laws. Selectman Winslow seconded. Selectman Schneider questioned the name listed on the application of person in charge is Donna M. and questioned her full name?

VOTE: 5-0-0 (Unanimous)

8. TOWN ADMINISTRATOR'S REPORT LEADERSHIP TEAM
LEADERSHIP TEAM UPDATE

Town Accountant – Please be advised that the reposting of the Town Accountant's vacant position closed on Friday, October 14, 2011. Mr. Andrews will forward applications and resumes to the Town Accountant Screening Committee that includes John Foster, Chairman, Ellen Begley, Samuel Gray, Finance Committee member, and Ana Miranda of the Wareham Public Schools. He will keep the board posted on the progress of this important search.

SELECTMEN/SEWER COMMISSIONERS MEETING - 10-18-11 (CONT'D)

CONSTRUCTION OF THE STREETScape IMPROVEMENT PROGRAMS

On Wednesday, October 5, 2011, Mr. Andrews attended the presentation on the design and beautification of the Wareham Commercial District as developed by CEDA. Mr. Peter Sanborn, along with Mr. Mark Gifford and John Charbonneau, Town Planner attended this morning briefing as well as numerous Wareham businesses. The Contract was competitively bid and the award was made to Mr. Pavao, Inc. of Rehoboth

MUNICIPAL OPEN SPACE SEMINAR

On Thursday, September 29, 2011, Mr. Andrews attended the Municipal Open Space Seminar at 6:30 p.m. in the Cafeteria at Town Hall. Members of the Wareham Land Trust led the presentation. The agenda centered upon various topics including open space programs, protection techniques and economic benefits.

VETERANS DAY PARADE AND ACTIVITIES

On Wednesday, October 5, 2011, Mr. Andrews hosted members of the Veteran's Day Parade Committee at our Leadership Team Meeting. Mr. Bob White addressed the logistics of the November 11, 2011 event. This year's activities have been expanded to include a luncheon and ceremony. The Committee is working with the Administration to fine tune the components of Day and the Committee has been invited to be on the Leadership Team agenda up to the event.

MINOT FOREST SCHOOL READING PROGRAM

On Thursday, October 6, 2011, Mr. Andrews was asked by Ms. Jill Johnson to participate in a PTA program for 4th and 5th graders. This was a rewarding experience for an evening of Reading and Recreation!

9. TOWN BUSINESS

a. Proclamation re: Bankfive Hometown Hero Citation for Rosemary Lackey
Mr. Andrews & Chairman Cruz will be presenting the proclamation to Ms. Lackey at a future date. Selectman Holmes read the proclamation.

b. CEDA recommendations re: Bay Pointe Country Club
Present before the board: Jean Connaughton, Chairman of CEDA
Ms. Connaughton stated that she was asked to come before the board this evening. She stated that she did receive an email from the Attorney that prompted some questions and they have drafted a letter to DCU's Attorney and they have not received a response yet. She stated that once the answers are

SELECTMEN/SEWER COMMISSIONERS MEETING - 10-18-11 (CONT'D)

put in place then they would post a meeting and their intention would be to sign the lease but they would also like to do due diligence on all the background information first.

MOTION: Selectman Holmes moved to table this issue until November 8, 2011. Selectman Winslow seconded. Ms. Connaughton stated that they have negotiated and signed the lease in the past. Selectman Holmes stated if that is the case then why even bother having them come before the board again?

c. Wareham Police Department Polices & Procedures

Present before the board: Chief Stanley

Selectman Winslow had a question on the recruit-training program and asked how does that figure into the union contract? Chief Stanley said that in civil service rules and regulations they have one year to act on any employee from the date they graduation from the academy.

MOTION: Selectman Schneider moved to accept the two sets of polices. Selectman Winslow seconded.

VOTE: 5-0-0 (Unanimous)

d. FY2012 July & August Revenue and Expenditure Reports

Present before the board: Derek Sullivan

Mr. Sullivan went over the expenditure reports (as attached)

The board took a 5-minute recess

e. Discussion with David Willis re: Trash removal

Present before the board: Dave Willis

Mr. Willis was before the board with a presentation on trash in the Onset area and was looking for the board to form a committee regarding trash removal. Mr. Willis also presented a 5-minute slide show showing the trash along the streets and beaches. He said that the trash is a threat to our vital economy and said that we need to make sure that the barrels have covers and is willing to hold a fundraiser to get the funds. He said that he would like to work a task force with senior citizens and perhaps a program through the schools with community service. Chairman Cruz thanked Mr. Willis for his presentation and appreciated his work. Selectman Winslow also thanked him for his hard work and said he had a lot of very good ideas and said that the idea of establishing a committee is a good one but they have to make sure they establish that committee properly and that they have a real well defined purpose and mission. Selectman Schneider stated that Mr. Willis was on the right path and he would like to commend him. Selectman Holmes said he would like to see some town employees, the chief along with some business owners be on the committee. He told Mr. Willis that he has done a great job and would like to

SELECTMEN/SEWER COMMISSIONERS MEETING - 10-18-11 (CONT'D)

work together with him. Selectman Begley asked Mr. Willis if he would consider bringing the presentation into the schools? Selectman Begley would like to see people take pride in their neighborhood and said that education is the key. Mr. Andrews thanked Mr. Willis for his presentation and would also like to thank Mr. Gifford and Mr. Buckminster's work in clearing the bluffs to get at about 150 skunks to date.

f. Any other town business

Selectman Schneider stated that some issues have come up with the safety of the school buses. He said we don't have a concrete solution and would like to see the School Committee, Capital Planning and the Finance Committee sit together and come up with long term viable solution to transport our children to school on a daily basis safely. Selectman Schneider would like to see the Board of Selectmen entertain an option of appointing a committee. Selectman Winslow had a concern that we are in a situation that there are clearly problems and there is no real plan in place going forward. She said this is going to cost money and there needs to be a real look at this and believes it would be a good idea to form a sub committee.

10. **SEWER BUSINESS**

a. Any other sewer business

Selectman Schneider spoke about a letter the board received from a business owner looking for sewer abatement. Selectman Schneider asked if this could be placed on a future agenda. Chairman Cruz stated that this has already been brought up at a prior meeting.

Selectman Begley asked if there has been any progress with the correspondence the board had received regarding some of the work done on contract 2. Mr. Andrews said he has asked Mr. Campinha and Mr. Gifford for a more detailed update as to what happened.

Selectman Holmes would like to have Michael Martin come before the board after Town Meeting sometime in early November.

Selectman Holmes spoke about a post card sent out regarding a meeting on Wednesday, October 19th and wanted to make sure residents understood that the Board of Selectmen are the Sewer Commissioners and this is a meeting being put on by the Board of Health and not them. JC Engineering and not the Town of Wareham sent the postcard.

SELECTMEN/SEWER COMMISSIONERS MEETING - 10-18-11 (CONT'D)

11. **LIAISON REPORTS**

Selectman Begley said that the Board of Health is having a public hearing on October 19th at 7pm to discuss the nitrogen regulations.

Selectman Holmes asked Alan Slavin to come before the board to talk about the Tremont Nail Masterplan Committee. Mr. Slavin said back in 2004 the Selectmen put together a Tremont Nail Masterplan Committee after the town purchased the property. The setup of the committee at that time was 7 members 1 member for Historical Commission 1 from Historic District commission, 1 from EDIC (predates CEDA) 2 Selectmen, 1 Planning board member and Town Administrator (ex-officio). He said in 2006 the Board of Selectmen met to eliminate 1 Selectmen and have 3 citizens at large. He said currently they have a Wareham Village Association member, Historical District commission member, and Historical Commission member. He said they don't have any Selectmen on the board or a Town Planner.

12. **ADJOURNMENT**

MOTION: Selectman Winslow moved to adjourn the meeting. Selectman Schneider seconded.

VOTE: 5-0-0 (Unanimous)

13. **SIGNING OF DOCUMENTS APPROVED BY THE BOARD**

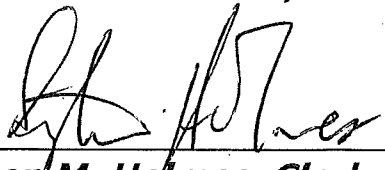
Respectfully submitted

Janet Wilson

Department Assistant

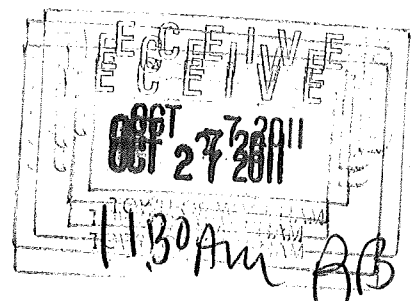
The foregoing minutes were submitted to the Board of Selectmen/Sewer Commissioners on: 10/25/11

Attest:


Stephen M. Holmes, Clerk

Date Signed: 10/25/11

Date sent to the Town Clerk: 10/26/11



Attachment 10/18/11
Meeting minutes

Parameters: Custom Report - Net - Summary
Fiscal Year: 2012 Start Date: 7/1/2011 end: 08/31/2011

Expenditure Budget To Actual - Summary

Level	Continued	2012	2012	Total Revised	Expenditures	Open PO	Unobligated	%
	Appropriations	Original Budget	Budget Revs.	FY 2012 Budget			Balance	Unobl.
0, 0								
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Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0000								
0, 0								
1. General Government								
1130-Town Meeting								
Expenses	0.00	15,715.00	0.00	15,715.00	0.00	0.00	15,715.00	0.00
Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1130-Town Meeting								
1220-Selectmen								
Expenses	0.00	6,675.00	0.00	6,675.00	-8,559.74	0.00	-1,884.74	128.24
Personal Services	0.00	116,821.00	0.00	116,821.00	-3,721.96	0.00	113,099.04	3.19
1220-Selectmen								
1230-Town Administrator								
Expenses	0.00	8,200.00	0.00	8,200.00	-6,465.31	0.00	1,734.69	78.85
Personal Services	0.00	230,911.00	0.00	230,911.00	-14,437.61	0.00	216,473.39	6.25
1230-Town Administrator								
1310-Finance Committee								
Expenses	0.00	400.00	0.00	400.00	-268.00	0.00	132.00	67.00
1310-Finance Committee								
1320-Reserve Fund								
Expenses	0.00	135,000.00	0.00	135,000.00	0.00	0.00	135,000.00	0.00
1320-Reserve Fund								
1350-Town Accountant								
Expenses	0.00	5,225.00	0.00	5,225.00	-242.43	0.00	4,982.57	4.64
Personal Services	0.00	152,513.00	0.00	152,513.00	-8,504.92	0.00	144,008.08	5.58
1350-Town Accountant								
1351-Audit								
Expenses	0.00	157,738.00	0.00	157,738.00	-8,747.35	0.00	148,990.65	5.55
1351-Audit								
1351-Assessor								
Expenses	0.00	60,000.00	0.00	60,000.00	-12,500.00	0.00	47,500.00	20.83
1351-Audit								
1410-Assessor								
Expenses	0.00	9,100.00	0.00	9,100.00	-7,311.95	0.00	22,095.23	342.80
Personal Services	0.00	276,367.00	0.00	276,367.00	-13,982.13	0.00	262,384.87	5.06
1410-Assessor								
1420-Revaluation								
Expenses	0.00	285,467.00	0.00	285,467.00	-45,177.36	0.00	240,289.64	15.83

Parameters: Custom Report - Net - Summary
Fiscal Year: 2012 Start Date: 7/1/2011 end: 08/31/2011

Expenditure Budget To Actual - Summary

Level	Continued Appropriations	2012 Original Budget	2012 Budget Revs.	Total Revised FY 2012 Budget	Expenditures	Open PO	Unobligated Balance	% Unobl.
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1420-Revaluation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1450-Treasurer/Collector								
Expenses	0.00	63,000.00	0.00	63,000.00	-5,406.74	0.00	57,593.26	8.58
Personal Services	0.00	283,353.00	0.00	283,353.00	-17,296.92	0.00	266,056.08	6.10
1450-Treasurer/Collector	0.00	346,353.00	0.00	346,353.00	-22,703.56	0.00	323,649.34	6.56
1500-General Services								
Expenses	0.00	65,100.00	0.00	65,100.00	-9,703.87	0.00	55,396.13	14.91
1500-General Services	0.00	65,100.00	0.00	65,100.00	-9,703.87	0.00	55,396.13	14.91
1510-Legal Services								
Expenses	0.00	200,000.00	0.00	200,000.00	-58,360.00	0.00	141,640.00	29.18
1510-Legal Services	0.00	200,000.00	0.00	200,000.00	-58,360.00	0.00	141,640.00	29.18
1520-Personnel Services								
Expenses	0.00	2,500.00	0.00	2,500.00	-143.00	0.00	2,357.00	5.72
1520-Personnel Services	0.00	2,500.00	0.00	2,500.00	-143.00	0.00	2,357.00	5.72
1521-Personnel Board								
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1521-Personnel Board	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1550-MIS/Data Processing								
Capital	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	187,754.00	0.00	187,754.00	-83,277.70	-80,057.00	24,419.30	86.99
Personal Services	0.00	95,001.00	0.00	95,001.00	-4,335.06	0.00	90,665.94	4.56
1550-MIS/Data Processing	0.00	282,755.00	0.00	282,755.00	-87,612.76	-80,057.00	115,085.24	59.30
1551-MIS/Communications								
Capital	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	14,600.00	0.00	14,600.00	-12,590.04	0.00	2,009.96	86.23
1551-MIS/Communications	0.00	14,600.00	0.00	14,600.00	-12,590.04	0.00	2,009.96	86.23
1610-Town Clerk								
Expenses	0.00	9,015.00	0.00	9,015.00	-436.17	0.00	8,578.83	4.84
Personal Services	0.00	132,179.00	0.00	132,179.00	-8,035.88	-36.00	124,107.12	6.11
1610-Town Clerk	0.00	141,194.00	0.00	141,194.00	-8,472.05	-36.00	132,685.95	6.03
1620-Elections & Registration								
Expenses	0.00	12,159.00	0.00	12,159.00	0.00	0.00	12,159.00	0.00
Personal Services	0.00	19,569.00	0.00	19,569.00	0.00	0.00	19,569.00	0.00
1620-Elections & Registration	0.00	31,728.00	0.00	31,728.00	0.00	0.00	31,728.00	0.00
1710-Conservations Commission								

Parameters: Custom Report - Net - Summary
Fiscal Year: 2012 Start Date: 7/1/2011 end: 08/31/2011

Expenditure Budget To Actual - Summary

Level	Continued Appropriations	2012 Original Budget	2012 Budget Revs.	Total Revised FY 2012 Budget	Expenditures	Open PO	Unobligated Balance	% Unobl.
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1710-Conservations Commission	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1750-Town Planner								
Expenses	0.00	4,560.00	0.00	4,560.00	-156.33	0.00	4,403.67	3.43
Personal Services	0.00	178,082.00	0.00	178,082.00	-9,022.02	0.00	169,059.98	5.07
1750-Town Planner	0.00	182,642.00	0.00	182,642.00	-9,178.35	0.00	173,463.65	5.03
1751-Planning Board								
Expenses	0.00	6,600.00	0.00	6,600.00	0.00	0.00	6,600.00	0.00
1751-Planning Board	0.00	6,600.00	0.00	6,600.00	0.00	0.00	6,600.00	0.00
1760-Zoning Board of Appeals								
Expenses	0.00	4,075.00	0.00	4,075.00	-77.00	0.00	3,998.00	1.89
1760-Zoning Board of Appeals	0.00	4,075.00	0.00	4,075.00	-77.00	0.00	3,998.00	1.89
1990-Sick Leave Bonus								
Personal Services	0.00	75,000.00	0.00	75,000.00	-224.19	0.00	74,775.81	0.30
1990-Sick Leave Bonus	0.00	75,000.00	0.00	75,000.00	-224.19	0.00	74,775.81	0.30
1. General Government	0.00	2,369,474.00	0.00	2,369,474.00	-308,942.25	-80,093.00	1,980,438.75	16.42
2. Public safety								
2100-Police								
Capital	0.00	0.00	0.00	0.00	-99,186.98	0.00	-99,186.98	n/a
Expenses	0.00	387,100.00	0.00	387,100.00	-85,414.38	0.00	301,685.62	22.07
Personal Services	0.00	3,794,373.00	0.00	3,794,373.00	-498,824.73	0.00	3,295,548.27	13.15
2100-Police	0.00	4,181,473.00	0.00	4,181,473.00	-683,426.09	0.00	3,498,046.91	16.34
2400-Inspectional Services								
Expenses	0.00	56,550.00	0.00	56,550.00	-1,516.10	0.00	55,033.90	2.68
Personal Services	0.00	220,965.00	0.00	220,965.00	-15,477.82	0.00	205,487.18	7.00
2400-Inspectional Services	0.00	277,515.00	0.00	277,515.00	-16,993.92	0.00	260,521.08	6.12
2920-Animal Control								
Capital	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	28,706.00	0.00	28,706.00	-1,632.71	0.00	27,073.29	5.69
Personal Services	0.00	70,805.00	0.00	70,805.00	-1,260.14	0.00	69,544.86	1.78
2920-Animal Control	0.00	99,511.00	0.00	99,511.00	-2,892.85	0.00	96,618.15	2.91
2950-Harbormaster/Shellfish								
Expenses	0.00	22,286.00	0.00	22,286.00	-12,529.02	0.00	9,756.98	56.22
Personal Services	0.00	211,640.00	0.00	211,640.00	-20,617.64	0.00	191,022.36	9.74
2950-Harbormaster/Shellfish	0.00	233,926.00	0.00	233,926.00	-33,146.66	0.00	200,779.34	14.17
2951-Herring Commission								
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Parameters: Custom Report - Net - Summary
Fiscal Year: 2012 Start Date: 7/1/2011 end: 08/31/2011

Expenditure Budget To Actual - Summary

Level	Continued	2012	2012	2012	Total Revised	Expenditures	Open PO	Unobligated	%
	Appropriations	Original Budget	Budget Revs.	FY 2012 Budget				Balance	Unobl.
Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2951-Herring Commission	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2. Public safety	0.00	4,792,425.00	0.00	4,792,425.00	-736,459.52	0.00	0.00	4,055,965.48	15.37
3. Education									
3000-School Department									
Expenses	0.00	1,341,652.00	0.00	1,341,652.00	-251,273.51	0.00	0.00	1,090,378.49	18.73
Personal Services	0.00	25,390,794.00	0.00	25,390,794.00	-284,705.09	0.00	0.00	25,106,088.91	1.12
3000-School Department	0.00	26,732,446.00	0.00	26,732,446.00	-535,978.60	0.00	0.00	26,196,467.40	2.00
Upper Cape Regional									
Expenses	0.00	2,375,173.00	0.00	2,375,173.00	-593,793.25	0.00	0.00	1,781,379.75	25.00
Upper Cape Regional	0.00	2,375,173.00	0.00	2,375,173.00	-593,793.25	0.00	0.00	1,781,379.75	25.00
3. Education	0.00	29,107,619.00	0.00	29,107,619.00	-1,129,771.85	0.00	0.00	27,977,847.15	3.88
4. Public Works									
4200-Municipal Maintenance/Town Buildings									
Expenses	0.00	381,133.00	0.00	381,133.00	-62,505.97	-50,823.17	0.00	267,803.86	29.73
Personal Services	0.00	772,552.00	0.00	772,552.00	-60,083.81	0.00	0.00	712,468.19	7.78
4200-Municipal Maintenance/Town Buildings	0.00	1,153,685.00	0.00	1,153,685.00	-122,589.78	-50,823.17	0.00	980,272.05	15.03
4230-Snow & Ice									
Expenses	0.00	111,500.00	0.00	111,500.00	-39.00	0.00	0.00	111,461.00	0.03
Personal Services	0.00	40,000.00	0.00	40,000.00	0.00	0.00	0.00	40,000.00	0.00
4230-Snow & Ice	0.00	151,500.00	0.00	151,500.00	-39.00	0.00	0.00	151,461.00	0.03
4240-Street Lights									
Expenses	0.00	161,000.00	0.00	161,000.00	-9,937.34	-25,046.00	0.00	126,016.66	21.73
4240-Street Lights	0.00	161,000.00	0.00	161,000.00	-9,937.34	-25,046.00	0.00	126,016.66	21.73
4300-Recycling									
Capital	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	4,850.00	0.00	4,850.00	-915.00	0.00	0.00	3,935.00	18.87
Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4300-Recycling	0.00	4,850.00	0.00	4,850.00	-915.00	0.00	0.00	3,935.00	18.87
4910-Cemetery									
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4910-Cemetery	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4. Public Works	0.00	1,471,035.00	0.00	1,471,035.00	-133,481.12	-75,869.17	0.00	1,261,684.71	14.23
5. Health and Human Services									

Parameters: Custom Report - Net - Summary
Fiscal Year: 2012 Start Date: 7/1/2011 end: 08/31/2011

Expenditure Budget To Actual - Summary

Level	Continued Appropriations	2012 Original Budget	2012 Budget Revs.	Total Revised FY 2012 Budget	Expenditures	Open PO	Unobligated Balance	% Unobl.
5120-Board of Health								
Capital	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	19,350.00	0.00	19,350.00	-820.89	0.00	18,529.11	4.24
Personal Services	0.00	158,872.00	0.00	158,872.00	-9,872.51	0.00	148,999.49	6.21
5120-Board of Health	0.00	178,222.00	0.00	178,222.00	-10,693.40	0.00	167,528.60	6.00
5410-Council on Aging/Social Services								
Capital	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	14,806.00	0.00	14,806.00	0.00	0.00	14,806.00	0.00
Personal Services	0.00	141,667.00	0.00	141,667.00	-8,785.41	0.00	132,881.59	6.20
5410-Council on Aging/Social Services	0.00	156,473.00	0.00	156,473.00	-8,785.41	0.00	147,687.59	5.61
5430-Veterans Services								
Capital	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	300,000.00	0.00	300,000.00	-66,889.04	0.00	233,110.96	22.30
Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5430-Veterans Services	0.00	300,000.00	0.00	300,000.00	-66,889.04	0.00	233,110.96	22.30
5460								
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5460	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5490-Disabilities - ADA								
Capital	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	800.00	0.00	800.00	0.00	0.00	800.00	0.00
Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5490-Disabilities - ADA	0.00	800.00	0.00	800.00	0.00	0.00	800.00	0.00
5. Health and Human Services	0.00	635,495.00	0.00	635,495.00	-86,367.85	0.00	549,127.15	13.59
6. Cultural and Recreation								
6100-Library								
Expenses	0.00	91,706.00	0.00	91,706.00	-37,698.65	0.00	54,007.35	41.11
Personal Services	0.00	289,417.00	0.00	289,417.00	-19,244.03	0.00	270,172.97	6.65
6100-Library	0.00	381,123.00	0.00	381,123.00	-56,942.68	0.00	324,180.32	14.94
6301-Beaches/Lifeguards								
Expenses	0.00	20,000.00	0.00	20,000.00	-6,218.95	0.00	13,781.05	31.09
Personal Services	0.00	75,000.00	0.00	75,000.00	-19,852.00	0.00	55,148.00	26.47
6301-Beaches/Lifeguards	0.00	95,000.00	0.00	95,000.00	-26,070.95	0.00	68,929.05	27.44
6910-Historical District Commission								
Expenses	0.00	200.00	0.00	200.00	0.00	0.00	200.00	0.00
Personal Services	0.00	200.00	0.00	200.00	0.00	0.00	200.00	0.00
6910-Historical District Commission	0.00	200.00	0.00	200.00	0.00	0.00	200.00	0.00

Parameters: Custom Report - Net - Summary
Fiscal Year: 2012 Start Date: 7/1/2011 end: 08/31/2011

Expenditure Budget To Actual - Summary

Level	Continued Appropriations	2012 Original Budget	2012 Budget Revs.	Total Revised FY 2012 Budget	Expenditures	Open PO	Unobligated Balance	% Unobl.
6911-Historical Committee								
Expenses	0.00	200.00	0.00	200.00	0.00	0.00	200.00	0.00
Personal Services								
6911-Historical Committee	0.00	200.00	0.00	200.00	0.00	0.00	200.00	0.00
6. Cultural and Recreation	0.00	476,523.00	0.00	476,523.00	-83,013.63	0.00	393,509.37	17.42
7. Debt Service								
7100-Debt-Principal								
Other Financing Uses	0.00	552,525.00	0.00	552,525.00	-51,524.88	0.00	501,000.12	9.33
7100-Debt-Principal	0.00	552,525.00	0.00	552,525.00	-51,524.88	0.00	501,000.12	9.33
7510-Debt-Interest Long Term								
Other Financing Uses	0.00	128,500.00	0.00	128,500.00	0.00	0.00	128,500.00	0.00
7510-Debt-Interest Long Term	0.00	128,500.00	0.00	128,500.00	0.00	0.00	128,500.00	0.00
7520-Debt-Interest Short Term								
Other Financing Uses	0.00	100,000.00	0.00	100,000.00	-6,508.19	0.00	93,491.81	6.51
7520-Debt-Interest Short Term	0.00	100,000.00	0.00	100,000.00	-6,508.19	0.00	93,491.81	6.51
7. Debt Service	0.00	781,025.00	0.00	781,025.00	-58,033.07	0.00	722,991.93	7.43
8. Intergovernmental								
8220-Regional Landfill								
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8220-Regional Landfill	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8221-SPREDD Assessment								
Expenses	0.00	3,285.00	0.00	3,285.00	-3,524.91	0.00	-239.91	107.30
8221-SPREDD Assessment	0.00	3,285.00	0.00	3,285.00	-3,524.91	0.00	-239.91	107.30
8222-Retired Teachers Health Ins								
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8222-Retired Teachers Health Ins	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8223-Mosquito Control Project								
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8223-Mosquito Control Project	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8224-Air Pollution District								
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8224-Air Pollution District	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8225-RMV Non Renewal								
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8225-RMV Non Renewal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Expenditure Budget To Actual - Summary

Level	Continued Appropriations	2012 Original Budget	2012 Budget Revs.	Total Revised FY 2012 Budget	Expenditures	Open PO	Unobligated Balance	% Unobl.
8226-Regional Transit								
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8226-Regional Transit	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8227-Special Ed								
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8227-Special Ed	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8228-School Choice Sending Tuition								
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8228-School Choice Sending Tuition	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8229-Charter School Sending Tuition								
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8229-Charter School Sending Tuition	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8300-County Tax								
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8300-County Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8301-Other Offsets								
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8301-Other Offsets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8. Intergovernmental	0.00	3,285.00	0.00	3,285.00	-3,524.91	0.00	-239.91	107.30
9. Unclassified								
0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9110-Retirement								
Expenses	0.00	2,372,535.00	0.00	2,372,535.00	-2,345,231.80	0.00	27,303.20	98.85
9110-Retirement	0.00	2,372,535.00	0.00	2,372,535.00	-2,345,231.80	0.00	27,303.20	98.85
9120-Town Insurance - Workers Comp								
Expenses	0.00	248,050.00	0.00	248,050.00	-233,465.48	0.00	14,584.52	94.12
9120-Town Insurance - Workers Comp	0.00	248,050.00	0.00	248,050.00	-233,465.48	0.00	14,584.52	94.12
9130-Unemployment								
Expenses	0.00	175,000.00	0.00	175,000.00	-600.00	0.00	174,400.00	0.34
9130-Unemployment	0.00	175,000.00	0.00	175,000.00	-600.00	0.00	174,400.00	0.34
9140-Medical Insurance								
Expenses	0.00	4,119,235.00	0.00	4,119,235.00	0.00	0.00	4,119,235.00	0.00
9140-Medical Insurance	0.00	4,119,235.00	0.00	4,119,235.00	0.00	0.00	4,119,235.00	0.00
9150-Life Insurance								
Expenses	0.00	41,000.00	0.00	41,000.00	-5,873.40	0.00	35,126.60	14.33
9150-Life Insurance	0.00	41,000.00	0.00	41,000.00	-5,873.40	0.00	35,126.60	14.33

Parameters: Custom Report - Net - Summary
 Fiscal Year: 2012 Start Date: 7/1/2011 end: 08/31/2011

Expenditure Budget To Actual - Summary

Level	Continued Appropriations	2012 Original Budget	2012 Budget Revs.	Total Revised FY 2012 Budget	Expenditures	Open PO	Unobligated Balance	% Unobl.
9150-Life Insurance	0.00	41,000.00	0.00	41,000.00	-5,873.40	0.00	35,126.60	14.33
9160-FICA - Medicare								
Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9160-FICA - Medicare	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9190								
Expenses	0.00	406,000.00	0.00	406,000.00	-29,174.52	0.00	376,825.48	7.19
9190	0.00	406,000.00	0.00	406,000.00	-29,174.52	0.00	376,825.48	7.19
9450-Town Insurance - General								
Expenses	0.00	350,000.00	0.00	350,000.00	-334,107.95	0.00	15,892.05	95.46
9450-Town Insurance - General	0.00	350,000.00	0.00	350,000.00	-334,107.95	0.00	15,892.05	95.46
9. Unclassified	0.00	7,711,820.00	0.00	7,711,820.00	-2,948,453.15	0.00	4,763,366.85	38.23
986 Account(s) totaling:	0.00	47,348,701.00	0.00	47,348,701.00	-5,488,047.35	-155,962.17	41,704,691.48	11.92

Revenue Budget To Actual - Summary

Level	Fiscal Year 2012		Fiscal Year 2011		Fiscal Year 2010		Fiscal Year 2009	
	Start Date: 7/1/2011	End: 6/30/2012	7/01/2010	% 7/01/2009	7/01/2009	% 7/01/2008	7/01/2008	%
	Budget	YTD Revenue	% Budg. 6/30/2011	Annual 6/30/2010	Annual 6/30/2009	Annual 6/30/2009	Annual 6/30/2008	Annual
1. Real Estate and Personal Property Taxes								
1a. Real Estate								
1a. Real Estate	0.00	7,779,055.00	n/a	29,111,969.35	97.75	0.00	0.00	0.00
1b. Personal Property Taxes								
1b. Personal Property Taxes	0.00	293,934.00	n/a	988,521.46	112.21	0.00	0.00	0.00
1. Real Estate and Personal Property Taxes	0.00	8,072,989.00	n/a	30,100,490.81	98.17	0.00	0.00	0.00
2. Excise Taxes								
Boat Excise Tax								
Boat Excise Tax	0.00	1,701.00	n/a	71,253.63	237.51	0.00	0.00	0.00
Hotel/Motel Tax								
Hotel/Motel Tax	0.00	0.00	0.00	13,590.05	97.07	0.00	0.00	0.00
Motor Vehicle Excise Tax								
Motor Vehicle Excise Tax	0.00	65,936.00	n/a	2,039,957.91	95.77	0.00	0.00	0.00
2. Excise Taxes	0.00	67,637.00	n/a	2,124,801.59	97.74	0.00	0.00	0.00
3. Penalties and Interest on Taxes								
3. Penalties and Interest on Taxes	0.00	42,208.00	n/a	261,048.76	104.42	0.00	0.00	0.00
4. Payments in Lieu of Taxes								
4. Payments in Lieu of Taxes			0.00		0.00		0.00	0.00
5. Fees								
5. Fees	0.00	63,660.00	n/a	587,494.71	105.85	0.00	0.00	0.00
7. Rentals								
7. Rentals	0.00	17,743.00	n/a	121,531.98	97.57	0.00	0.00	0.00
8. Departmental Revenue								
8. Departmental Revenue			0.00		0.00		0.00	0.00
9. Licenses and Permits								
9. Licenses and Permits	0.00	98,955.00	n/a	785,573.56	116.03	0.00	0.00	0.00
10. Special Assessments								
10. Special Assessments			0.00		0.00		0.00	0.00

Revenue Budget To Actual - Summary

Level	Fiscal Year 2012		Fiscal Year 2011		Fiscal Year 2010		Fiscal Year 2009	
	Start Date: 7/1/2011	End: 6/30/2012	7/01/2010	% 7/01/2010	Annual 6/30/2010	% 7/01/2009	Annual 6/30/2009	% Annual
	Budget	YTD Revenue	% Budg. 6/30/2011	Annual 6/30/2011	Annual 6/30/2010	Annual 6/30/2009	Annual 6/30/2009	Annual
11. Fines and Forfeits								
11. Fines and Forfeits	0.00	25,375.00	n/a	110,609.43	147.48	0.00	0.00	0.00
12. Investment Income								
12. Investment Income	0.00	6,121.00	n/a	42,368.56	70.61	0.00	0.00	0.00
13. Miscellaneous Recurring Revenue								
13. Miscellaneous Recurring Revenue	0.00	39,065.00	n/a	442,206.18	66.56	0.00	0.00	0.00
14. Miscellaneous Non-Recurring Revenue								
14. Miscellaneous Non-Recurring Revenue	0.00	297.00	n/a	-2,584.01	n/a	0.00	0.00	0.00
15. State Cherry Sheet Revenue								
15. State Cherry Sheet Revenue	0.00	52,092.00	n/a	14,278,227.95	98.49	0.00	0.00	0.00
16. Mass School Building Authority Revenue								
16. Mass School Building Authority Revenue			0.00		0.00		0.00	0.00
17. Transfers In from Other Funds								
17. Transfers In from Other Funds	0.00	0.00	0.00	619,770.00	83.66	0.00	0.00	0.00
18. Use of Fund Balance/Free Cash/Overlay Surplus								
18. Use of Fund Balance/Free Cash/Overlay Surplus			0.00		0.00		0.00	0.00
114 Account(s) totaling:	0.00	8,486,142.00	n/a	49,471,539.52	98.00	0.00	0.00	0.00



TOWN of WAREHAM

Board of Selectmen/Sewer Commissioners

Meeting Agenda

7:00 PM – Wareham Multi-Service Center, Room 320, 48 Marion Road, Wareham Massachusetts

1. **CALL TO ORDER BY CHAIRMAN**
2. **ROLL CALL**
3. **ANNOUNCEMENTS**
4. **CITIZENS PARTICIPATION**
5. **DISCUSSION RE. WESTFIELD**
6. **CONSENT AGENDA**
 - a. Authorization to sign bills and documents, etc.
 - b. Authorization to approve and sign the legal bills.
 - c. Approval of regular session meeting minutes: April 25, 2011, May 10, 2011, June 7, 2011, June 21, 2011 and June 28, 2011.
 - d. Appointments to: Board of Health, Road Commissioners, Library Board of Trustees
7. **LICENSES & PERMITS**
 - a. **HEARING:** Application for Class II License by Kenneth Healy dba AKJ Used Auto's, 2234 Cranberry Highway, West Wareham under the provisions of Chapter 140 of the Massachusetts General Laws.
 - b. Application for a one-day all alcoholic beverages license permit by Laureen Brenton, 7 Shangri-La Blvd., East Wareham for a Wedding on November 11, 2011 from 3:00 p.m. to 12:00 midnight under the provisions of Chapter 138 of the Massachusetts General Laws.
8. **TOWN ADMINISTRATOR'S REPORT**
 - a. Leadership Team.
 - b. Construction of the Streetscape Improvement programs.
 - c. Municipal Open Space seminar.

- d. Veterans Day parade and activities.
- e. Minot Forest School reading program.

Status Report of ongoing issues/projects.

9. TOWN BUSINESS

- a. Proclamation re BankFive Hometown Hero Citation for Rosemary Lackey.
- b. CEDA recommendations re. Bay Pointe Country Club
- c. Wareham Police Department Policies and Procedures.
- d. FY2012 July and August Revenue and Expenditure Reports.
- e. Discussion with David Willis re. trash removal
- f. Any town business.

10. SEWER BUSINESS

- a. Any sewer business.

11. LIAISON REPORTS

12. ADJOURNMENT

13. SIGNING OF DOCUMENTS APPROVED BY THE BOARD